



Frederick Douglass Library Guide to Library Services

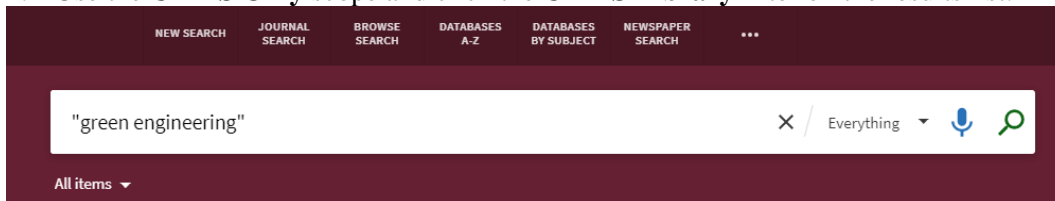
Cataloging Department Services:

- Cataloging Inquiries:

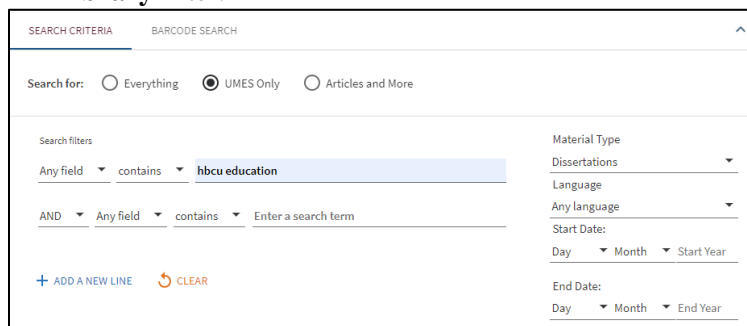
By Phone	Email
(410) 651-6612	dmdavis2@umes.edu

- The department is responsible for the maintenance of the physical collection at UMES and provides copy and original cataloging of all physical items held in the circulating, reference, media and special collections. It also manages and catalogs UMES dissertations and theses.
- There are several ways to search the physical collection using the library catalog available in Primo OneSearch.

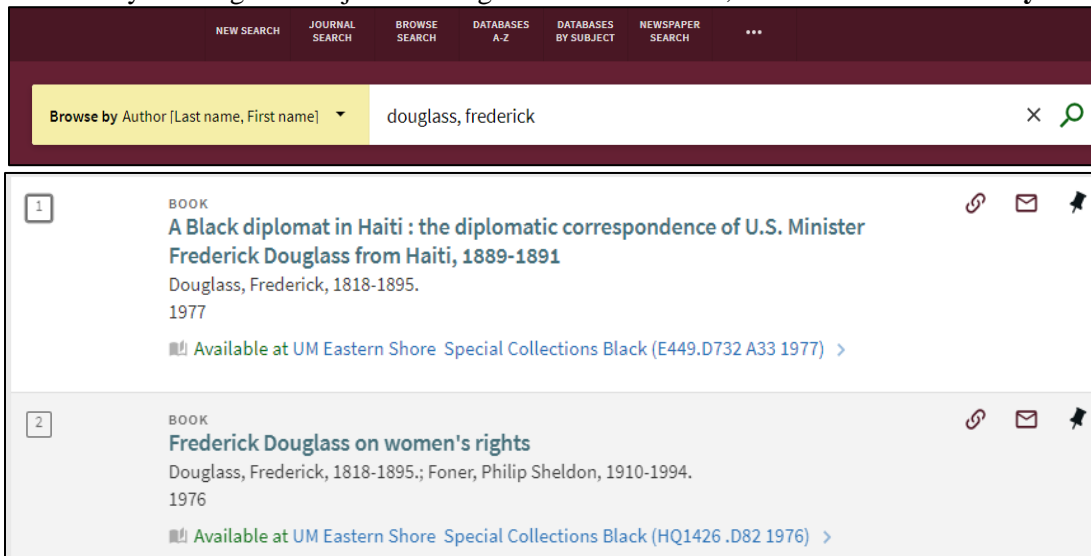
1. Use the **UMES Only** scope and click the **UMES Library** filter on the results list.



