

University of Maryland Eastern Shore



Department of Public Safety

ANNUAL CAMPUS FIRE AND SECURITY REPORT 2016

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Greetings!

The University of Maryland Eastern Shore (UMES) is a community of more than 5,000 students, faculty and staff working, living and learning on this beautiful campus adjacent to the town of Princess Anne in Somerset County, Maryland. As members of this campus community we share the responsibility of maintaining a safe and orderly environment that is conducive to Academic Excellence! Your safety while at UMES is the primary concern of the Department of Public Safety.

Our UMES campus community is continually working to improve campus safety through innovative technology, enhanced means of communications, training, exercises and drills.

The Department of Public Safety has produced this brochure to share with you our programs, services and crime statistics. When you review this brochure, we are confident that you will find that our campus is relatively a safe campus. This is accomplished through cooperation and partnerships our campus community and the town of Princess Anne.

Remember security is everyone's responsibility and we need your assistance and commitment in making UMES a safe environment in which all community members can live, work and learn. We anticipate that the time you spend with us will be a safe and rewarding experience.

It is my hope you find this report informative and helpful and that your stay at UMES will be both enjoyable and safe. If you have questions or would like additional information about safety and security at UMES, please visit us at www.umes.edu/police.

Mark A. Tyler
Chief of Police
University of Maryland Eastern Shore

Annual Security Report

Mission Statement

The mission of the University of Maryland Eastern Shore Police Department is to provide a safe and secure environment for all University students, employees, and guests. We are committed to community policing and continue to work to develop partnerships that improve the quality of life for our campus community to reduce the incidence and fear of crime. Campus safety is of the utmost importance and we will continue to develop programs to make UMES as safe as possible with honor and integrity, while at all times conducting ourselves with the highest ethical standards to maintain public confidence.

REPORT PREPARATION AND DISCLOSURE OF CRIME STATISTICS

The Department of Police and Public Safety prepares the Annual Security and Fire Safety Report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by the Police, provided by other University offices such as Student Affairs and Residence Life, and provided by the Princess Anne Police Department, Somerset County Sheriff's Department, and the Maryland State Police.

This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by University of Maryland Eastern Shore, and on public property on or immediately adjacent to the main campus. This report also includes certain University policies concerning campus safety and security, such as policies regarding drugs, alcohol, sexual assault, emergency notifications and timely warnings.

The University of Maryland Eastern Shore distributes a notice of availability of this Annual Security and Fire Safety Report no later than October 1st of each year to every member of the campus community via e-mail. Anyone, including prospective students and employees, may find this report on the UMES Police website at www.umes.edu/Police and may obtain a paper copy by contacting the University Police at (410) 651-6590.

Reporting Crimes and Other Emergencies

The University provides a number of ways to report crimes and serious incidents and emergencies. All members of the community should take an active role in reporting criminal activities or emergencies occurring on campus. It is critical for the safety of the community that you report all crimes and other incidents immediately so that the University Police can

investigate the situation as soon as possible and can determine if a timely warning or emergency notification to the community or a portion thereof, is required.

REPORTING CRIMES TO THE UNIVERSITY POLICE

We encourage all members of the University community to report all crimes and other emergencies to the UMES Police in a timely manner. Police Officers are on duty 24 hours a day, 365 days a year. **The emergency telephone number to the University Police Communications Center is 410-651-2300/3300.** The “Tip line” telephone number is **410-651-8484**. The non-emergency telephone number is **410-651-6590**. The TDD (Telecommunications Device for the Deaf) telephone number is **410-621-2552**. All reports may be made in person at the Police Department, which is located at the Department of Public Safety, 30737 University Blvd South, Princess Anne, MD. 21853 (Across from Waters Hall.) The Princess Anne Police Department, Fire, or Ambulance Services can be reached for emergencies at **9-911**. Although there are many resources available, University Police should be notified of any crime, whether or not an investigation continues, to assure the University can address any and all security concerns and inform the community if there is a significant threat.

For crimes occurring off-campus but within the boundaries of the city of Princess Anne, Md., contact with Princess Anne Police Department at **410-651-1822**. For crimes occurring within the boundaries of Somerset County contact the Somerset County Sheriff’s Department at **410-651-9225** or the Maryland State Police Princess Anne Barrack at **410-651-3101**.

Emergency phones

Currently there are 23 blue light emergency callboxes located throughout the campus, which are activated by the push of a button. These call boxes are linked directly to the University Police Communications Center. The location of the emergency is displayed to the communications officer to ensure prompt and accurate response by police officers. Should any member of the University Community have a need to use this emergency system, the below directions are prominently displayed on each communication box:

- Push the red “call button” on the phone box and release.
- Listen for a public safety officer who will ask what the situation is.
- Push and hold the black button while explaining the situation.
- Follow the public safety official’s instructions.

Voluntary Confidential Reporting

The UMES Police Department encourages anyone who is the victim of, or witness to, any crime to promptly report the incident to the police. Police reports are public records under Maryland Law, so the UMES Police Department cannot hold reports of crime in confidence. You can make an anonymous report to the UMES Police Department and your name will not be revealed, but the report will not be confidential. To make an anonymous report, we encourage visiting the UMES Police Department website, www.umes.edu/Police, to access anonymous crime reporting under the Silent Watch Program. **THIS FORM IS STRICTLY CONFIDENTIAL.** There is also a UMES Police Department anonymous crime reporting Tip-line at **410-651-8484 (ext 8484 if on campus.)** From a mobile device text: UMES TIP to 50911.

University of Maryland Eastern Shore (UMES) encourages reporting of sexual misconduct so the complainant can receive the support they need, and so the University can respond appropriately. To the extent possible, UMES will uphold confidentiality of all parties involved in an alleged sexual misconduct. The University has an obligation to protect the well-being of the campus community. Different employees on campus have different abilities to maintain a complainant's confidentiality. The University encourages complainants to talk to somebody about what happened so he/she can get the support they need, and so the University can respond appropriately. Some are required to maintain near complete confidentiality; talking to them is sometimes called a "privileged communication." Other employees are required to report all the details of an incident (including the identities of both the complainant and alleged respondent) to the Title IX coordinator. A report to these employees, (called "responsible employees") constitutes a report to the University, and generally obligates the University to investigate and take appropriate steps to address the situation. Complete confidentiality can only be guaranteed when a concern is shared with an employee with "privileged communication." Confidential resources may need to share otherwise confidential information where an imminent danger to the student or another individual exists in the opinion of the professional staff or administrator. In addition, all University resources are required by Maryland Law to report abuse or neglect upon a child or any disabled person. Professional, licensed counselors who provide mental health counseling to members of the school community are not required to report any information about an incident to the Title IX coordinator without a complainant's permission.

The University will investigate all allegations that may constitute prohibited sexual misconduct. Any person seeking information or guidance concerning sexual misconduct should be advised that the University may need to take action once informed of the allegation whether or not the person wants to pursue a complaint. A complainant who speaks to a professional counselor must understand that, if the complainant wants to maintain confidentiality, the University will be unable to conduct an investigation into the particular incident or pursue disciplinary action against the alleged respondent. Even so, these counselors will still assist the complainant in receiving other necessary protection and support, which is outlined in this policy. A complainant who at first requests confidentiality may later decide to file a complaint with the school or report the incident to local law enforcement, and thus have the incident fully investigated. Assistance and support will still be provided to the complainant should they decide to do so.

If the complainant chooses to file criminal charges, the University has an established relationship with local law enforcement in which they collaborate to support the best interest of the complainant. To avoid repetitive interviews and duplication, some information will be shared with local law enforcement. If the complainant does not wish to proceed with formal charges and/or requests the complaint remain confidential, Title IX still requires the University to investigate and take reasonable action in response to the complainant's information. The Title IX Coordinator will inform the complainant that the University's ability to respond may be limited and may weigh the complainant's request(s) against the following factors: the seriousness of the alleged sexual misconduct; whether there have been other complaints of sexual misconduct against the same respondent; and the respondent's right to received information about the allegations if the information is maintained by the University as an "education record" under FERPA.

The Title IX Coordinator or designee will inform the complainant if the University cannot ensure confidentiality. Even if the complainant does not wish to proceed with formal charges because the complainant insists on confidentiality or requests that the complaint not be investigated, the University reserves the authority to undertake appropriate action, including the interim measures.

Although rare, there are times when the University may not be able to honor a complainant's request in order to provide a safe, non-discriminatory environment for all students and employees. The Title IX Coordinator has been designated as the individual who will evaluate requests for confidentiality. If it is determined that the University cannot maintain the complainant's confidentiality, the University will inform the complainant prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling the University's response. The University will remain ever mindful of the complainant's well-being, and will take ongoing steps to protect the complainant from retaliation or harm and work with the complainant to create a safety plan. Retaliation against the complainant, whether by students or University employees, is prohibited.

REPORTING CRIMES TO OTHER CAMPUS SECURITY AUTHORITIES

While the University prefers that community members promptly report all crimes and other emergencies directly to the UMES Police at **410-651-3300**, we also recognize that some may prefer to report to other individuals or University offices. The Clery Act recognizes certain University officials and offices as Campus Security Authorities. The Act defines these individuals as an "official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution." The following list

includes some of the identified Campus Security Authorities at UMES where crimes may be reported:

- All Sworn University Police Officers and Security Officers
- Vice President's and Deans of Schools
- Student Affairs Professional Staff
- Ms. Cecelia Rivera – Interim Director of Student Services
- Dr. Andrea Washington – Director of Counseling Services
- Ms. Neema Conner – Associate Director of Athletics
- Mr. G. Stan Bradley – Associate Director of Athletics
- Mr. Pat Nativio – Director of Athletics for Sports Medicine
- Mr. Allen Davenport – Facility Manager
- Mr. Bobby Collins – Men's Basketball Coach
- Mr. Fred Batchelor – Men's Basketball Coach
- Mr. Charles Goens – Men's Baseball Coach
- Ms. Kayla Bandy – Bowling Coach
- Mr. Samuel Douglas – Softball Coach
- Mr. Walter Woods – Head Men's and Women's Tennis Coach
- Mr. Marshall Cropper – Golf Coach
- Mr. Toby Rens – Volleyball Coach
- Mr. Ernest Barrett – Head Track Coach, Men's and Women's
- Mr. Marvin Jones – Residence Life
- Ms. Quiana Tilghman – Student Residential Complex
- Mr. Marcellus Connor - Student Apartments
- Mr. Lafayette Gerst – Arden's and Talons apartments
- Mr. John Tilghman – Wicomico, Court Plaza, and Nuttle complexes
- Mr. Bobby Evans – Hawks Landing
- Ms. Rache Alaran – Plaza and Harford
- Ms. Larita Hugee – University Terrace
- Ms. Ayanna Tilghman – Murphy Complex
- Mrs. Sharone Grant – Health Center
- Ms. Cecilia Rivera – UMES Greek Life Coordinator

Pastoral and Professional Counselors

According to the Clery Act, pastoral and professional counselors who are appropriately credentialed and hired by University of Maryland Eastern Shore to serve in a counseling role are not considered Campus Security Authorities when they are acting in a counseling role. As a matter of policy, the University encourages pastoral and professional counselors to notify those whom they are counseling of the voluntary, confidential options available to them.

RESPONDING TO CRIME REPORTS

The University's Police Patrol Division responds to calls for service 24 hours a day, 7 days per week, dispatched from the Communications Center. Officers responding to call are initially responsible for ensuring the safety and security of individuals, the crime scene, and any property. Officers conduct preliminary investigations by interviewing victims and witnesses, obtaining all the relevant facts of the incident, following up until a final status report and disposition solve and clear the reported incident. Major crimes are forwarded to the Investigations Division. Specific information on departmental policies and procedures regarding responding to crimes can be found in the Police Directives Manual.

