



Employee Accommodation Appeal Form

Instructions

This form is used by students, employees and departments appealing a final determination of a request for an accommodation under ADA. Appeals must be filed within ten (10) calendar days of receiving this form. Appeals must be filed with:

The Office of Institutional Equity and Compliance
University of Maryland Eastern Shore
Early Childhood Research Center, Suite 1129
Princess Anne, Maryland 21853
Email: jacasares@umes.edu

Appeal requests will be forwarded to the appropriate department/unit of the University. Employee appeal requests will be sent to the corresponding Vice President and/or Provost of the respective area for final determination.

APPEAL INFORMATION

Please describe the accommodation(s) that was granted or denied (Attach additional sheets if necessary):

Please describe why you believe the original decision was incorrect (Attach additional sheets if necessary):

Acknowledgement: To be signed by Students and Employees appealing a final determination.

I understand that I may have rights to relief under state and federal laws and filing this appeal does not necessarily enlarge the time within which I must file a complaint with the agencies that enforce those laws.

Signature

Date