2. Use the **Advanced Search** option, set the scope to **UMES Only** and choose the appropriate Material Type (Books, Dissertations, Video/Film, etc.). On the results list, click the **UMES Library** filter.



3. Use the **Browse Search** tab to browse by author, title, Library of Congress call numbers or Library of Congress Subject Headings. On the results list, click the **UMES Library** filter.



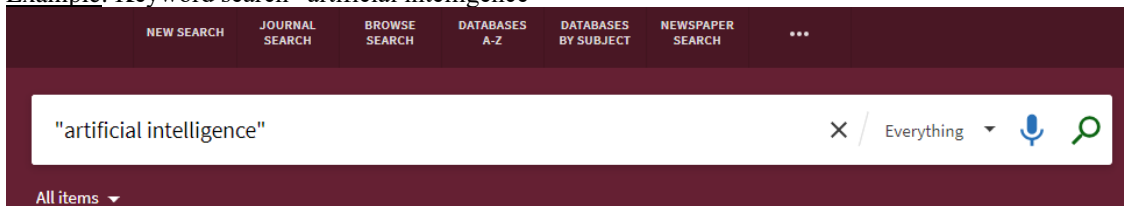
Circulation Department Services:

1. Contact the Circulation Department:

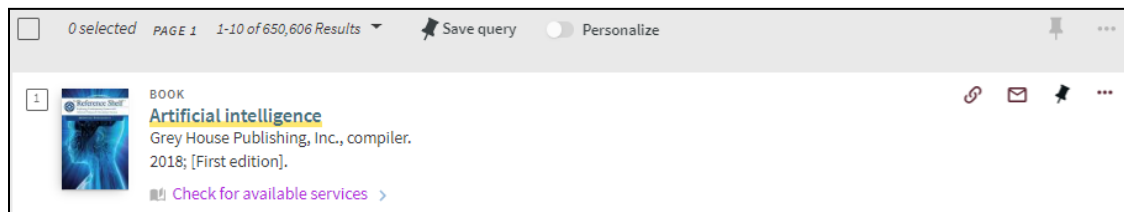
In-Person	By Phone	Email	Library Card
Circulation/Reference Desk	(410) 651-7691	fdlcirculation@umes.edu	Valid HawkCard ID

- Stacks and Fines – This department is responsible for the retrieval, reshelving and management of the library’s circulating collections. It also bills for late returns/lost items and recalls.
- Library Checkouts – Your library card is your **HawkCard ID**. If you are an incoming freshman, you will be automatically registered as a borrower. If not, you may need to submit a New Borrower Registration form found on the library homepage.
- Course Reserves – The **Course Reserves (Controlled Digital Lending)** link on library’s homepage lists those reserves that are available digitally. To access, login with your UMES network credentials, click “View” to read the resource and “Return Early” when done. Checkout is typically three hours.
- Inter-Campus Loans – Requests for books from other USMAI libraries can be made from the library catalog using the Everything scope in Primo OneSearch. The loan period is to the end of the semester for most collections.

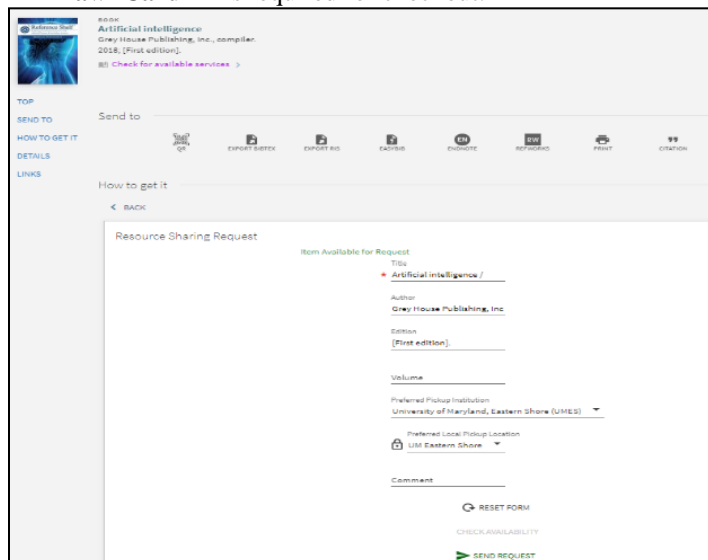
Example: Keyword search “artificial intelligence”