Police incident reports and the Daily Crime Log are available from the University Police Office. Reports are also made available to other university departments under certain circumstances, where there are concurrent responsibilities for university students, staff and/or property. A student violating criminal law will be charged through the District Court of Maryland Somerset County. A student violating University rules and regulations will be referred to the office of Student Affairs and may be adjudicated by a Student Code of Conduct Board.

About the University Police

University of Maryland Eastern Shore police officers protect and serve the campus community 24 hours a day, 365 days a year. The Department is responsible for police, security, environmental health and safety, emergency management, and parking. The Department is comprised of

18 sworn Police Officers

53 Security Guards

6 Police Communications Officers

1 Administrative Assistant

Campus Police Department is located at 30737 University Blvd South, across from Waters Hall. The Department of Public Safety / University Police provides 24-hour police protection and

responds to emergency calls occurring directly on the UMES campus and/or all locations leased/owned by UMES. Officers patrol the campus on in vehicles, bicycles, and on foot.

LAW ENFORCEMENT AUTHORITY AND TRAINING

The Education Article (ED) Section 13-601 and Title 2, Criminal Procedure of the Annotated Code of Maryland establishes the University of Maryland Eastern Shore Police Force. UMES Police Officers are empowered by state law to make arrests, investigate crimes, and carry firearms. The UMES Police Department is the primary Law Enforcement agency and are responsible for enforcing the bylaws, resolutions and ordinances of the University and the laws of the State of Maryland relating to crimes committed within the jurisdiction of the University and those neighboring jurisdictions with Memorandums of Understanding (MOU) for concurrent jurisdiction (City of Princess Anne, Somerset County, State of Maryland, US Park Service) in place and will take appropriate enforcement action. In all cases where a reasonable belief exists that a violation of Federal Law has been committed the appropriate Federal agency will be notified. Members of the UMES Police Department do, however, have the authority to enforce Federal Law where there is concurrent jurisdiction such as the U.S. Postal facility on campus and the Paul S. Sarbanes Coastal Ecology Center at the Assateague Seashore National Park in Worcester County, Maryland.

UMES Police work closely with local, state, and federal police agencies and have direct radio communication with each department. The UMES Police Department is also a part of the Somerset County 911 Emergency Services System.

Per the MOU agreement with the Princess Anne Police Department, the UMES Police Department's jurisdiction extends west to buildings 30511, 30515, 30519, and 30523 of the Talon Square North apartments on Hickory Road, Princess Anne, and to the Arden's Run apartments at 30630 UMES Blvd, Princess Anne. Any University owned or leased property in outlying areas is patrolled jointly (per MOU) by University Police, Princess Anne Police, Somerset County Sheriff, and Maryland State Police.

UMES Security Officers are not police officers and do not have the authority to make arrests, however they do have the authority to ask persons for identification and to determine whether individuals have lawful business on the UMES campus. UMES Security Officers have the authority to issue parking citations, which are billed to financial accounts of students, Faculty, and staff. All crime victims and witnesses are strongly encouraged to immediately report a crime to the Police Department or to the Security officers. Criminal incidents that are reported to security officers that occurred off-campus will be referred to the appropriate police agency. Prompt reporting will assure timely warning notices on campus and the timely disclosure of crime statistics.

Timely Warnings

The University Police will issue a **Timely Warning** called a “Crime Alert Bulletin” for a serious crime that has already occurred but for which the perpetrator has not been apprehended and there is an ongoing threat to members of the campus community. These warnings are issued for Clery Act crimes on the campus, on public property, or on non-campus property that are reported to the University Police, other campus security authorities, or local law enforcement. UMES Crime Alerts may also be issued in some circumstances where there is a pattern of crime against persons or property. The University may issue a UMES Crime Alert for an off-campus location used and frequented by the University population. Victim’s names are not included in timely warnings. These warnings are disseminated through a variety of ways including flyers, e-mails, text messages via the E2 Campus alert system, and social media. After receiving a report of a serious Clery Act crime, The on-duty Supervisor will issue the timely warning without delay.

UMES Safety Notices

Are issued when pertinent information is available about crime which poses an ongoing risk to the safety of University community members. Examples of when a UMES Safety Notice may be sent include:

- When an armed robbery occurs on or near the UMES campus and the perpetrator(s) have not been identified or apprehended.
- In the case of a series of thefts from residence halls or from vehicles in a particular parking lot.

UMES Safety Notices are not intended to serve as emergency alerts. They are meant to provide information to the UMES community and to raise awareness.

Informational Advisory

Are issued when there is important information about things affecting the campus community. An Informational Advisory will be issued via UMES Hawk Alert.

Creation and Distribution of Emergency Messages

Designees from the following UMES offices have the authority to approve dissemination of emergency messages:

1. Office of the President

2. Office of the Vice President of Administrative Affairs
3. Office of Public Relations
4. Office of Public Safety
5. Office of Informational Technology

Once approved, emergency messages will be distributed by a trained system administrator to subscribers of the messaging service (Hawk Alert).

Notifications – Immediately after sending an emergency alert message, the designee who created the message shall notify the other designated offices that the message has been sent and shall describe the rationale for activating the Hawk Alert. The purpose of the communication is to ensure that all five offices are sharing consistent information and are not sending duplicate messages.

The UMES Crisis Emergency Management Team will subsequently coordinate with the appropriate institutional offices, in accordance with the UMES Emergency Preparedness Plan, to communicate additional information to the UMES community related to the critical incident using other communication methods (e.g. email, web posting, campus TV cable and radio channels, etc).

Emergency Preparedness Plan

Please visit our website for all information regarding the university's Emergency Preparedness Plan at www.umes.edu/Emergency.

Distribution of Crime Alerts

The Department of Public Safety distributes Campus Safety Alerts in various ways. Once the University determines that an alert will be issued, the department e-mails the announcement and posts it on the DPS website at www.umes.edu/police. The department also posts alerts on bulletin boards throughout the campus and inside the Dept. of Public Safety facility.

Emergency Response and Evacuation Procedures

The University of Maryland Eastern Shore Crisis Emergency Plan is a guide to provide faculty, staff, and students with an emergency and crisis management system when responding to major disasters or disturbances to the campus. All personnel designated to carry out specific responsibilities are trained to know and understand the University of Maryland Eastern Shore policies and procedures. UMES will operate under the Incident Command System (ICS) in the event of an emergency.

The Emergency Response and Evacuation Plan is designed to effectively coordinate the use of university Crisis Management Committee and community resources to protect life and property both during and immediately following a major crisis or disturbance on or near UMES property.

It shall be placed into operation whenever an emergency is affecting the University and cannot be controlled using daily operating procedures.

All students, faculty, and staff are informed of the Emergency Resource Guide during their Semester Orientation meeting. The Emergency Resource Guide is posted on the UMES Emergency webpage at www.umes.edu/emergency. It is also available in hard copies by calling 410-651-6590 or visiting the UMES Police Department. This resource guide shows evacuation procedures, as well as response steps depending on the emergency.

EMERGENCY NOTIFICATION

Confirming the Existence of a Significant Emergency or Dangerous Situation and Initiating the Emergency Notification System

University Police become aware of emergency and dangerous situations when they are reported to the Police Communications Center and when they are discovered during patrol or other assignments. If the situation is not discovered by a police officer, then a police officer is dispatched by the Communications Center to confirm the emergency. When a police officer confirms the existence of an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the campus community, the responding officer will establish incident command and notify the University Police Supervisor to issue an emergency notification.

The Supervisor will immediately initiate the University's emergency notification system using the Hawk Alerts E2Campus alert program, sending text messages to those students, faculty, and staff who have Hawk Alerts capability and campus-wide emails. If in the professional judgement of first responders, issuing a notification potentially compromises efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency, the emergency notification may be delayed. As soon as the condition that may compromise efforts no longer exists, the University will issue the emergency notification to the campus community.

For an imminent, life-threatening emergency such as an armed person, a major hazardous materials incident, or a tornado sighting, the police supervisor will activate the emergency sirens. The University Police will contact Public Relations to manage the other portions of the emergency notification process.

If the situation does not involve an armed person, major hazardous materials incident, or severe weather, the University Police will not sound the siren. However, if the situation endangers campus safety (for example a bomb threat, explosion, major fire, major power outage, hostage/barricaded person, riot or other civil disorder, or dangerous weather condition) and it cannot be quickly and easily contained and mitigated then as soon as possible – subject to the University Police's responsibilities to contain the threat and mitigate the emergency – the incident commander will contact Public Relations to begin the emergency notification process.

Determining the Appropriate Segment or Segments of the Campus Community to Receive an Emergency Notification

If the sirens are sounded, Public Relations sends information to the entire campus community. If the sirens are not sounded, the Crisis Emergency Management Team determines the appropriate segment(s) of the campus community to receive the emergency notification.

Determining the Content of the Emergency Notification

The office of Public Relations, in coordination with the Crisis Emergency Management Team, determines the content of the emergency notification. The UMES Crisis Emergency Management Team will subsequently coordinate with the appropriate institutional offices, in accordance with the UMES Emergency Preparedness Plan, to communicate additional information to the UMES community related to the critical incident using other communication methods (e.g. e-mail, web posting, campus TV cable and radio channels, etc)

Procedures Used to Notify the Campus Community

UMES Emergency Preparedness Plan and Campus Emergency Procedures Guide pamphlet govern the university's response to a potential hazard and/or emergency on campus. They also provide details about evacuation, emergency sheltering, lockdown procedures or other actions in response to a campus emergency.

I. CONFIRMATION OF EMERGENCY. Whatever the situation, the Department of Public Safety, the President and the Vice President for Administrative Affairs (or in their absence, their designees) will take the lead in confirming, as quickly as possible, if the critical incident requires an immediate or urgent emergency response and notification. Any one of them may confirm the existence of a critical incident requiring an emergency response and notification. The following factors will be considered in making this determination:

- **Building Evacuation**

Individual buildings on campus should be evacuated when conditions are safer outside than inside the building. This may include fires, HAZMAT incidents and explosion emergencies, natural gas leaks, unplanned utility outages, bomb threats, and any other situations in which emergency personnel direct evacuation.

- **Campus Evacuation**

The entire campus should be evacuated when conditions are safer away from than on the campus. Depending on the circumstances, this may include any of the situations noted above for

building evacuation, as well as approaching severe weather conditions or emergencies affecting a large area of the campus or surrounding area.

- Lockdown

The campus should be locked down to protect community members from potential dangers in particular buildings, on campus generally, or in the adjacent areas. This may include criminal or violent acts committed on campus or in the areas adjacent to campus.

- Shelter in Place

Sheltering in place should be implemented when conditions are safer on campus and inside campus facilities/buildings, than outside of buildings. Examples are: severe weather such as tornado watch and warnings, severe lightning storms, hurricane threats; certain hazmat emergencies, civil disorder, and nearby hostage or terrorism incidents

II. NOTIFICATION OF EMERGENCY

An **IMMEDIATE** notification to the campus will be made when the Director of Public Safety (or designee), the President (or designee), or the Vice President for Administrative Affairs (or designee) has confirmed that a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, or staff has occurred on the campus or is imminent. The Director of Public Safety and other trained personnel are authorized to issue the Immediate Notification.

These individuals have authority not to issued an IMMEDIATE notification if issuing the message will, in their professional judgment, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Any authorized individual that decides not to issue the alert must notify and consult with the Director of Public Safety or designee. The Director of Public Safety or designee shall have the final authority whether to issue and IMMEDIATE alert.

