

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
WOR-WIC COMMUNITY COLLEGE
AND
UNIVERSITY OF MARYLAND EASTERN SHORE
REGARDING TRANSFER FROM
ASSOCIATE OF APPLIED SCIENCE IN BUSINESS MANAGEMENT
TO
BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Wor-Wic Community College (the “Sending Institution”) and the University of Maryland Eastern Shore (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Business Management, Associate degree, for the completion of Business Administration, Bachelor degree (the “Program(s)”):

Institution	HEGIS Program Title	Award Type	Statewide CIP
Wor-Wic Community College	5001.01 - Business Management	Associate Degree	52.0201
University of Maryland Eastern Shore	0506.01 - Business Administration	Bachelor’s Degree	52.0201

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Wor-Wic Community College;
2. Are enrolled in the Wor-Wic Community College in good standing; and
3. Are accepted for admission to the University of Maryland Eastern Shore.

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Wor-Wic Community College into the University of Maryland Eastern Shore for the completion of the Bachelor of Science in Business Administration
2. Courses that the University of Maryland Eastern Shore will accept credits for towards completion of the Bachelor of Science in Business Administration include:

Wor-Wic Community College			University of Maryland Eastern Shore Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
SDV 100	Fund. of College Study	1	BUED 100	First Year Experience	1	General Education
BMT 101 <i>OR</i> BMT 115	Introduction to Business <i>OR</i> International Business	3	BUAD 132 <i>OR</i> BUAD 420	Introduction to Business <i>OR</i> International Business	3	Program / Major Req.
ACT 101	Financial Accounting	3	ACCT 201	Introductory Financial Accounting	3	Program / Major Req.
ENG 101	Fundamentals of English I	3	ENGL 101	Basic Composition I	3	General Education
OFT 101	Introduction to Computers	3	BUED 212	Computer Concepts / Applications	3	Program / Major Req.
MTH 121 <i>OR</i> Higher	Precalculus	3	MATH 109	College Algebra w/1 Credit Elective	3	General Education
BMT 125	Finance	3	FINA 200	Fundamentals of Finance	3	Program / Major Req.
BMT 160	Customer Relations	3	LLELECT	Lower-Level Elective	3	Program / Major Req.
ENG 151	Fundamentals of English II	3	ENGL 102	Basic Composition II	3	General Education
OFT 155	Word Processing	3	BUAD 213	BUSINESS SOFTWARE APPLICATIONS (Must take w/ OFT 160)	3 (Must take w/ OFT 160)	Program / Major Req.
GEN ED	Biological /Physical Science	4	GEN ED	Biological /Physical Science	4	General Education
BMT 102 <i>OR</i> ACT 223	Marketing <i>OR</i> Income Tax	3	MKTG 200 <i>OR</i>	Fundamentals of Marketing <i>OR</i> BUAD Elective	3	Program / Major Req.
BMT 203	Organizational Communications	3	BUAD 233	Business Communications	3	Program / Major Req.
BMT 220	Project Management and Professionalism	3	BUED 414	Office Management	3	Program / Major Elec
ACT 153	Small Business Accounting Systems	3	ACCT 308	Accounting Information Systems	3	Program / Major Req.
ECO 151	Principles of Macroeconomics	3	ECON 201	Principles of Economics (macro)	3	Program / Major Req.
BMT 204 <i>OR</i> ACT 250	Supervisory Development <i>OR</i> Payroll and Accounting Applications	3	BUAD 306	Human Resource Development o	3	Program / Major Elec
BMT 260	Business Management Field Experience	2	Major Elective	Major Elective	2	Program/ Major Req.
BMT 205	Business Law	3	BUAD 242	Legal Environment for Business	3	Program / Major Req.
ECO 201	Principles of Microeconomics	3	ECON 201	Principles of Economics (Micro)	3	Program / Major Req.
OFT 160	Introduction to Spreadsheets	3	BUAD 213	Business Software Applications (Must take w/ OFT 155)	3 (Must take w/ OFT 155)	Program / Major Req.

*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Wor-Wic Community College	University of Maryland Eastern Shore
Name of staff person responsible for oversight	Rhoda Lukens	Dr. Willie L. Brown, Jr.
Title of staff person	Registrar	Vice Provost for Faculty Affairs
Email address	rlukens@worwic.edu	wlbrown@umes.edu
Telephone Number	410-334-2908	410-651-6038

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Direct Points of Contact for Articulation Agreement	Wor-Wic Community College	University of Maryland Eastern Shore
Name of person	Mr. Paul Silberquit	Dr. Etahe Johnson
Title of person	Dean, Occupational and Emerging Technology	Academic Support Associate
Email address	psilberquit@worwic.edu	ejohnson2@umes.edu
Telephone Number	(410) 334-2829	(410) 651-6131

- If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs’ regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
- Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.

6. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
7. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 30 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 5 year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

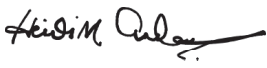
Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

University of Maryland Eastern Shore

Wor-Wic Community College

By: 
Dr. Heidi M. Anderson, President

By: 
Dr. Murray K. Hoy, President

05 / 24 / 2023
Date

05 / 25 / 2023
Date