- You must **sign in** with your UMES network login to use Inter-Campus Loan
- On the results page, click the item record you want to request



- On the full record, click **Resource Sharing Request**, choose a pickup location and click **Send Request**. You will receive an email when the book has arrived (typically 2-3 days).
- If the pickup location is UM Eastern Shore, it will be available at the Circulation/Reference Desk; your **HawkCard ID** is required for checkout.



2. Contact Inter-Library Loan:

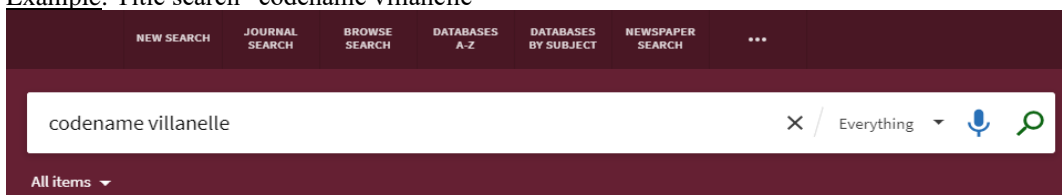
In-Person	By Phone	Email
Inter-Library Loan Desk	(410) 651-6609	illbox@umes.edu

- **Inter-Library Loan Services:** Requests for books can be made through ILLiad for items not held by UMES or USMAI using the Everything scope in Primo OneSearch. You can borrow up to 20 items per session. Loan periods are set by the borrowing institution and are typically two to four weeks, although some items may be renewable.

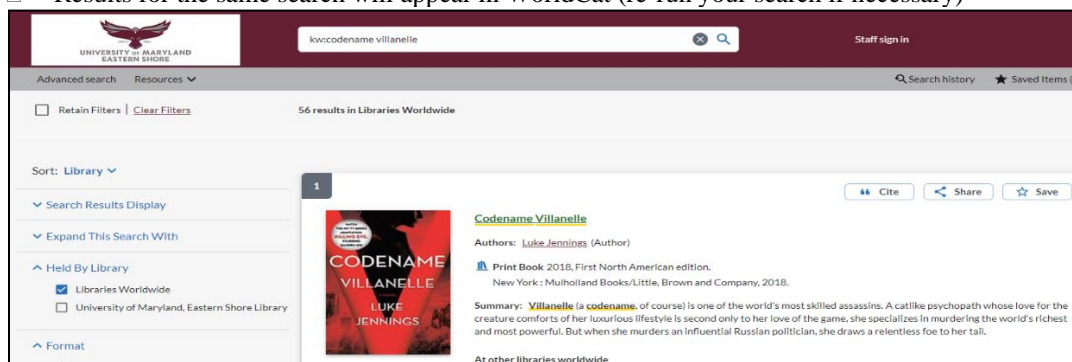
Fees and Fines: The library does not charge you a fee for this service, but other institutions may charge delivery fees. You are responsible for all fees, but no item will be ordered without your permission.

Registering for ILLiad: First time users must register with ILLiad and can do this when requesting an item. Click the First Time User link at the bottom of the logon screen to create an account. Your username for ILLiad is the 14-digit barcode on the back of your HawkCard ID, and the password is your Last Name.