An **URGENT** Notification to the campus will be made with the Director of Public Safety, the President, or the Vice President of Administrative Affairs has confirmed that an emergency situation may pose a threat to life, safety or security of campus community.

These individuals have authority not to issue an URGENT Notification if issuing the message will, in their professional judgement, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Any individual that decides not to issue the alert must notify and consult with the Director of Public Safety or designee. The Director of Public Safety or designee shall have final authority whether to issue and URGENT alert. Examples are: National Weather Service notices for severe weather warnings or watches that might affect the UMES campus in the near term, a forest fire emergency where a sudden change in wind direction could place the UMES campus in danger, a 72 hour notice of Category III or greater hurricane and a greater than 90% probability of making landfall in Somerset County, Maryland.

A **STATUS UPDATE / ALL CLEAR** is made when there is new information or instructions for the campus community; the update could advise of changes in status regarding the incident or provide additional information and actions to be taken to increase the campus protective actions. An All Clear Notification indicates that the emergency has been contained. The Director of Public Safety, the President, or the Vice President for Administrative Affairs is authorized to issue STATUS UPDATE / ALL CLEAR notifications.

Those persons authorized to conduct Emergency Procedures are:

Director of Public Safety

President

Vice President for Administrative Affairs

Designees of the above individuals

The Office of Community Relations is responsible for coordination with local media and issuing News releases and disseminating information to the larger community.

Enrolling in the University's Text Message System

Text messaging can be a very effective way to send important information to the campus community. The University has the ability to send text message alerts to those persons who register their cell phone numbers. All members of the campus community are encouraged to register their mobile phone numbers at www.umes.edu/emergency or on your MY UMES and click on HAWK ALERTS. By registering your mobile phone number, you will receive UMES Crime Alert text messages about serious incidents or emergencies on campus.

Procedures for Testing Emergency Response and Evacuation

A. CONDUCTING THE EVACUATION DRILLS

1. Participation

The state, local and campus codes require that employees train a sufficient number of persons to assist in safe and orderly emergency evacuation of employees and students. To meet this requirement and satisfy public safety for all faculty, staff, students, and visitors, University buildings must conduct an evacuation drill that will include the participation of all the building occupants. It is recommended that annual drills be conducted during the Fall and Spring semesters to orient new faculty, staff and students as soon as possible. Drills may be conducted at any time, as required, and may also be unannounced.

2. Alarm Activation and Evacuation

- a. Special props, if used, should be installed just prior to activating the alarm.
- b. A building wide alarm will be initiated by Plant Operations personnel upon request of the Safety Director. An “all call” announcement indicating that this is a drill will be made prior to activation of the speakers and strobes as follows:

“A building evacuation drill will commence in the next few minutes. This is only a drill but it requires full participation. If you are unfamiliar with evacuation drill procedures, please ask your colleague or other building occupant about them.”
- c. Evacuation of all occupants should follow in accordance with established Procedures. (see Appendix C of the Emergency Preparedness Plan)
- d. Evacuation Wardens must report to their area of responsibility.

B. CRITIQUING THE DRILL

The following should be verified by the Evacuation Wardens and Safety Director:

- Evacuation Wardens responded to assigned floor or area and performed assigned Duties.
- Staff could hear clearly and respond to assigned floor or area and performed Assigned duties.
- Evacuation Wardens accounted for missing occupants, guided occupants to Safety, completed floor checks and reported to the Safety Director.
- Persons with disabilities were accounted for and helped.
- No one attempted to use elevators for evacuation.
- Occupants reported to nearest stair or exit and proceeded to an evacuation Assembly point where applicable.
- Occupants who exited did not reenter prematurely.

C. RECORDING THE DRILL

The Safety Director will summarize critique comments and initiate appropriate Follow-up items that need improvement.

The Safety Director will complete and distribute the Evacuation Drill Report Form, Documenting for each test a description of the exercise, the date, time and whether it Was announced or unannounced.

Security of and Access to University Facilities

During business hours, most University facilities (excluding student residential facilities) are open to the public. Most administrative and academic buildings are secured by the Department of Public Safety by 11:00 pm on both weekdays and weekends. We recognize that there will be some need for after hour weekend access to buildings and offices. After hours a University ID is required. All students, faculty and staff are required to carry their UMES ID (Hawk card) with them at all times while on UMES property and to display it when requested by any University Official. Anyone needing access on weekends to a building or offices should provide a letter to the Department of Public Safety, addressed to the Chief of Police, through their Vice President stating the time frame of their needs. Students working in the buildings after hours are required to have a letter of authorization in their possession from the dean, chair, building manager or instructor granting permission with a valid University ID. A copy of the letter is to be provided to the Department of Public Safety. Individuals who do not have legitimate reasons for being on campus or in a University building, and who refuse to comply to a request to leave, will be subject to arrest for trespassing.

Access to Residential Facilities

There are more than forty (40) residence buildings on campus. All entrances to our traditional residence halls are locked 24 hours or monitored by Residence Life staff. An Area Director and several Resident Assistants administer each area residence hall.

The Department of Public Safety, in conjunction with the Office of Residence Life, is responsible for developing and implementing programs to provide an effective, responsible, safe and secure environment within the residential community. In addition to access control procedures established by the Office of Residence Life, the Department of Public Safety provides continuous external security and police patrols to the residential community. Additionally, the Department of Public Safety provides internal security in the residence halls by non-sworn security personnel. Educational programs emphasizing security and the steps residents can take to help themselves will be provided by the Office of Residence Life, the Department of Public Safety, and other campus/off campus services, as appropriate to meet the goal of this policy.

Every effort is made to ensure all residence halls are free from uninvited visitors or guests. However, it is necessary that residents themselves take an active role in making sure strangers are reported to the residence hall personnel and that doors are not propped open.

- Hall staff and residents are encouraged to challenge / report the presence Of Strangers in the residence halls.

- All visitors and guests must be accompanied by a resident at all times.
- Residents are held accountable for their guests' actions.

Off Campus Housing

Many students reside as tenants in private homes within close proximity of the University campus. Crime Prevention programs emphasizing security and what residents can do to help themselves are provided by the Princess Anne Police Department, for the students who live off-campus. The University Police Department and the Princess Anne Police Department have a mutual working relationship, providing each department with patrol assistance and back-up as necessary.

There are no Off-campus locations or housing of student organizations officially recognized by the University.

Maintenance of Campus Facilities

University Police Officers regularly test the emergency phones and submit work orders for repair; recommend the trimming of shrubbery for safety reasons; and conduct periodic lighting surveys. Officers report the need for the replacement of lights and any other physical hazards they notice. Periodic crime prevention surveys are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator. Many offices, labs, computer rooms and other areas of campus have alarms that report to the Department of Public Safety.

Lighting improvements are constantly being evaluated. Improvements have included the placement of high intensity lighting in buildings, in parking lot areas, in areas with heavy landscaping and trees, and along pathways frequently traveled by students. All emergency telephones are connected directly to the Department of Public Safety.

Monitoring and Recording Criminal Activity at Off-Campus Locations

The University relies on its close working relationships with local law enforcement agencies to receive information about incidents that students may be involved in. The Department of Public Safety will actively investigate any crime information it receives concerning or involving a member of the campus community. When a UMES student is involved in an off-campus offense, police officers may assist with the investigation in cooperation with local, state, or federal law enforcement. Local allied police agencies routinely work and communicate with University Police Officers on any serious incidents occurring on campus or in the immediate neighborhood and business areas surrounding campus. The University of Maryland Eastern

Shore operates off-campus housing facilities, and undergraduate and graduate students live in the neighborhoods immediately outside campus. While the local police have primary jurisdiction in all non-leased student housing areas off campus, UMES police officers have direct communication with the town police, fire department, and ambulance services to facilitate rapid response in any emergency situation.

Crime Prevention and Safety Awareness Programs

During orientation for fall and spring semesters, students are informed of services offered by the University of Maryland Eastern Shore Department of Public Safety. Students are informed about crime on campus and in the surrounding neighborhoods. Similar information is presented to new employees. Crime prevention programs and sexual assault prevention programs are offered on a continual basis. Periodically during the academic year the UMES Dept. of Public Safety, in cooperation with other university organizations and departments, present crime prevention awareness seminar sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, and vandalism, as well as educational sessions on personal safety and residence hall Security. A common message for all awareness, educational, prevention programs is to encourage students and employees to be aware of their responsibility for their own personal safety and the safety of others. In addition to seminars, information is disseminated to students and employees through crime alert flyers, displays, newsletters, and student newspapers. When time is of the essence, information is released to the university community through crime alerts posted prominently throughout the campus, through computer emails, text messages, and siren and public address systems.

CAMPUS WIDE CRIME PREVENTION SERVICES

Silent Watch Program

The UMES Police Department understands that while some people would like to report a crime, some would like to do so anonymously as not to get involved. This anonymous crime reporting gives you the choice to report information about a crime or other incident without including your name and contact information. We encourage visiting the UMES Police Department website to access anonymous crime reporting under the Silent Watch Program. **THIS FORM IS STRICTLY CONFIDENTIAL.** Please provide as much information about the incident as possible. There is also a UMES Police Department anonymous crime reporting tip line at 410-651-8484 (or ext 8484 on-campus). From mobile device text: UMES TIP to **50911**.

Escort Program

The University Police Department provides escort service across campus, to personal vehicles, or to on-campus residence. If for any reason a student, faculty or staff member does not feel comfortable or safe walking to their destination, please call 410-651-6590 (or ext 6590 on-campus) for an escort.

Residence Hall Watch

Office of Residence Life (ORL) provides a proactive approach by operating residence hall watch programs wherein Resident Assistants keep watch for any suspicious activities and/or persons in and around the residence hall and report the concerns to the UMES Police Department. Security Officers are also present in residence halls in the evening hours and conduct frequent patrols of the entire building.

Policies Regarding Alcoholic Beverages and Illegal Drugs

POLICIES REGARDING ALCOHOLIC BEVERAGES

UMES ALCOHOL POLICY

Policy Regarding the Possession and Consumption of Alcoholic Beverages on the Campus of the University of Maryland Eastern Shore

I. PURPOSE

The University of Maryland Eastern Shore permits alcohol to be consumed at special activities and programs and in the privacy of residence hall rooms subject to applicable law and University policy. This policy is designed to promote the positive use or nonuse of alcoholic beverages in a responsible manner.

II. SCOPE

University policies concerning the possession and consumption of alcoholic beverages do not contravene federal, state, or municipal law regarding their purchase, possession or consumption. This policy is applicable to students and student organizations and to all programs, events sponsored by the university as well as property owned or leased by the university.

III. PROHIBITED BEHAVIOR

- A. In accordance with Maryland law, it is illegal for any person under 21 years of age to purchase, possess or consume, or for anyone to aid or abet such a person in purchasing or consuming any alcoholic beverages.
- B. Alcoholic beverages are not permitted to be sold by any person, organization or corporation on the campus of the university, including property leased by the university. Unless authorization is given by the appropriate University authority (i.e., Office of Campus Life).
- C. It is unlawful for any person to drink alcoholic beverages or to offer a drink to another person or persons, whether accepted or not, on any public road or street, parking lot, sidewalk or other publicly owned or leased place.
- D. State funds and student fees collected by the university cannot be used to purchase alcoholic beverages.

