

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN  
FREDERICK COMMUNITY COLLEGE  
AND  
UNIVERSITY OF MARYLAND EASTERN SHORE  
REGARDING TRANSFER FROM  
ASSOCIATE OF APPLIED SCIENCE IN HOSPITALITY MANAGEMENT  
TO  
BACHELOR OF SCIENCE IN HOSPITALITY AND TOURISM MANAGEMENT**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Frederick Community (the “Sending Institution”) and the University of Maryland Eastern Shore (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Hospitality Management, Associate degree, for the completion of Hospitality and Tourism Management, Bachelor’s degree:

<b>Institution</b>	<b>HEGIS Program Title</b>	<b>Award Type</b>	<b>Statewide CIP</b>
Frederick Community College	501000 – Hospitality Management	Associate’s Degree	5209041
University of Maryland Eastern Shore	050601- Hospitality and Tourism Management	Bachelor’s Degree	5202011

**A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Frederick Community College;
2. Are enrolled at Frederick Community College, in good standing; and maintaining a 2.0 cumulative grade point average in order to transfer;
3. Are accepted for admission to the University of Maryland Eastern Shore.

**B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer from Frederick Community College into the University of Maryland Eastern Shore for the completion of the Bachelor of Science in Hospitality and Tourism Management.
2. Courses that the University of Maryland Eastern Shore will accept credits for towards completion of the Bachelor of Science in Hospitality and Tourism Management include:

<b>Hospitality and Tourism Management</b>						
<b>Frederick Community College</b>			<b>University of Maryland Eastern Shore Comparable Course</b>			
<b>Course Number</b>	<b>Course Name</b>	<b>Credits</b>	<b>Course Number</b>	<b>Course Name</b>	<b>Credits</b>	<b>Applied to*</b>
ENGL 101	English Composition	3	ENGL 101	Basic Composition I	3	General Education
Mathematics Elective	(Recommended-MATH 101 Foundations of Mathematics)	3	MATH 103	Topics for Mathematical Literacy	3	General Education
COMM 107	Career Communications	3	ENGL 203	Interpersonal Communications	3	General Education
HCTI 101	Sanitation and Food Safety	2	FMGT 101	Applied Food Service Sanitation	1	Program / Major Req.
HCTI 150	Introduction to Hospitality Management (7.5 week course)	3	HMGT 101	Analysis of the Hospitality Industry	3	Program / Major Req.
HCTI 160	Hospitality Operations (7.5 week course)	3	HMGT Elective	HMGT Elective	3	Program / Major Req.
ECON 200	Principles of Macroeconomics	3	ECON 201	Principles of Economics (Macro)	3	General Education
BMGT 103	Introduction to Business	3	BUAD 132	Introduction to Business	3	Program / Major Req.
BMGT 225	Marketing	3	MKTG 200	Fundamentals of Marketing	3	Program / Major Req.
HCTI 155	Event Management (7.5 week course)	3	HMGT 308	Events Planning / Management	3	Program / Major Req.
HCTI 220	Food and Beverage Operations (7.5 week course)	3	HMGT Elective	HMGT Elective	3	Program / Major Req.
BMGT 227	Principles of Management	3	HMGT Elective	HMGT Elective	3	Program / Major Req.
Elective	Choose in consultation with an advisor	2	Elective	Choose in consultation	2	Program / Major Req.

				with an advisor		
HCTI 170	Introduction to the Tourism Industry (7.5 week course)	3	TMGT 130	Analysis of Travel Tourism	3	Program / Major Req.
HCTI 255	Applied Hospitality Management (7.5 week course)	3	HMGT Elective	HMGT Elective	3	Program / Major Req.
HCTI 230	Restaurant Production and Service	4	FMGT 211	Food Production I	3	Program / Major Req.
General Education Elective	Gen Ed Course List	3	General Education Elective	Gen Ed Course List	3	General Education
NUTR 102	Nutrition in a Changing World	3	NUDT 210	Elements of Nutrition	3	General Education
Biological & Physical Sciences	(Recommended- BSCI 107 Study of the Human Body)	3	Biological & Physical Sciences	(Recommended- BSCI 107 Study of the Human Body)	3	General Education
CMIS 101	Information Systems and Technology	3	BUED 212	Computer - Concepts / Applications I	3	General Education
HCTI 265	HCTI Practicum	1	HMGT 398	Hospitality Internship	1	Program / Major Req.

\*Receiving Institution must indicate if the course is applied to General Education, Program/Major requirements, or General Elective.

- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	<b>Frederick Community College</b>	<b>University of Maryland Eastern Shore</b>
Name of staff person responsible for oversight	Dr. Jacob Ashby	Dr. Willie L. Brown, Jr.
Title of staff person	Assistant Dean, Assessment and Articulation	Vice Provost for Faculty Affairs
Email address	<a href="mailto:jashby@frederick.edu">jashby@frederick.edu</a>	<a href="mailto:wlbrown@umes.edu">wlbrown@umes.edu</a>

Telephone Number	(301) 624-2802	410-651-6038
------------------	----------------	--------------

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

<b>Direct Points of Contact for Articulation Agreement</b>	<b>Frederick Community College</b>	<b>University of Maryland Eastern Shore</b>
Name of person	Jennifer McAninely	Dr. Etahe Johnson
Title of person	Assistant Director, Academic Programs and Transfer Advising	Academic Support Associate
Email address	<a href="mailto:jmcaninely@frederick.edu">jmcaninely@frederick.edu</a>	<a href="mailto:ejohnson2@umes.edu">ejohnson2@umes.edu</a>
Telephone Number	(240) 629-7935	(410) 651-6131

4. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
5. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
6. Each Institution shall advise students regarding transfer opportunities under this Agreement and shall advise students of financial aid opportunities and implications associated with the transfer.
7. UMES is offering in-state tuition to FCC students regardless of their state of residency.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 30 days written notice to the other Institution and the Maryland Higher Education Commission.

3. Both Institutions agree to meet once every 5 year(s) to review the terms of this agreement.

#### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by a written amendment executed by both Institutions.

#### **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

#### **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

#### **G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

#### **H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

#### **I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

**University of Maryland Eastern Shore**

By:   
Dr. Heidi M. Anderson, President

01 / 29 / 2023  
Date

**Frederick Community College**

By:   
Dr. Annesa Cheek, President

02 / 03 / 2023  
Date