Example: Title search “codename villanelle”



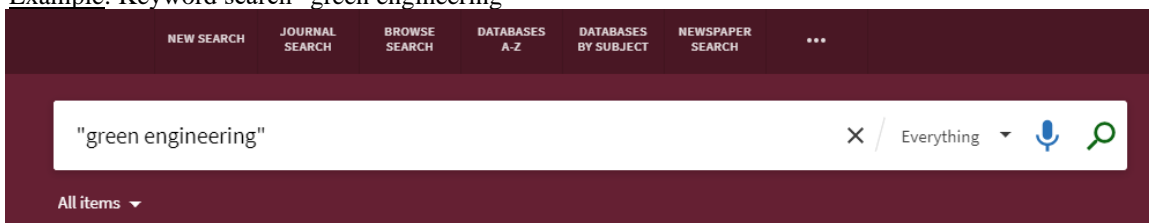
- You must **sign in** with your UMES network login to use Inter-Library Loan
- If there are no results for your item, click the **WorldCat** link at the bottom left under **External Search**
- Results for the same search will appear in WorldCat (re-run your search if necessary)



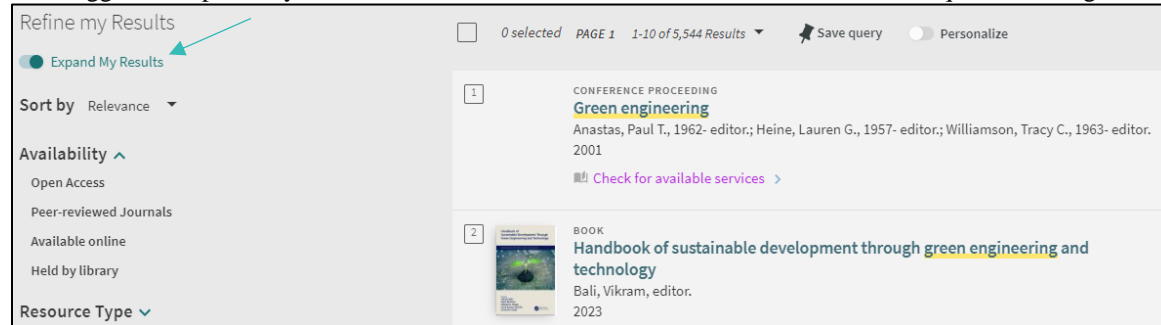
- Click the title of the book you want and then **Request Item through Interlibrary Loan**
- Logon to **ILLiad** using the 14-digit barcode from the back of your **HawkCard ID** and your last name. New users must click First Time Users and create an account.
- Book Request will autofill; check that the information is correct and click Submit Request. You will receive an email when the book has arrived (may take 2-3 weeks). Your **HawkCard ID** is required for checkout.

- **Inter-Library Loan Services:** Requests for photocopies of journal articles not in the UMES collection can be made through ILLiad as well. Articles typically arrive within 7 days and are delivered electronically to your ILLiad account.

Example: Keyword search “green engineering”



- **Toggle on Expand My Results** to see articles with No Online Access that can be requested through ILL.



- From the results list, click the title of article to access the full record.
- Click **Get article from ILLiad** under the How to get it section.
- Logon to ILLiad using the 14-digit barcode from the back of your **HawkCard ID** and your last name (new users must click First Time Users and create an account).
- Photocopy Request form autofills; double-check the info and click Submit Request. You will receive an email (usually within a few days) when the pdf copy is available in your ILLiad account.

ARTICLE

The 24 Principles of Green Engineering and Green Chemistry: “IMPROVEMENTS PRODUCTIVELY”

Tang, Samantha Y ; Bourne, Richard A ; Smith, Richard L ; Poliakoff, Martyn

Green Chemistry, 2008-01, Vol.1 (3), p.268-269

“Samantha Tang, Richard Bourne, Richard Smith and Martyn Poliakoff suggest a condensed 24 Principles of Green Engineering, with the mnemonic...”

PEER REVIEWED

Check for available services >

Send to

EXPORT BIBTEX EXPORT RIS

PERMALINK EMAIL

How to get it

Additional services

Get article from ILLiad

ILLiad Logon

* Barcode

* Last Name

Logon to ILLiad

Photocopy Request

Enter information below and press the Submit Request button to send.