The University of Maryland Eastern Shore abides by Maryland State laws and statutes. Students 21 years of age and older may possess and consume beverages within the privacy of their bedroom or private living area. No drinking is allowed in the common rooms of suites or apartments if anyone under the age of 21 is present; even residents that live there. However, it is important to note that a student 21 years of age and older sharing a room with an underage student cannot possess and/or consume alcohol beverages within the privacy of their bedroom or private living area; and moreover, students 21 year of age and older, if sharing a room with a student under 21, may not store/house alcohol beverages in said living area. Students are subject to an alcohol fee, of \$100.00, and may face student conduct action.

Residents who are under 21 years of age are not allowed to host parties with alcohol regardless of the guest's age. Non-UMES students and UMES students living off-campus are not allowed to bring alcohol into residential facilities. The Office of Residence Life staff reserves the right to stop people from bringing alcohol into the building(s). No alcohol is permitted or shall be stored in the common areas of residence halls (i.e., bathrooms, kitchens, balconies/porches, lounges, living rooms, laundry rooms, etc.).

A student and his/her guest may be required by University personnel to open all backpacks, bags, coolers and other containers when entering a residence hall. This procedure is a safety and security measure, which prevents unwanted or unauthorized materials from being brought into the halls. All students' cooperation with staff requests is expected and appreciated. A resident and his/her guest may be denied entrance if they choose not to cooperate with this request.

In accordance with University Policy, alcoholic beverages may not be consumed in public areas, including hallways, lounges, and apartment balconies/porches or outside buildings. The sale of any alcoholic beverage on the UMES campus is prohibited. Students are not permitted to possess kegs, or any other containers designed to hold large volumes of alcohol than what is found in common source containers. Students are not allowed to construct or own a table used for the purpose of alcohol related games, including but not limited to: beer pong, flip cup, card games, quarters, etc.

Alcohol Policy Violations Fines and Penalties

First Violation Mandated to the ATOD Prevention Center to complete BASICS (Brief Alcohol Screening Intervention for College Students and parental notification for underage violators).

Policy Violation Fine: \$100
BASICS Fee: \$100

Second Violation Referred to off campus Substance Abuse Treatment Program
Student placed on probation for one academic semester

Policy Violation Fine: \$150
Off Campus Substance Abuse Treatment Program: Agency determines fee/pay

Third Violation Conduct Hearing (Potential removal from Campus Housing and/or suspension from the University)

Policy Violation Fine: \$200

Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

POLICIES REGARDING DRUGS

The possession, use, or manufacture of any drug or controlled substance (including any stimulant, depressant, narcotic, or hallucinogenic drug or substance, or marijuana), or sale or distribution (trafficking) of any such drug or controlled substance, except for medications prescribed by a licensed physician and in the possession of the student or other person for whom the prescription was written, or medications which have been legally obtained, such as use of over-the-counter drugs, is a violation of this Code. **(The UMES Drug Policy is included in Student Handbook).**

- a. Possession - either actual or constructive, means having possession of a thing or object or when a person has the power to control possession of a thing or object, is a violation of the Code;
- b. Use – actively engaged in the consumption of controlled substances is a violation of the Code;
- c. Manufacture – growing and/or making controlled substances for personal use and/or sale is violation of the Code;
- d. Intent to distribute (traffic) – possession of controlled substances in quantities and/or contained in a manner that would lead a responsible person to conclude that the substance was intended for sale and/or distribution, is a violation of the Code.

NOTE: Individuals who remain in the presences of persons who engage in illegal or abusive use of drugs and/or controlled substances, whether actively participating or not, will be subject to the same disciplinary action and sanctions as the offenders.

Medical Marijuana Policy: UMES does not permit the use of marijuana for any purpose on University-owned or controlled property. Students who have prescriptions to use marijuana for medical purposes are not permitted to possess, store, grow, provide, or use the marijuana on University-owned or controlled property (including but not limited to residence halls, academic buildings, athletic facilities, fields, vehicles, and parking lots), or during a University-sanctioned activity regardless of the location. To do so is a violation of “federal, state and local laws, and the University’s Zero Tolerance Drug Policy. To be clear, any distribution, use or possession of marijuana is a crime under federal law, and as such, is a violation of the Student *Code of Conduct*. Violators are subject to suspension from the university and/or arrest, as marihuana is a Schedule 1 prohibited drug.

Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

Drug and Alcohol Abuse Education Program

Consistent with its educational mission, the University also assists its members in finding alternatives to alcoholic beverages by promoting social interactions and stress reduction, and it provides services and resources for community members who experience alcohol related difficulties.

Keeping yourself informed is an important step in developing a healthy lifestyle and in knowing how to cope with problems as they arise. UMES provides useful and informative prevention education programs throughout the year. A variety of departments sponsor workshops and seminars on alcohol and drug related issues to support and encourage healthy, productive lifestyles.

The programs are made available through the following University Departments:

1. Counseling Services.....(410) 651-6449
2. Crime Prevention.....(410) 651-6595
3. Health Center.....(410) 651-6597
4. Student Activities.....(410) 651-6434
5. ATOD Center.....(410) 651-6385

Preventing, Reporting, and Responding to Domestic Violence, Sexual Assault, Dating Violence, and Stalking

The University of Maryland Eastern Shore will not tolerate domestic violence, dating violence, sexual assault, stalking, or other forms of sexual misconduct. Offenders may be subject to campus adjudication processes, disciplinary action, and/or criminal proceedings. The University utilizes procedures that provide prompt, fair, and impartial investigations and resolution in cases involving domestic violence, dating violence, sexual assault, and stalking. Sexual violence is a form of sexual harassment and services are available to students, faculty, and staff who experience sexual violence, domestic violence, dating violence, and instances of stalking. In these situations, University of Maryland Eastern Shore is committed to providing crises intervention measures for students, faculty, and staff, as well as appropriate administrative response for the complainant and respondent; referring to individuals to criminal authorities; and educating and promoting discussion on the interpersonal abuse and violence issues. The University's process does not preclude adjudication under state law.

University of Maryland Eastern Shore prohibits retaliation by its officers, employees, students, or agents against a person who exercises his or her rights or responsibilities under any provision of federal or state law, including Title IX or this policy.

The University of Maryland Eastern Shore educates the campus community about sexual assaults and date rape through mandatory freshman orientation each fall. These sessions are complimented with the online education modules and awareness events. Literature on date rape education, risk reduction, and University response is available through the Office of Equity and Compliance.

Victims of sexual assault should immediately get to a safe location and obtain necessary medical treatment. Individuals are strongly encouraged to immediately report sexual assaults for the preservation of evidence and initiation of immediate institutional action. Individuals may choose to contact the Sexual Assault Advocate ((443)365-5415), the UMES Department of Public Safety ((410)651-3300) and/or the Title IX Coordinator ((410)651-7848 or titleix@umes.edu). These resources are here to serve the campus community and will not subject individuals to scrutiny or judgment.

Contacting the Sexual Assault Advocate will:

- provide the student with an advocate who will discuss options and procedures with the victimized individual;
- if necessary, accompany the individual to the hospital;
- connect the victimized individual to on- and off-campus resources.

Filing a police report will:

- ensure that a victimized individual receives the necessary medical treatment and tests at no expense to the victim;
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained if too much time elapses;
- connect the victimized individual to on- and off-campus resources.

Contacting the Title IX Coordinator will:

- connect the victimized individual to on- and off-campus resources;
- create access to interim measures such as schedule changes, housing reassignment, withdrawals and incompletes if such accommodations are requested and reasonable;
- initiate an administrative investigation to ensure the safety of the victimized individual and the campus community.

A victimized individual may also speak with any University personnel about their ordeal; University personnel will assist the victimized individual with determining whom to contact if such assistance is requested and will convey the shared information to the Title IX Coordinator.

All the above mentioned resources will respect the privacy of the involved parties. If a victimized individual would like to discuss their ordeal confidentially, the Counselling Services Center ((410)651-6449) and Life Crisis Center ((410)749-HELP(4357)) are excellent resources.

University proceedings involving sexual misconduct are detailed in the Sexual Misconduct Policy (www.umes.edu/titleix). The policy provides, in part, that the victim and the accused are allowed to choose one person to accompany them throughout the investigation and hearing process. A student found responsible for violating the University's Sexual Misconduct Policy may be suspended or expelled from the University. The outcome of the proceedings will be communicated to the directly impacted individuals. Individuals accused of acts of violence may also be subject to criminal proceedings.

PREVENTION EFFORTS

University of Maryland Eastern Shore attempts to foster a safe living, learning, and working environment for all member of the campus community. The University develops educational programs concerning domestic violence, dating violence, sexual assault, and stalking. Involved students, faculty, staff, and community members provide information and promote discussion on interpersonal abuse and violence issues. The University Police support the educational programs by providing input and personnel to accomplish this task. For additional information about campus education programs concerning domestic violence, dating violence, sexual assaults, and

stalking contact the Title IX coordinator, the University Counseling Center, the UMES Student Health Center, or the UMES Police Department.

DEFINITIONS

Consent: is defined in Maryland as at any time, a participant can communicate that he or she no longer consents to continuing the activity. If there is confusion as to whether anyone has consented or continues to consent to sexual activity, it is essential that the participants stop the activity until the confusion can be clearly resolved.

Maryland Criminal Law Article 3 defines rape and sexual assault as follows:

☐ Rape

- First Degree – engaging in sexual intercourse with another without his or her consent by force, using weapons, strangling or inflicting serious physical injury, threatening with death, serious injury, or [kidnapping](#), or committed with another's help or during a burglary
- Second Degree – engaging in vaginal intercourse with another 1) without his or her [consent](#) by force or threat, 2) with a mentally or physically incapacitated person (includes drunk, high, or unconscious) when the defendant knows of his or her condition, or 3) the victim is under 14 years old and the defendant is at least 4 years older than the victim

☐ Sexual Offense

- First Degree – engaging in a sexual act (oral or anal sex, or any object or part of one's body penetrates the genitals or anus for sexual gratification, but not vaginal intercourse – that's above in rape) by force, threat, or without consent while displaying a weapon, suffocating or physically injuring the victim, or threatening the victim with death, disfigurement, or serious physical injury, or committed with another's help or during a [burglary](#)
- Second Degree – engaging in a sexual act with another by 1) force or without his or her consent, 2) with a mentally or physically incapacitated person (includes drunk, high, or unconscious) when the defendant should know of his or her condition, or 3) the victim is under 14 and the defendant is at least 4 years older than the victim
- Third Degree – includes any of the following:

- Engaging in sexual contact (intentionally touching the victim's or defendant's genital, anal, or other private parts for sexual gratification or abuse of either person) in any of the following situations:
 - Without consent while using a weapon, strangling or seriously injuring the victim, threatening the victim with death, serious injury, or kidnapping, or committed with another's help OR
 - The victim is mentally or physically incapacitated (drunk or unconscious for example) and the defendant knows of his or her condition
 - The victim is under 14 years old and the defendant is at least 4 years older
 - Engaging in a sexual act (i.e. oral or anal sex) or vaginal sex with a 14 or 15 year old victim by a 21 year old or older defendant, AKA [statutory rape](#)
- Fourth Degree – any of the following:
 - Engaging in sexual contact without the other's consent
 - Engaging in a sexual act or vaginal sex with a 14 or 15 year old when the defendant is at least 4 years older
 - Engaging in a sexual act, sexual contact, or vaginal sex with a child under 18 who at the time of the sexual activity was a student enrolled in a school where the person was in a position of authority (i.e. a principal, coach, teacher, or counselor who's at least 21 years old, employed by the school, and was in a supervisory position over the student)

Domestic Violence

Includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

Dating Violence

Violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

For the purposes of this definition

- Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

- Dating Violence does not include acts covered under the definition of Domestic Violence.

