****

**2024 - 2025**

**Quarterly Report**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** | September 4, 2024 | Activity Director: | Click or tap here to enter text. |
| **Activity Name:** | Click or tap here to enter text. |
| **Choose your Title III Grant:** [ ]  **HBCU** [ ]  **FUTURE ACT** [ ]  **HBGI** |
| **Choose the Report:**  | [ ]  **1st Quarterly Report (October 1, 2024 – December 31, 2024)**[ ]  **3rd Quarterly Report (October 1, 2023 – June 30, 2025)** |
| **Part I: Objective Status** Provide a brief update of the status of each objective. **Please type all objectives as they are written in the proposal.** Include measurable outcome, baseline data, and performance indicators. |
| **Status of Objective(s): Type out objectives and baseline data as it is written in the approved proposal.** | **Status of Performance Indicators:**  |
| Objective #1:Click or tap here to enter text. | Click or tap here to enter text. |
| Objective #2:Click or tap here to enter text. | Click or tap here to enter text. |
| Objective #3:Click or tap here to enter text. | Click or tap here to enter text. |
| Have you encountered any challenges? [ ] Yes [ ] NoIf yes, describe any challenges encountered (in the below space). Click or tap here to enter text. |
| **Part II: Activity Management and Documentation**Please respond to the following: |
| Are all Time and Efforts completed, submitted and up-to-date in the Title III office? If no, provide a detailed explanation.  | [ ] Yes [ ]  No |
| Explanation (if needed):Click or tap here to enter text. |
| Has all the equipment for your activity been tagged by the Office of Title III?If no, provide a detailed explanation. | [ ] Yes [ ]  No [ ]  N/A |
| Explanation (if needed):Click or tap here to enter text. |
| What supporting documentation is being collected to display achievement of each approved objective?  | Click or tap here to enter text. |

 **(Please submit all supporting documentation with your report)**

**Approval:**

Activity Director:

 Signature Date

Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date

Title III Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date