Describe the item you want

* Title (Journal, Conference Proceedings, Anthology)

Please do not abbreviate unless your citation is abbreviated

Volume

Issue Number or Designation

Month

* Year

* Inclusive Pages

ISSN/ISBN (International Standard Serial/Book Number)

Serials & E-Resources Department Services:

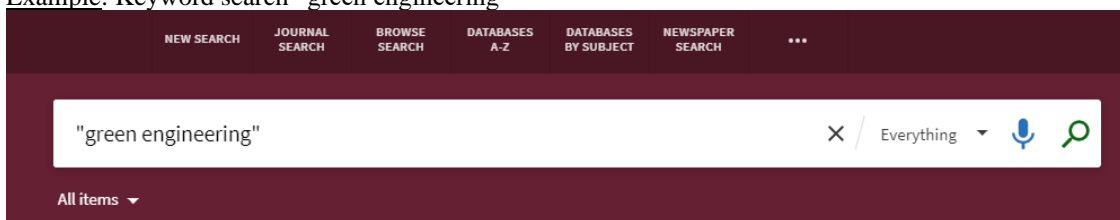
- Serials and E-Resources Inquiries:

In-Person	By Phone	Email
Serials Desk on Lower Level	(410) 651-7539	jdharmon@umes.edu
E-Resources Technician, LL		maturner@umes.edu
E-Resources Office, 1 st Floor	(410) 651-7316	jdeke@umes.edu

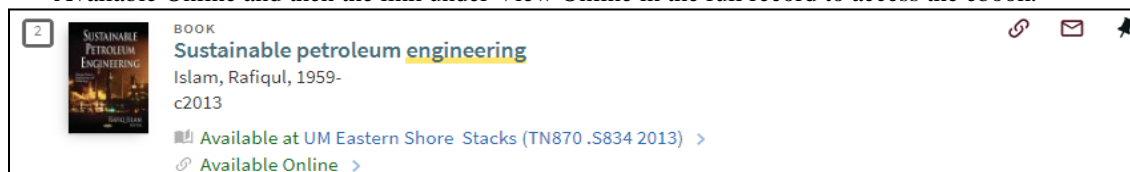
- Electronic Collection – This department is responsible for managing the electronic collection, which includes 290,000 ebooks, thousands of online magazine, journal and newspaper articles and video streaming through Kanopy. It maintains annual subscriptions and access to these e-resources via Primo OneSearch, the Databases A-Z list and Databases by Subject pages, as well as is responsible for all library website content. The online resources are available 24/7 and can be accessed on campus or remotely with your UMES network login.
- Print Periodicals – The department also manages the print serial collection, which includes about 100 magazine, scholarly journal, newspaper and newsletters titles arranged by Library of Congress call number and available for in-library use only.
- Government Documents – To search for online government documents, (1) search the library catalog via Primo OneSearch and link to full-text sources; or (2) access the GPO Monthly database available on the Databases A-Z tab; or (3) search the State Publications Depository & Distribution Program website.
- Thesis and Dissertation Binding – Binding services are available for students who may want a bound copy for their personal records. A fee is charged and refer to the library website for details.
- Accessing the E-Resources Collection:

Ebooks: Search the library catalog using the Everything scope in Primo OneSearch

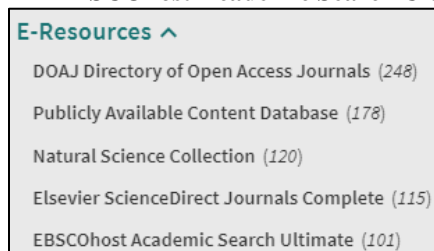
Example: Keyword search “green engineering”



- For best results, **sign in** with your UMES network login
- On the results page, there are two ways to filter for ebooks.
- (1) Some print books are also available online and will appear when the **UMES Library** tab is used. Click Available Online and then the link under View Online in the full record to access the ebook.

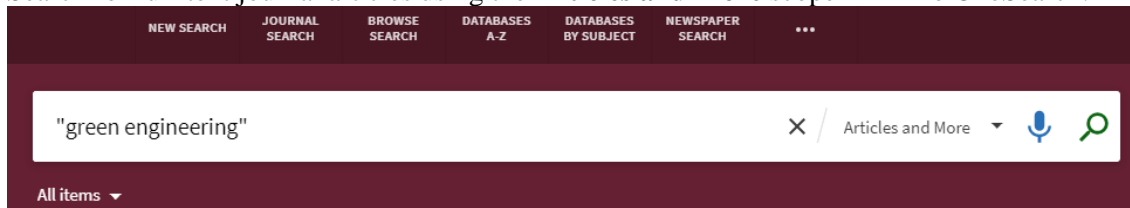


- (2) Most ebooks can be found by using the **E-Resources** tab (not UMES Library) and then clicking **EBSCOhost Academic Search Ultimate**. You may want to revise your search terms.