Stalking

A course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or other's safety, or to suffer substantial emotional distress.

For the purposes of this definition

- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.
- Reasonable persons means a reasonable person under similar circumstances and with similar identities to the victim.

Procedures for Reporting a Complaint

A guiding principle in the reporting of domestic violence, dating violence, sexual assault, and stalking is to avoid possible re-victimization of the complainant by forcing the individual into any plan of action. It is recommended that a person who has experienced domestic violence, dating violence, sexual assault, or stalking consider each of the following:

1. Getting to a safe place.
2. Avoiding the destruction of evidence by not bathing, douching, changing clothes, or cleaning up in any way. Preserve evidence in a paper bag for possible future action. Also, keep copies of e-mail, text messages, and voice messages.
3. Pursuing medical treatment. Post-assault medical care can be performed at a local emergency room (Peninsula Regional Medical Center – PRMC) where a Forensic Nurse Examiner / Sexual Assault Nurse Practitioner can complete an exam for victims of sexual violence. Such an exam can help the victim receive an appropriate medical assessment and treatment, and can preserve evidence for possible future action.
4. Pursuing counseling services with appropriate agencies (e.g. Counseling Center, Health Center, Life Crisis, or other Off-campus providers). Calling someone that is known and trusted, such as a friend or counselor, and discussing that assault with this person can help to evaluate the trauma to sort out next steps.
5. Making a report. You can make a police report. You can make a report to a Campus Security Authority (CSA), Title IX coordinator, or other responsible party under Title IX. You may also decline to notify police and campus authorities.

6. Making an anonymous report. An anonymous report to the police notifies them that an act of sexual violence has occurred but gives no names or identification.
7. Obtaining assistance filing reports. You may obtain assistance from either the University Police or Campus Security Authorities in filing complaints. If the incident occurred outside of the University Police jurisdiction, the University Police will assist you in filing the complaint with the law enforcement authority in the jurisdiction where the incident occurred.

Filing a Police Report

A report to the police can empower the complainant by exercising her/his legal rights and can aid in the protection of others. UMES staff will encourage the complainant to file a police report and will assist the complainant in notifying the police if requested. The police will then advise the complainant of the legal process

1. Investigations of on-campus cases are conducted by the UMES Police Department.
2. Investigations of off-campus cases are usually conducted by the Princess Anne Police Department or other law enforcement agency where the assault occurred. When an investigation or legal proceedings occur off-campus, support services are still available through the University.

There may be consequences to waiting to file a police report. Early reports may improve the preparation of a viable prosecution. Filing a police report immediately following the incident does not force the complainant to file charges and prosecute the respondent. However, it does aid in the preservation of valuable evidence if the complainant decides to pursue charges at a later date.

VICTIM RIGHTS

If you or someone you know is the victim of a sexual assault, the victim has several rights, including:

- The right to report the incident to the University Police or local authorities. The University will assist victims in notifying either the University or local police. Filing a police report does not mean the victim must pursue criminal charges. The victim maintains his or her rights throughout the process.
- If a victim of a sexual assault or relationship violence incident requests a change in her or his living arrangements, academic schedule, transportation, or work situations, Student Affairs, Residence Life and other offices at UMES will assist the individual with making these changes, as long as they are reasonably available. This assistance is available whether or not the victim reports the offense to University or local law enforcement authorities.

Further information about Victim's Rights may be obtained at the following web sites:

<http://www.goccp.maryland.gov/victim/documents/LawEnforcement.pdf>

http://www.womenslaw.org/statutes_detail.php?statute_id=1186

SUPPORT SERVICES

Resources for victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking include:

- University Counseling Center 443-235-9948
- UMES Student Health Center 410-651-6597
- UMES Police Department 410-651-6590
- Residence Life 410-651-7502
- Sexual Misconduct Victim Advocate 443-365-5430/5415
- Title IX Coordinator 410-651-7848 or rhruadasill@umes.edu
- UMES Student Affairs www.umes.edu/student/SMpolicy.html

Recourses Off-Campus:

- Life Crisis Center 410-749-4357
- Princess Anne Police Department 410-651-1822
- Somerset County Sheriff's Office 410-651-9225
- Maryland State Police 410-651-3101

Other resources available to persons who report being a victim of Sexual Assault, Domestic Violence, Dating Violence, or Stalking include:

<https://www.rainn.org/> Rape, Abuse, and Incest National Network

<http://www.justice.gov/ovw/sexual-assault> Department of Justice

<http://www2.ed.gov/about/offices/list/ocr/index.html> Department of Education, Office of Civil Rights.

SEXUAL ASSAULT PREVENTION EDUCATION PROGRAMS

The University has developed an annual education campaign consisting of an orientation presentation that includes distribution of educational materials to new students and new employees. The orientation presentation consists of primary prevention and awareness programs that:

- Identifies Domestic Violence, Dating Violence, Sexual Assault, and Stalking as prohibited conduct.
- Defines Domestic Violence, Dating Violence, Sexual Assault, and Stalking as provided by the Department of Education and State Law.
- Defines what behavior and actions constitute consent to sexual activity in the State of Maryland and/or using the definition of consent found in the Student Code of Conduct if state law does not define consent.
- Provides a description of safe and positive options for Bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options and taking action to intervene.
- Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- Provides an overview of information contained in the Annual Security Report.

The University also provides a R.A.D. self-defense course for women only. R.A.D. is Rape Aggression Defense for women. The focus of the R.A.D. course of instructions is on the development of easily mastered personal safety skills, which can be safely practiced with a comfortable learning environment, and the coupling of those physical skills with safety awareness. The overall goal is to reduce victimization through informed decision-making and sensible actions.

The R.A.D. program is not a traditional self-defense course. It fills a longstanding void by enabling women to learn in a period of several hours a set of cognitive and physical skills, which will be of benefit for years to come. The choice to be made regarding resistance in any particular situation is a very personal one. R.A.D. students find the manner of instruction to be supportive and the course, as a whole, to be a very empowering experience.

Actions of a disciplinary nature may be instituted against any student or employee who has been implicated in a sexual assault. The University Police reserve the right to arrest any suspect of a sexual assault.

SEX OFFENDER REGISTRY

The federal Campus Sex Crimes Prevention Act of 2000 (CSPA) provides for the tracking of convicted sex offenders enrolled at, or employed by, higher education institutions. This act is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act. Under the law, state and local law enforcement agencies must provide colleges and universities in their jurisdiction with a list of registered sex offender who have indicated that they are enrolled, employed by or working at the institution. A list of all registered sex offender in Maryland, including registrants employed or enrolled at Maryland institutions of higher education, is available from the state Department of Public Safety and Correctional Services at

<http://www.dpscs.state.md.us/sorSearch/>

PROCEDURES FOR INTERNAL DISCIPLINARY ACTION

Whether or not criminal charges are filed, the University or a person may file a complaint under the UMES Sexual Misconduct Policy alleging that a student or employee violated the University policy on Sexual Misconduct. Below describes each type of disciplinary proceeding used by the institution to include the steps, anticipated timeliness, and decision-making process

In all cases, the preponderance-of-the-evidence standard will apply, meaning that the evidence must show that the allegation is more likely that not to have occurred. Persons found responsible for Code violations will be disciplined. Students have rights and whether someone is the accuser or the accused each is entitled to the University Fundamental Fairness Guarantee.

Fundamental Fairness for all Students

The respondent will receive a fair and timely hearing to address allegations, and be informed of the accusations and evidence. Both Respondent and complainant will have the opportunity to

- Challenge those involved in the hearing if either believes a participant is biased or has an interest in the case.
- Be provided adequate time to prepare for the hearing,
- Have an attorney or non-attorney advocate present during the hearing,
- Offer relevant evidence and witnesses who can provide direct information and to question witnesses present at the hearing,
- The opportunity to consult with a student conduct officer for clarity of process and procedure,
- Receive in writing the outcome of the hearing,
- Appeal the outcome of the hearing.

Considerations Applied to the Complainant

The University will not voluntarily release the complainant's name to the public or media except as required by law. The staff member investigating the matter will upon request by the complainant:

- Meet with the complainant privately, at a reasonable place of his/her choice on campus to discuss the situation in a confidential manner;
- Treat the complainant with courtesy, understanding, and professionalism; assist the complainant in privately contacting, counseling, advising, and other available resources should the Complainant so choose;
- Issue No-Contact orders between the complainant and the respondent or any other person involved in the incident.
- Continue to be available to the complainant to answer questions, explain the systems and processes involved, and be a willing listener; keep him/her informed on the progress of the case as allowed by law and policy;
- Arrange at the discretion of the Investigator, an alternative to giving a statement in a face-to-face setting during the hearing. Please note: the complainant has the right not to participate in the hearing if he/she so chooses but the University may still move forward in addressing the alleged violation of the student conduct process.
- Arrange for the complainant to have the opportunity to make a statement concerning the impact of the incident on his or her life in the hearing.

The University of Maryland Eastern Shore will, upon written request, disclose to alleged victim of a crime of violence (as that term is defined in Section 16 or title 18, United States Code)' or non-forcible sex offense, the report on the results of any disciplinary proceedings conducted by UMES against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for the purposes of this paragraph.

University Disciplinary Procedures in Sexual Misconduct Incidents

Upon learning of an alleged sexual misconduct, the Title IX Coordinator will convene the investigative team. The Title IX Coordinator and the Associate Vice President for Student affairs will jointly investigate claims of sexual harassment, non-consensual sexual intercourse, non-consensual sexual contact, sexual exploitation, and retaliatory harassment.

When the Title IX Coordinator and AVPSA investigators received a report of sexual misconduct, they will determine whether any interim measures are necessary to ensure the safety of the involved students. This will be communicated to the Vice President for Student Affairs & Enrollment Management. If so, the measures will be put into place before an intake appointment is scheduled for the Complainant. Any behavior of a sexual nature that makes a Complainant feel unsafe or uncomfortable is serious enough to initiate contact with a university official.

Investigators will interview the Complainant and will take notes during the conversation. This is done to make sure that the investigators have an accurate depiction of the incident. There will be two investigators in the room, from the Title IX investigative team.

After the complaint is reviewed, an investigation will be launched. The investigative team is required by law and University policy and procedure to investigate in good faith complaints of sexual misconduct when the allegations, if true, would constitute a violation of UMES policy. If the investigation cannot be completed, the reasons why will be explained to the complainant.

Investigators will also interview the Respondent, in a similar manner as the Complainant. The Complainant will not be present in the Respondent's meeting, and the Respondent will not be present in the Complainant's meeting. The team will inform the Complainant if they cannot ensure confidentiality.

During the investigation conference, students bring any or all of the following: an advocate who can serve as emotional support person, a trained process advisor, and/or an attorney. None of these parties can also be a witness in the investigation. Advocates are present for emotional support only and will not be permitted to actively participate. Process advisers may only assist with understanding the process. Legal counsel will only be permitted to advise their clients on whether or not to answer questions. No other parties may be present.

If there are any witnesses – people who have heard or seen behaviors that will help corroborate the account share by the complainant – The Complainant and Respondent are asked to inform the investigators during the initial meeting. Witnesses should have first-hand knowledge of what has happened, or knowledge of the direct effects on the Complainant. These individuals need to be able to tell the investigators what they have seen or heard personally that will help to understand the situation.

Documents such as emails, letters, pictures, or web postings can be important corroborating information. The Complainant is asked to bring these items to help explain the situation. The investigators may interview all parties involved more than once, or may contact them to clarify an earlier statement.

