

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
FREDERICK COMMUNITY COLLEGE
AND
UNIVERSITY OF MARYLAND EASTERN SHORE
REGARDING TRANSFER FROM
ASSOCIATE OF APPLIED SCIENCE IN BUSINESS ADMINISTRATION
TO
BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Frederick Community (the “Sending Institution”) and the University of Maryland Eastern Shore (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Business Administration, Associate degree, for the completion of Business Administration, Bachelor’s degree:

Institution	HEGIS Program Title	Award Type	Statewide CIP
Frederick Community College	497001 - Business Administration	Associate’s Degree	5201011
University of Maryland Eastern Shore	050601- Business Administration	Bachelor’s Degree	5202011

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Frederick Community College;
2. Are enrolled in the
3. Frederick Community College in good standing; and maintaining a 2.0 cumulative grade point average in order to transfer;
4. Are accepted for admission to the University of Maryland Eastern Shore.

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Frederick Community College into the University of Maryland Eastern Shore for the completion of the Bachelor of Science in Business Administration
2. Courses that the University of Maryland Eastern Shore will accept credits for towards completion of the Bachelor of Science in Business Administration include:

Business Administration						
Frederick Community College			University of Maryland Eastern Shore Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENGL 101	English Composition	3	ENGL 101	Principles of Composition I	3	General Education
Mathematics Elective	(Recommended- MATH 145 College Algebra, MATH 175 Applied Calculus)	3	BUAD 252	Calculus with Business / Mgt. Applications	3	General Education
CMIS 101	Information Systems Technology	3	BUED 212	Computer Concepts /Applications	3	General Education
BMGT 103	Introduction to Business	3	BUAD 132	Introduction to Business	3	General Education
ACCT 101	Principles of Accounting I	3	ACCT 201	Principles of Accounting I	3	Program / Major Req.
ACCT 102	Principles of Accounting II	3	ACCT 202	Principles of Accounting II	3	Program / Major Req.
MATH 120/120A or MATH 125	Statistics or Business Statistics	3	BUAD 253	Business Statistics	3	Program / Major Req.
Biological & Physical Science (Lab)	Gen Ed Course List	4	Biological & Physical Science ()	Biological & Physical Science (Lab)	4	General Education
ECON 200	Principles of Macroeconomics	3	ECON 201	Principles of Economics (Macro)	3	Program / Major Req.
Communications Elective (COMM 103)	Public Speaking	3	ENGL 203	Fundamentals of Contemporary Speech	3	General Education
ECON 202	Principles of Microeconomics	3	ECON 202	Principles of Economics (Micro)	3	Program / Major Req.
Humanities Elective	Gen Ed Course List	3	Humanities Elective	Arts, History, Language, Literature or Humanities	3	General Education
Biological & Physical Science	Gen Ed Course List	3	Biological & Physical Science	Biological & Physical Science	3	General Education
Social & Behavioral Science	Gen Ed Course List	3	Social & Behavioral Science	Geology, History, Philosophy, Political Science or Sociology	3	General Education

Physical Education, Health, and Nutrition	Gen Ed Course List	1-3	Physical Education, Health, and Nutrition	Health, Nutrition and Physical Education	3	General Education
Arts Elective	Gen Ed Course List	3	Arts Elective	Music, Theatre, or Visual Arts	3	General Education
Elective (BMGT 211)	Choose in consultation with an advisor (Business Law)	3	BUAD 242	The Legal Environment for Business	3	Program / Major Req.
Elective	Choose in consultation with an advisor	3	Elective	Elective	3	General Education
Elective (BMGT 227)	Choose in consultation with an advisor (Principles of Management)	3	Major Elective	Major Elective	3	Major Electives
Elective (BMGT 120) or (BMGT 225)	Choose in consultation with an advisor (Business Communications) or (Marketing)	3	BUAD 233 or MKTG 308	Business Communications or Principles of Marketing	3	Program / Core Req.

*Receiving Institution must indicate if the course is applied to General Education, Program/Major requirements, or General Elective.

- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Frederick Community College	University of Maryland Eastern Shore
Name of staff person responsible for oversight	Dr. Jacob Ashby	Dr. Willie L. Brown, Jr.
Title of staff person	Assistant Dean, Assessment and Articulation	Vice Provost for Faculty Affairs
Email address	jashby@frederick.edu	wlbrown@umes.edu
Telephone Number	(301) 624-2802	410-651-6038

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Direct Points of Contact for Articulation Agreement	Frederick Community College	University of Maryland Eastern Shore
Name of person	Jennifer McAninely	Dr. Etahe Johnson
Title of person	Assistant Director, Academic Programs and Transfer Advising	Academic Support Associate
Email address	jmcaninely@frederick.edu	ejohnson2@umes.edu
Telephone Number	(240) 629-7935	(410) 651-6131

4. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
5. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
6. Each Institution shall advise students regarding transfer opportunities under this Agreement and shall advise students of financial aid opportunities and implications associated with the transfer.
7. UMES is offering in-state tuition to FCC students regardless of their state of residency.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 30 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 5 year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.

2. This Agreement may be modified only by a written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

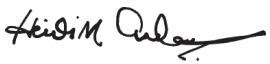
I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.


IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

University of Maryland Eastern Shore

By: 
Dr. Heidi M. Anderson, President

01 / 29 / 2023
Date

Frederick Community College

By: 
Dr. Annesa Cheek, President

02 / 03 / 2023
Date