Scholarly Journals, Magazines & Newspapers:

Search for full-text journal articles using the **Articles and More** scope in Primo OneSearch:

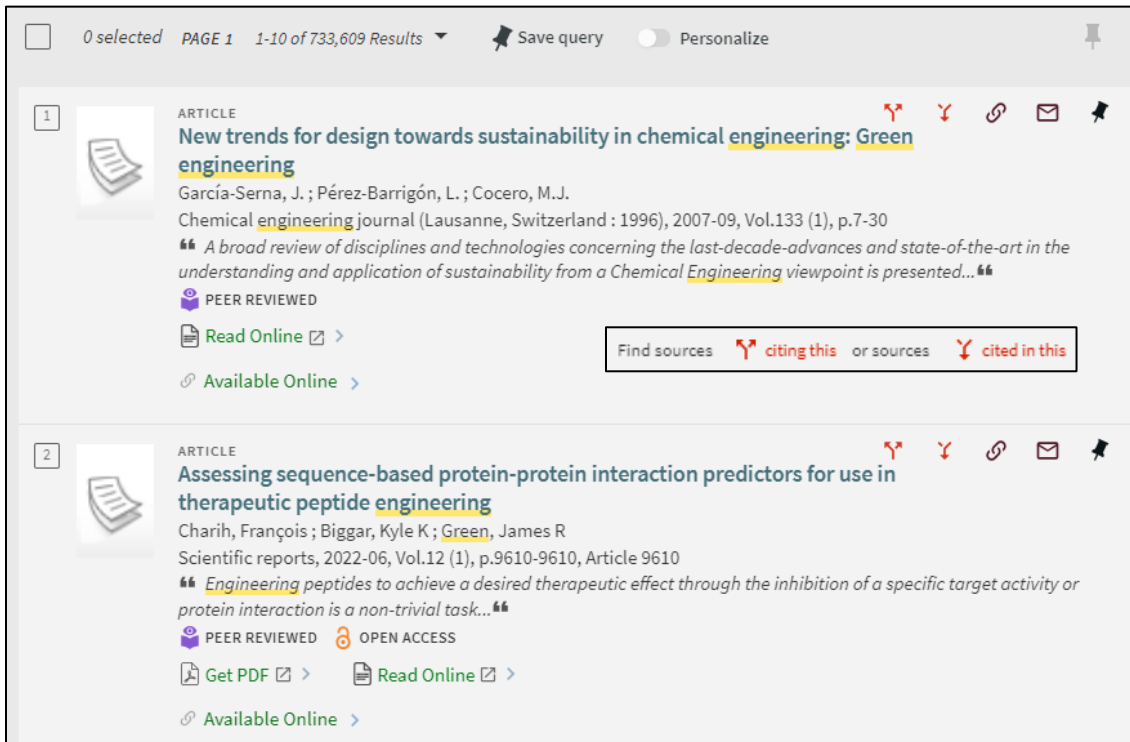


NEW SEARCH JOURNAL SEARCH BROWSE SEARCH DATABASES A-Z DATABASES BY SUBJECT NEWSPAPER SEARCH ...

"green engineering" X Articles and More

All items

- From the brief record, you can access the permanent URL for the article, email it to yourself and find sources citing this article and sources cited in this article.
- Read Online** links directly to the full-text in one click
- Available Online** opens the full bibliographic record where you can get the QR code for your phone, export the citation to RefWorks, print or email the citation, or view it in APA or MLA formats.