In determining whether the alleged conduct constitutes sexual harassment or assault, the full context in which the alleged incident occurred must be considered. In any case, both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary proceeding. And, both the accuser and the accused will be informed of the outcome of any proceeding.

Determination Stage

The Title IX Coordinator and AVSPA will issue a final report to the Offices of Student Affairs, Enrollment Management, and Student Conduct. If a hearing is warranted, after review, the Vice President for Student Affairs & Enrollment Management will charge the Assistant Director of Student Conduct to summons the Sexual Misconduct Board (SMB). The Board is a standing group composed of students, faculty, and staff appointed by the Vice President for Student Affairs & Enrollment Management, who also appoints the Board Chair. The Board Chair is responsible for annual training of the SMB that draws on professional and expert resources. Their goal is to determine if the policy against sexual misconduct was violated. The Title IX

Coordinator, acting as an agent of the University, will present the case to the SMB. The SMB will then determine whether the allegations were:

- **Substantiated** – which means that there was sufficient information to support and/or corroborate the explanation of what occurred.
- **Unsubstantiated** – which means that there was insufficient information to prove the allegations. Sometimes this is because there was compelling information from both parties. Unsubstantiated is neither a finding that the offense occurred, or that it didn't occur but that it is impossible to determine if the offense more than likely occurred.

The Sexual Misconduct Board will use the "Preponderance of the Evidence" standard. The parties will be provided equal opportunity to present relevant witnesses and evidence throughout the process. In addition, parties will have full disclosure to all evidence and materials prior to the hearing.

In order to meet the University's duty to investigate alleged violations of policy and protect the larger campus community, the University cannot guarantee that the Complainant's or the Respondent's information will be confidential throughout the process. However, the information will remain private as the University only informs those individuals who must be involved to ensure a fair report. The Complainant and the Respondent can assist the investigation team to ensure privacy by limiting discussions outside of the investigators offices. S

Notice of Outcome

UMES will notify both parties concurrently, in writing, about the outcome of the complaint and whether or not a violation of Sexual Misconduct was found to have occurred. UMES will also concurrently inform the parties of any change to the results or outcome that occurs before the results or the outcome become final, and UMES will inform the parties when the results or outcome become final.

Appeals Procedures

An appeal is defined as a written request for review of the original case. The burden is on the appealing student to demonstrate, in writing, why the finding or sanction should be altered. Sanctions are not applied until the appeal has been answered. Once answered, the decision is final.

The Conduct Administrator shall make an initial determination as to whether or not sufficient grounds exist for an appeal, based upon the standard outlined in the Code. Appeals that do not allege sufficient grounds shall be denied consideration and shall be dismissed. Appeals that demonstrate grounds shall be accepted for consideration.

It is not the function of the appeals process to permit a rehearing of the factual issues presented to the conduct body, but rather it is to ensure that the disciplinary procedures has been implemented fairly and consistently with this code. If it is found, during the appeals process, that the disciplinary procedures were not implemented fairly and consistently with this code, a stay in the sanction will be ordered and appeals officer may apply one of the five conditions under the Code of Conduct section; "Remedies for Appeal." Only students who have attended and participated in their disciplinary hearing have the right to appeal. Appeals shall be decided upon the record of the original hearing, the disciplinary record, and the written appeal request of

the accused student. Each case may be appealed only once. Therefore, the finding of the designated appeal board is final and binding.

Sanctions and Protective Measures

In all cases, investigations that result in a finding of Substantiated will lead to the initiation of disciplinary procedures against the accused individual(s). University sanctions include; Expulsion, Suspension, Disciplinary Probation, Disciplinary Reprimand, Suspension of Group, Organization Dissolution, Restitution, Cancellation of Housing Contract, Academic Registration Block, Presumptive Dismissal / Dismissal Order to Obtain Counseling , Fines and other sanctions. For students, sexual assault, domestic violence, dating violence, and stalking are all violations of the Student Code of Conduct. Employees who violate this policy will be subject to discipline, up to and including termination of employment. Sexual assault, domestic violence, dating violence, and stalking are criminal acts which also may subject the perpetrator to criminal and civil penalties under federal and state law.

Missing Student Notification Policy

University of Maryland Eastern Shore takes student safety seriously. The following policy and procedures have been established to assist in locating missing UMES students who reside in on-campus housing.

REPORTING A MISSING PERSON

If an individual has reason to believe that a student who legally resides in on-campus housing is missing he/she should immediately notify University Police at 410-651-6590 or 410-651-2300/3300, the Office of Residence Life at 410-651-6144, or Student Affairs at 410-651-6434. Any person to whom a missing student report is made, if not the University Police, will notify the University Police immediately. This team will work together to share information under the leadership and coordination of the Chief of University Police. For students who do not reside on campus and are reported missing, the university may provide reasonable response and assistance as resources and time allow.

INVESTIGATING A REPORT OF A MISSING STUDENT

Upon receiving information that a student cannot be located and may be missing, the Chief of Police, or his designee, in collaboration with Residence Life personnel and Student Affairs will initiate an investigation. Before presuming that the student is missing, reasonable measures will

be taken to determine whether anyone familiar with the student has seen or heard from him/her recently or is aware of his/her whereabouts.

Investigating a missing student report includes, but is not limited to, the following:

- Obtain information from the reporting individual about the student, such as a physical description, including clothes he/she may have been wearing when last seen; who he/she may be with or where he/she may be; his/her physical and mental well-being; and the reasons he/she believes the student is missing
- Attempt to contact the student via his/her cell phone (if available) and/or email address.
- Check the student's room to see if he/she is present.
- Contact Residence Life Area Directors, roommates, friends, employers and members of clubs and organizations the student may be affiliated with, if known, to obtain information about when and where the student was last seen and if the student's absence is inconsistent with his/her established patterns of behavior.
- Contact the student's professors to ascertain the student's recent attendance in class.
- Obtain a photograph of the student, if available, from student ID card records and use this information (and /or the physical description) to conduct a search, with the possible assistance from Residence Life personnel or others, of campus buildings where the student has classes. The Chief of Police, or his designee, may issue an ID card photograph to personnel involved to assist in the identification of the missing student.
- Contact the Police and Public Safety Department's Parking Section to determine if the student has a vehicle registered on campus; if the student has a vehicle, University Police Officers will attempt to locate the vehicle on campus.
- Check access card logs (e.g. through the Dining Services or Library) to determine the last time the student's UMES ID card was used, access logs to UMES email and/or UMES computer accounts, as well as any surveillance video.

NOTIFYING APPROPRIATE PERSONS OF A REPORT OF A MISSING PERSON

If the student cannot be located after reasonable efforts, the following individuals will be notified no later than 24 hours after the student has been determined to be missing:

- The Dean of Students will contact the Confidential Contact identified by the student (see below).
- If the missing student is under the age of 18 and is not an emancipated individual, the Dean of Students will notify the student's custodial parent or legal guardian.
- The Chief of Police, or his designee, will notify the local law enforcement agencies unless the local law enforcement agency was the entity that made the determination that the student is missing.
- The Dean of Students will notify the Vice Chancellor for Student Affairs.

This policy does not preclude the university from implementing the procedures described above in less than 24 hours if circumstances warrant a faster implementation.

CONFIDENTIAL CONTACT

Students residing in on-campus housing have the option to confidentially identify an individual to be contacted by UMES in the event he/she is determined to be missing for more than 24 hours. Students are provided the option of designating a confidential contact at the time of residence hall check-in. The student may register one or more individuals to be contact strictly for missing persons purposes. This contact may be anyone, even if the student has already identified an emergency contact for other purposes. Students may identify the same or different individuals for emergencies and missing persons contact. The missing person contact name is confidential and will be revealed only to law enforcement in the context of conducting a missing person investigation.

Students will be informed at the time they register the confidential contact:

- If they identify such an individual, UMES will notify that person no later than 24 hours after they have been determined to be missing.
- If they are under the age of 18 and are not an emancipated individual at the time they are determined to be missing, UMES will notify the student's custodial parent or legal guardian.
- Even if the student does not provide a confidential contact person, the university will notify local law enforcement if he/she has been determined to be missing.
- The confidential contact information will be accessible only by authorized campus officials and law enforcement officers in furtherance of a missing person investigation.

In addition to informing resident students of this policy at the time of residence hall check-in, the University will notify students of this policy and procedures through the following methods:

- Posting it on the UMES Residence Life, University Police, and Student Rights and Responsibilities websites.
- Residence Life personnel will discuss the policy with resident students at the beginning of the academic year in residence hall meetings.

EXTERNAL COMMUNICATIONS

In case of a missing student, local Law enforcement agencies may provide information to the media that is designated to obtain public assistance in the search for a missing student. In doing so, the local law enforcement agencies will consult with UMES Public Relations. Any media request to the University will be directed to the Public Relations Office.

Clery Crime Definitions from the Uniform Crime Reporting Handbook

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence

The killing of another person through gross negligence.

Criminal Homicide-Murder and Non-negligent Manslaughter The willful (non-negligent) killing of one human being by another.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary the injuries result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle; (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding).

Weapon Law Violations

Regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations

Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone's); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging, operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).

Sex Offenses Definitions From the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

Sex Offenses-Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. Forcible Rape-The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. Forcible Sodomy-Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault with an Object-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/ her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Non-forcible

Unlawful, non-forcible sexual intercourse

A. **Incest**-Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. **Statutory Rape**-Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Hate Crimes

Bias- A preformed negative opinion or attitude toward a group of persons based on their race, religion, disability, sexual orientation, or ethnicity/nationality origin.

Bias Crime- A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, disability, sexual orientation, or ethnicity/national origin.

Disclosure of Crime Statistics

Table 1 - Crime Reports for Calendar Years 2013, 2014, and 2015

Reports of Crime	Year	On Campus	On Campus Residential Facility	Public Property	Non Campus Building or Property
Murder and Non-Negligent Manslaughter	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	1	0
Negligent Manslaughter	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Forcible Sex Offense (Rape and Fondling)	2015	6	4	0	1
	2014	2	2	0	0
	2013	1	1	0	0
Non-Forcible Sex Offense (Incest and Statutory Rape)	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Robbery	2015	0	0	0	0
	2014	0	0	2	0
	2013	2	1	3	0
Aggravated Assault	2015	0	0	0	1
	2014	2	0	2	0
	2013	3	1	15	0

Burglary	2015	11	10	0	7
	2014	15	13	0	0
	2013	13	11	0	0
Motor Vehicle Theft	2015	0	0	0	0
	2014	0	0	0	0
	2013	2	0	2	0
Arson	2015	0	0	0	1
	2014	0	0	0	0
	2013	0	0	0	0
Domestic Violence	2015	1	1	0	1
	2014	7	6	5	0
	2013	N/A	N/A	N/A	N/A
Dating Violence	2015	0	0	0	1
	2014	0	0	0	0
	2013	N/A	N/A	N/A	N/A
Stalking	2015	0	0	0	0
	2014	0	0	0	0
	2013	N/A	N/A	N/A	N/A
Hate Crime	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0

Table 2 - Arrests for Calendar Years 2013, 2014, and 2015

Arrests	Year	On Campus	On Campus Residential Facility	Public Property	Non Campus Building or Property
Alcohol	2015	0	0	0	6
	2014	2	1	15	0
	2013	6	1	11	0
Drugs	2015	5	5	1	1
	2014	3	3	4	0
	2013	4	3	12	0
Weapons	2015	0	0	0	0
	2014	1	1	0	1
	2013	1	0	1	0

Table 3 - Disciplinary Referrals for Calendar Years 2013, 2014, and 2015

Disciplinary Referrals	Year	On Campus	On Campus Residential Facility	Public Property	Non Campus Building or Property
Alcohol	2015	12	3	0	18
	2014	7	3	1	0
	2013	22	8	1	0
Drugs	2015	11	6	1	4
	2014	11	11	0	0
	2013	15	13	0	0
Weapons	2015	5	5	1	0
	2014	4	3	0	0
	2013	5	3	0	0

There were no reports of Hate Crimes in 2012, 2013, or 2014.

Princess Anne Police Department Crime Statistics 2013-2015

Total Per Year	2013	2014	2015
Homicide	0	0	0
Rape	0	2	0
Robbery	1	2	3
Assault	5	11	2
Burglary	3	12	7
Theft	3	8	9
Motor Vehicle Theft	1	0	0
Manslaughter	0	0	0
Arson	0	0	0
Hate Crimes (Race)	0	0	0

Alcohol Violations	0
Drug Violations	22
Weapons Violations	3

Maryland State Police Crime Statistics 2013-2015

Total Per Year	2013	2014	2015
Homicide	0	0	0
Rape	0	0	0
Robbery	2	0	0
Assault	8	3	5
Burglary	2	4	2
Theft	0	5	3
Motor Vehicle Theft	1	0	1
Manslaughter	0	0	0
Arson	0	0	0
Hate Crimes (Race)	0	0	0

Alcohol Violations 3

Drug Violations 6

Weapons Violations 0

Assateague Island National Seashore 2013-2015

Total Per Year	2013	2014	2015
Homicide	0	0	0
Rape	0	0	0
Robbery	0	0	0
Assault	0	0	0
Burglary	0	0	0
Theft	0	0	0
Motor Vehicle Theft	0	0	0
Manslaughter	0	0	0
Arson	0	0	0
Hate Crimes (Race)	0	0	0

Alcohol Violations 0

Drug Violations 0

THE UNIVERSITY SYSTEM OF MARYLAND, UNIVERSITY OF MARYLAND EASTERN SHORE CAMPUS AT THE UNIVERSITIES AT SHADY GROVE

The Universities at Shady Grove (USG) is a regional center located in Rockville, Maryland, that supports programs from nine different institutions within the University System of Maryland. Students attend classes at USG but are still considered students of their “home campus.” In addition, employees at USG can be affiliated with any of the nine institutions.

Please access the link <http://www.shadygrove.umd.edu/about/public-safety/> for the USG *Annual Security Report* that is compiled and distributed annually in compliance with the *Clery Act*. This publication contains crime statistics and statements of security policy. Annually, prior to October 1st, current USG students and employees are sent an email message providing them with a link to this brochure and notification that the current edition of the *Safety & Security* publication has been posted on the Universities at Shady Grove website. Printed copies may be obtained from the 24 hour security desk located in the Camille Kendall Academic Center on the Shady Grove campus.

Crime statistics for USG are reported, in their entirety, by each of the nine institutions that conduct classes at USG.

UNIVERSITY SYSTEM OF MARYLAND, UNIVERSITY OF MARYLAND EASTERN SHORE AT THE UNIVERSITIES AT SHADY GROVE, CRIME STATISTICS * The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (the *Clery Act*) mandates the manner and format in which statistics are to be collected and published. Statistical updates, if any, will be posted online (<http://www.shadygrove.umd.edu/about/public-safety/>).

The Universities at Shady Grove ⁽¹⁾					
Crime Report Statistics					
Category	Year	On Campus	Non-Campus Buildings or Property	Public Property ⁽²⁾	Total
Murder & Non-Negligent Manslaughter	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Negligent Manslaughter	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0

Sex Offenses - Forcible	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Sex Offenses - Non-Forcible	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Robbery	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Aggravated Assault	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Burglary	2015	0	0	0	0
	2014	0	0	0	0
	2013	2	0	0	2
Motor Vehicle Theft	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Arson	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Hate Crimes (3)	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Domestic Violence ⁽⁴⁾⁽⁵⁾	2015	0	0	0	0
	2014	0	0	0	0
Dating Violence ⁽⁴⁾⁽⁵⁾	2015	0	0	0	0
	2014	0	0	0	0
Stalking ⁽⁴⁾⁽⁵⁾	2015	2	0	0	2
	2014	0	0	0	0

Arrest Statistics					
Category	Year	On Campus	Non-Campus Buildings or Property	Public Property (2)	Total
	2015	0	0	0	0
	2014	0	0	0	0

Liquor Law Violation Arrests	2013	0	0	0	0
Drug Law Violation Arrests	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	1	1
Illegal Weapons Possession Arrests	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0

Campus Disciplinary Referrals ⁽⁶⁾					
Category	Year	On Campus	Non-Campus Buildings or Property	Public Property ⁽²⁾	Total
Liquor Law Violation Referrals	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Drug Law Violation Referrals	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Illegal Weapons Violation Referrals	2015	0	0	0	0
	2014	0	0	0	0
	2013	0	0	0	0
Footnotes:					
1	The Universities at Shady Grove (USG) is a Regional Center for the University System of Maryland (USM). Degree programs from 9 of the 12 USM institutions are offered at USG. Students from each of these 9 institutions attend classes at USG and in some cases may attend classes on both campuses.				
2	Statistics listed in the "Public Property" category include those that took place off campus, on public property immediately adjacent to and accessible from the campus, but not on USG-owned property.				
3	Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived Race (RA), Religion (RE), Sexual Orientation (SO), Gender (G), Ethnicity (E), or Disability (D). Any numbers in small-print parentheses would indicate how many of the total number or reported incidents were motivated by each type of bias.				
4	This category was new for reporting in 2013. Statistics for this crime were not collected for 2012.				
5	The Montgomery County Police Department does not classify crimes into this category. Statistics in this category will only be those reported to Campus Reporting Authorities..				
6	Individuals not arrested, but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs.)				

Annual Fire Safety Report

DEFINITIONS

Fire – Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire Drill – A supervised practice of a mandatory evacuation of a building for a fire.

Cause of Fire – The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure or act of nature.

Fire Related Injury – Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term **person** may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire Related Death – Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the danger of a fire, or deaths that occur within one year of injuries sustained as a result of the fire.

Fire Safety System – Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including; sprinkler or other fire extinguishing systems, fire detection devices, standalone smoke alarms, devices that alert one to the presence of fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.

Value of Property Damage – The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including; contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption.

Fire Log – Is kept at the Public Safety Department and is open to the public during normal business hours.

Fire Safety

The University Police Department has personnel on 24-hour duty to respond to any fire emergency. When a fire alarm is activated, the University Police Department is dispatched to the scene. As required by the Maryland State Fire Prevention Code, regular fire drills are held to practice evacuation procedures.

The University Police Department's goals are:

- Prevent Fires
- Detect and extinguish fires
- Educate students, faculty and staff regarding fire hazards and prevention
- Investigate the cause of fires (assist State Fire Marshall)

In the event of a fire, University Police Officers will:

1. Control the evacuation of building occupants outside the building by moving occupants across the street or down the sidewalk away from the building where the alarm is sounding.
2. Direct and control vehicular traffic to protect fire department personnel operation around apparatus and if necessary, block streets and detour traffic as needed.
3. Provide communication between the fire department and other University departments for needed resources.
4. Assist the fire department as needed.

In Case of Fire:

1. **Always** leave the building immediately. **Never** assume the alarm is a false alarm.
2. Continue to evacuate the building even if the alarm stops.
3. **Always** use the stairs. **Never** use the elevator.
4. **Do not re-enter** the building until the University Police or Fire Department say it is safe to do so.

Campus Fire Safety Annual Compliance Report

The Higher Education Opportunity Act became law in August 2008. It requires all United States academic institutions to produce an Annual Fire Safety Report outlining fire safety practices, standards and all fire-related on-campus statistics. The Following public disclosure report details all information required by this law as it relates to the University of Maryland Eastern Shore.

Statement of the University of Maryland Eastern Shore Student Resident Housing

At the University of Maryland Eastern Shore, all traditional residence halls (Court Plaza, Plaza, Wicomico, University Terrace, Harford, Murphy Hall and Murphy Annex) are covered with integrated fire sprinkler systems and redundant fire alarm monitoring systems which are monitored 24 hours a day, 7 days a week by the Department of Public Safety (University Police). The following student housing areas are not monitored by the Department of Public Safety, but do contain full sprinkler systems, as defined by the Higher Education Opportunity Fire Safety Act. The Office of Residence Life maintains Resident Assistants, and Area Directors at these sites, which is monitored by these individuals 24 hours a day, 7 days a week.

- Student Residential Complex (Clusters)
- Student Apartments
- Nuttle Hall
- Hawks Landing
- Arden's Run
- Talon Square North

Fire Safety Improvements and Upgrades

The University of Maryland Eastern Shore annually reviews the fire system in our resident halls and will make upgrades, repairs or revisions when problems are identified.

Residence Hall Fire Drills

Fire drills are held monthly for each traditional residence Hall. Fire drills require mandatory supervised evacuations of a building. The fire drills are scheduled in collaboration with the Environmental Safety Manager, Department of Public Safety, individual residence hall staff, and the local Fire Department.

Evacuation route maps are posted in each resident room showing where the closest egress route is located and the assembly area outside the residence hall. Students who fail to leave the building during a fire drill can and will be referred to the Office of Student Conduct.

Fire and Life Safety Education

The Office of Residence Life policy on fire safety is to prohibit usage of electrical cooking appliances, candles, and specific electrical equipment in individual rooms. Candles or open flames are prohibited in residence halls. There are limits on the number of electrical appliances allowed in each specific room. Residence Life policy on evacuation from residence halls is in the Residence Life handbook, and is also discussed with residents when they move into the residence hall, as follows:

In case of a fire, please sound the nearest fire alarm and evacuate the building.

Evacuation procedures are as follows:

- Know the emergency routes from your room and hall.
- Check to see if your door is hot or has smoke around it. If so, stay in your room and wait to be evacuated by fire fighters.
- Shut your door tightly when you leave.
- Exit your building and follow the directions of staff members.
- **DO NOT** remain in courtyards or in close proximity to the buildings. Remain in designated locations until cleared for re-entry by Public Safety. Public Safety is responsible for coordination with local rescue/EMS staff and Physical Plant staff for the safe re-entry of the buildings. Reminder – buildings cannot be reoccupied until all buildings are declared safe and all fire alarms have been reset and are functioning properly.
- If you can use a fire extinguisher in your hall without endangering yourself, please do so. However, our first concern is your safety. Do not attempt to extinguish a fire if your personal safety becomes threatened.

A fire safety inspection is conducted at the beginning of each semester to ensure residents are abiding by all fire safety regulations. Residence Life staff training on fire life safety is held annually by the Environment Health & Safety Officer.

Fire and Life Safety Inspections

During Fall semester a residence life staff person will do a fire/life inspection of your room. You will be notified as to when these inspections will take place, and you will be required to allow the staff person, or designee, entrance to your room for inspection. If you or your roommates are not in the room at the time, the room will be inspected without your presence and a note will be left indicating the status of your room. Should a violation be found, you will receive a letter indicating what the violation was, and you will be expected to meet immediate compliance. If the violations have not been corrected after an unannounced re-inspection, you and your roommate will be fined and will be subject to disciplinary action.