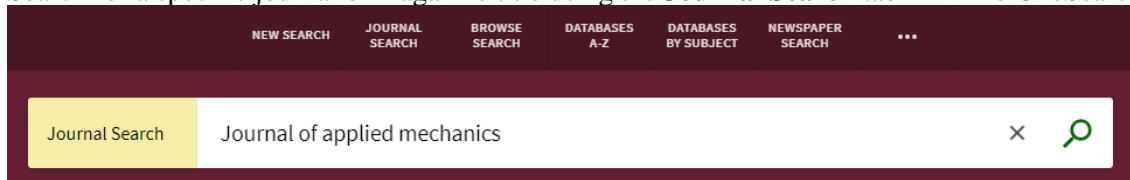


0 selected PAGE 1 1-10 of 733,609 Results Save query Personalize

1 **ARTICLE**
New trends for design towards sustainability in chemical engineering: Green engineering
García-Serna, J. ; Pérez-Barrigón, L. ; Cocero, M.J.
Chemical engineering journal (Lausanne, Switzerland : 1996), 2007-09, Vol.133 (1), p.7-30
“ A broad review of disciplines and technologies concerning the last-decade-advances and state-of-the-art in the understanding and application of sustainability from a Chemical Engineering viewpoint is presented...”
PEER REVIEWED
Read Online >
Available Online >
Find sources citing this or sources cited in this

2 **ARTICLE**
Assessing sequence-based protein-protein interaction predictors for use in therapeutic peptide engineering
Charih, François ; Biggar, Kyle K ; Green, James R
Scientific reports, 2022-06, Vol.12 (1), p.9610-9610, Article 9610
“ Engineering peptides to achieve a desired therapeutic effect through the inhibition of a specific target activity or protein interaction is a non-trivial task...”
PEER REVIEWED OPEN ACCESS
Get PDF > Read Online >
Available Online >

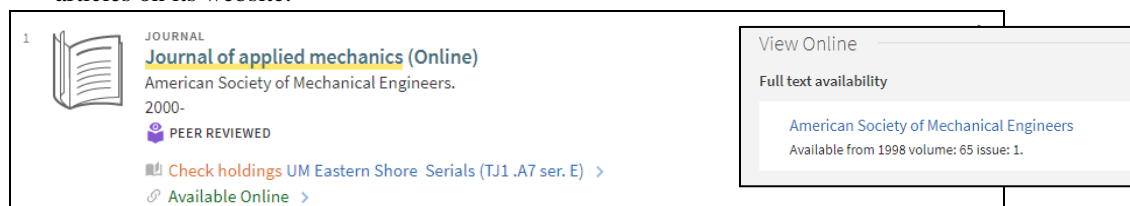
Search for a specific journal or magazine title using the **Journal Search** tab in Primo OneSearch:



NEW SEARCH JOURNAL SEARCH BROWSE SEARCH DATABASES A-Z DATABASES BY SUBJECT NEWSPAPER SEARCH ...

Journal Search Journal of applied mechanics X

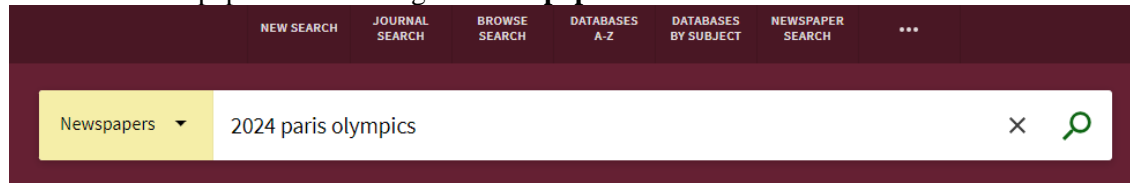
- This title is available both in print and online, and the ASME link in the full record will redirect to full-text articles on its website.