Some common violations are as follows:

- Extension cords and multi-tap electric units without a breaker
- Items stored closer than 18 inches from a sprinkler head
- Blocking of electrical panels
- Blocking of egress (exit) pathways
- Evidence of burning candles, incense, or tobacco products
- Evidence of cooking or cooking appliances, even if unused
- Evidence of a heavy load of combustibles in a room, on the walls, or ceiling
- Covering a door with paper or other combustible material
- Use of electrical wiring, devices, appliances which are modified or damaged
- Use of portable heater
- Tampered with smoke detector
- Use of halogen lamp/lighting
- Unsafe lofting or raising of beds – including rooms with no guardrails
- Strings of lights, twinkle lights, holiday lights
- Any other situation deemed unsafe by the staff inspector

Policy on Open Flames

UMES prohibits the possession or use of firecrackers, firearms, ammunition, lighted candles, open flame devices, and /or explosive material within the University facilities or on University property. Prohibited open flames items can and will be confiscated and not returned.

Policy on Portable Electrical Appliances

UMES authorizes certain portable electrical appliances for personal use that includes telephones, radios, razors, toothbrushes, fans, clocks, hair dryers, curling irons, microwaves, lamps, coffee-tea pots, hot pots, and small cubic refrigerators. Prohibited portable electrical appliances can and will be confiscated and not returned.

UMES prohibits the use of electric grills, hot plates, heat lamps, sun lamps, electric blankets, electric heaters, electric frying pans, griddles, toaster ovens, woks, and any other such appliance that uses sufficient electricity to generate heat with potential for a fire hazard.

Reporting a Fire

Students reporting a fire should contact Public Safety at (410) 651-3300 or 911. If the fire event is no longer a danger they should contact the Resident Assistant or Area Director to report the incident to Public Safety.

Fire Statistics

The Department of Public Safety (University Police) publishes as a part of the Clery Compliance and Fire Safety Report annual statistics for the three most recent complete calendar years pertaining to on-campus student housing. Those statistics include: location, total number of fires in each building, date, time, cause of fire, number of injuries requiring treatment at a medical facility, number of deaths related to a fire, value of the property damage caused by the fire and a case number.

SMOKING POLICY

UMES GUIDELINES AND POLICY ON SMOKING

It is UMES' goal to promote the good health and comfort of its employees. Maintenance of a smoke-free work environment can contribute toward the attainment of that goal. Therefore, smoking is not permitted in any UMES building or facility. Smoking is not permitted on UMES property except in designated areas around the campus perimeter. In addition, smoking is not permitted in any UMES shuttle bus or other UMES vehicle.

POLICY

In compliance with Executive Order 01.01.1987.13, issued by the Governor of Maryland, and in accordance with the above USM Policy on Smoking at USM Institutions, it is the policy of UMES to provide a healthful working environment on the UMES campus. UMES has attempted to consider the needs and concerns of both smokers and non-smokers in the development of this policy which applies to all employees, students and visitors to the campus.

I. PROHIBITIONS ON UMES PROPERTY

Smoking is prohibited in the following areas:

- A. Consistent with Maryland law, smoking is not permitted in any UMES building, including academic buildings, residence halls, administrative buildings, and other enclosed facilities, and smoking is not permitted in State vehicles owned by UMES;
- B. Smoking is prohibited on UMES grounds and property, including walkways, parking lots, and recreational and athletic areas except as provided below; and
- C. The sale of tobacco and smoking-related products is prohibited on institution property.

Smoking in and on UMES property will be permitted only as follows:

- A. In designed smoking areas around the perimeter of the campus. Smoking areas are designated by signs and smoking must be limited to the immediate area;
- B. For controlled research, and educational, theatrical, or religious ceremonial purposes, with prior approval of the President or the President's designee; or
- C. Subject to any other exception to this policy recommended by the President and approved by the Chancellor.

II. IMPLEMENTATION

A. The Vice President for Administrative Affairs shall direct the Physical Plant Department to post smoke-free campus signs where smoking is prohibited and place appropriate signs and receptacles where smoking is permitted as mapped around the campus perimeter (Attachment 1);

B. Each employee shall have access to the Smoking Policy on the UMES website and each new employee shall receive the policy as part of the orientation process;

C. The smoking policy shall become part of the student and employee handbooks; and

D. All members of the campus community share in the responsibility of implementing this policy, and are expected to bring it to the attention of visitors to the campus.

III. ENFORCEMENT

A. Supervisors

Supervisory personnel shall handle conflicts arising from the implementation of the Smoking Policy using the same procedures used to address other conduct violations.

B. Building Managers

Building Managers shall enforce this policy and report any violation using the Violation Report Form (Attachment 2).

C. Reporting Violations

Individuals who feel that there has been a violation of this policy should complete and submit the Violation Report Form (Attachment 2).

D. Penalties

1. Faculty/staff/students that violate this policy are subject to disciplinary action and are subject to a progressive fine: \$25 first offense, \$50 second offense, and \$75 third offense and subsequent offenses. The initial fine can be waived if the individual registers in and successfully completes a smoking cessation seminar.
2. Visitors will be warned initially and directed to extinguish. Refusal to extinguish or resuming smoking can result in denied access in the future.

IV. Smoking Cessation Assistance

A. UMES will make available smoking cessation assistance to students, faculty and staff, which may include opportunities to participate in smoking cessation seminars, classes, and counseling and the availability of smoking cessation products and materials.

B. Smoking Cessation Information:

1. The UMES President has designated the UMES Assistant Director of Human Resources as the individual to answer faculty/staff questions, refer employees to resources, and otherwise provide information about smoking cessation options and opportunities.
2. The UMES President has designated the Director of the Alcohol, Tobacco and Other Drug Prevention Center as the designee to answer student questions, refer students to resources, and otherwise provide information about smoking cessation options and opportunities.

**DESCRIPTION OF ON-CAMPUS STUDENT HOUSING FIRE SAFETY SYSTEMS
AND NUMBER OF FIRE DRILLS.**

Residence Hall	Fire Extinguishers	Building Fire Alarm	Sprinkler System	Evacuation Placards	Fire Drills
Court Plaza 11931 Academic Oval - Bldg. 957	X	X	X	X	2
Plaza Hall 11959 Art Shell Plaza - Bldg. 956	X	X	X	X	2
Wicomico Hall 30681 McCain Dr. - Bldg 940	X	X	X	X	2
Nuttle Hall 30679 McCain Dr. - Bldg. 954	X	X	X	X	2
University Terrace 30820 College Backbone Rd. Bldg. 958	X	X	X	X	2
Harford Hall 30705 McCain Dr. - Bldg. 939	X	X	X	X	2
Murphy Hall 11881 Academic Oval - Bldg 935	X	X	X	X	2
Murphy Hall 11883 Academic Oval - Bldg 935	X	X	X	X	2
Student Complex (Clusters) 30800 McCain Dr. - 984-990	X	X	X	X	2
Student Apartment #2 30807 McCain Dr. Bldg 945	X	X	X	X	2
Student Apartment 3-6 11929, 11930, 11945, 11950 Dean Harris Ct. Bldg. 946-949	X	X	X	X	2
Hawks Landing (Towers A, B, C, D) Broad Street Bldg.	X	X	X	X	2

2015

Residence Hall	Total Fires	Fire Number	Cause of Fire	Injuries Requiring Treatment	Deaths	Value of Property Damage
Court Plaza 11931 Academic Oval - Bldg. 957	0	0	N/A	0	0	0
Plaza Hall 11959 Art Shell Plaza - Bldg. 956	0	0	N/A	0	0	0
Wicomico Hall 30681 McCain Dr. - Bldg 940	0	0	N/A	0	0	0
Nuttle Hall 30679 McCain Dr. - Bldg. 954	0	0	N/A	0	0	0
University Terrace 30820 College Backbone Rd. Bldg. 958	0	0	N/A	0	0	0
Harford Hall 30705 McCain Dr. - Bldg. 939	0	0	N/A	0	0	0
Murphy Hall 11881 Academic Oval - Bldg 935	0	0	N/A	0	0	0
Murphy Hall 11883 Academic Oval - Bldg 935	0	0	N/A	0	0	0
Student Complex (Clusters) 30800 McCain Dr. - 984-990	0	0	N/A	0	0	0
Student Apartment #2 30807 McCain Dr. Bldg 945	0	0	N/A	0	0	0
Student Apartment 3-6 11929, 11930, 11945, 11950 Dean Harris Ct. Bldg. 946-949	0	0	N/A	0	0	0
Hawks Landing (Towers A, B, C, D) Broad Street Bldg. 999	0	0	N/A	0	0	0
Talons North - 30511 - 30523 Hickory Ln	0	0	N/A	0	0	0
Ardens Run - 30630 UMES Blvd	0	0	N/A	0	0	0

2014

Residence Hall	Total Fires	Fire Number	Cause of Fire	Injuries Requiring Treatment	Deaths	Value of Property Damage
Court Plaza 11931 Academic Oval - Bldg. 957	0	0	N/A	0	0	0
Plaza Hall 11959 Art Shell Plaza - Bldg. 956	0	0	N/A	0	0	0
Wicomico Hall 30681 McCain Dr. - Bldg 940	0	0	N/A	0	0	0
Nuttle Hall 30679 McCain Dr. - Bldg. 954	0	0	N/A	0	0	0
University Terrace 30820 College Backbone Rd. Bldg. 958	0	0	N/A	0	0	0
Harford Hall 30705 McCain Dr. - Bldg. 939	0	0	N/A	0	0	0
Murphy Hall 11881 Academic Oval - Bldg 935	0	0	N/A	0	0	0
Murphy Hall 11883 Academic Oval - Bldg 935	0	0	N/A	0	0	0
Student Complex (Clusters) 30800 McCain Dr. - 984-990	0	0	N/A	0	0	0
Student Apartment #2 30807 McCain Dr. Bldg 945	0	0	N/A	0	0	0
Student Apartment 3-6 11929, 11930, 11945, 11950 Dean Harris Ct. Bldg. 946-949	0	0	N/A	0	0	0
Hawks Landing (Towers A, B, C, D) Broad Street Bldg. 999	0	0	N/A	0	0	0
Talons North - 30511 - 30523 Hickory Ln	0	0	N/A	0	0	0
Ardens Run 30630 UMES Blvd	1	0	Smoking materials	0	0	\$0-\$99

2013

Residence Hall	Total Fires	Fire Number	Cause of Fire	Injuries Requiring Treatment	Deaths	Value of Property Damage
Court Plaza 11931 Academic Oval - Bldg. 957	0	0	N/A	0	0	0
Plaza Hall 11959 Art Shell Plaza - Bldg. 956	0	0	N/A	0	0	0
Wicomico Hall 30681 McCain Dr. - Bldg 940	0	0	N/A	0	0	0
Nuttle Hall 30679 McCain Dr. - Bldg. 954	0	0	N/A	0	0	0
University Terrace 30820 College Backbone Rd. Bldg. 958	0	0	N/A	0	0	0
Harford Hall 30705 McCain Dr. - Bldg. 939	0	0	N/A	0	0	0
Murphy Hall 11881 Academic Oval - Bldg 935	0	0	N/A	0	0	0
Murphy Hall 11883 Academic Oval - Bldg 935	0	0	N/A	0	0	0
Student Complex (Clusters) 30800 McCain Dr. - 984-990	0	0	N/A	0	0	0
Student Apartment #2 30807 McCain Dr. Bldg 945	0	0	N/A	0	0	0
Student Apartment 3-6 11929, 11930, 11945, 11950 Dean Harris Ct. Bldg. 946-949	1	0	Unintentional cooking	0	0	\$0-\$99
Hawks Landing (Towers A, B, C, D) Broad Street Bldg. 999	0	0	N/A	0	0	0
Talons North - 30511 - 30523 Hickory Ln	1	0	Unintentional cooking	0	0	\$0-\$99
Ardens Run - 30630 UMES Blvd	0	0	N/A	0	0	0



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