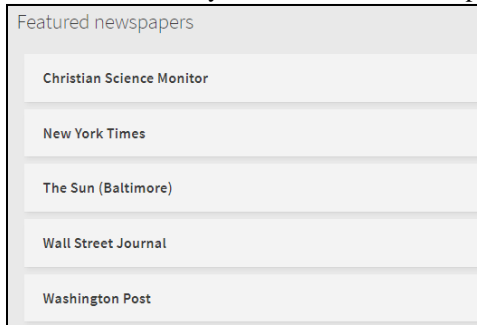
1 **JOURNAL**
Journal of applied mechanics (Online)
American Society of Mechanical Engineers.
2000-
PEER REVIEWED
Check holdings UM Eastern Shore Serials (TJ1 .A7 ser. E) >
Available Online >

View Online
Full text availability
American Society of Mechanical Engineers
Available from 1998 volume: 65 issue: 1.

Search for newspaper articles using the **Newspaper Search** tab in Primo OneSearch.



- Enter your topic to search across millions of newspapers, or click one of the five national newspapers listed below to limit your search to one newspaper.

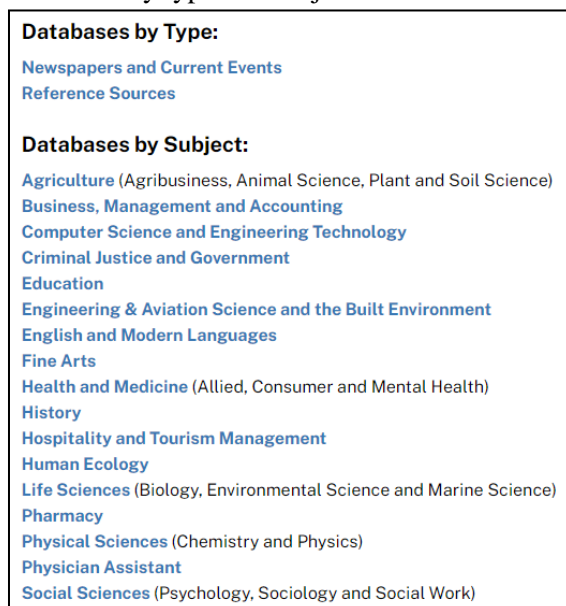


Search for newspaper content using the **Newspapers and Current Events** guide available on the Databases by Subject tab in Primo OneSearch.

Databases:

The library subscribes to approximately 90 databases that cover a wide range of subject areas to support the research of the UMES community. Although most database content is discoverable in Primo OneSearch, some is excluded and the Database A-Z tab must be used to search individual databases.

- Click the **Databases A-Z** tab in Primo OneSearch to be redirected to the library website to search an individual database. About 40 databases are excluded, including Kanopy video streaming, pharmacy databases, abstract and indexing content (like APA PsycINFO, Engineering Village and Sci-Finder-n) and self-contained websites like Britannica Online, and will need to be searched individually.
- Click the **Databases by Subject** tab in Primo OneSearch to be redirected to a list of databases classified by type and subject.



Special Collections and Archives Department Services:

- Special Collections and Archives Inquiries:

In-Person	By Phone	Email
Special Collections Desk	(410) 651-7696	kdgriffin@umes.edu

- Archives and Manuscripts – Specializes in the acquisition, preservation and use of materials that document the history, culture and literature of African Americans, the Eastern Shore of Maryland and the historical development of UMES.
- Exhibit Room – Maintains an exhibit room to mount and display periodic exhibits that highlight its holdings or reflect special themes and subjects.
- Library Mural – Displays the mural of Frederick Douglass and Harriet Tubman.

Reference Department Services:

- Contact Librarians for Research Inquiries:

In-Person	By Phone	Email-Ask a Librarian	Library Website
Circulation/Reference Desk	(410) 651-7937	refuser@umes.edu	“Ask A Librarian” link

- Library Instruction – Librarians teach instruction sessions at the request of faculty on library orientation, information literacy and general and subject-specific research. To schedule library instruction, fill out the request form available on the library website.

Media Department Services:

- Media Inquiries:

In-Person	By Phone	Email
Media Desk on Lower Level	(410) 651-6154	mahardy@umes.edu

- Multimedia Collection & Interactive Video Network (IVN) System – Maintains the physical collection of DVDs and CDs, as well as the IVN system that supports distance learning classrooms.
- Printing Services – Provides banner and poster design services for a fee.