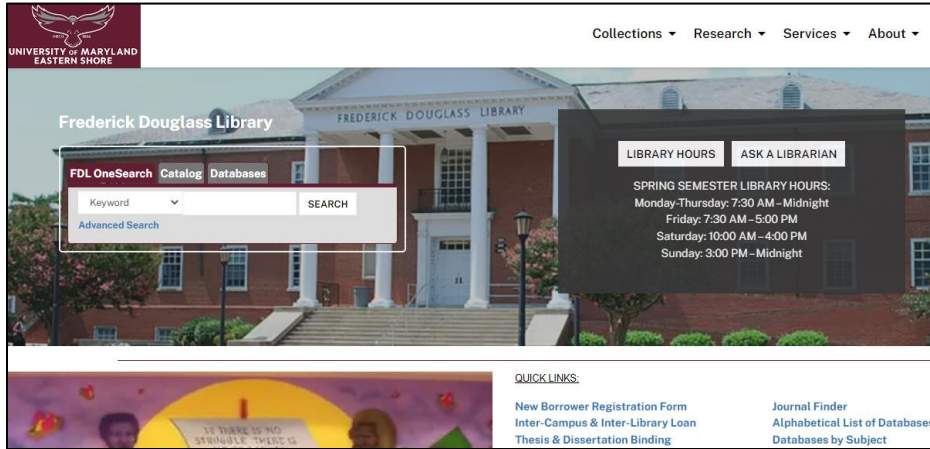




Frederick Douglass Library

Finding Books, Journals and Searching Databases

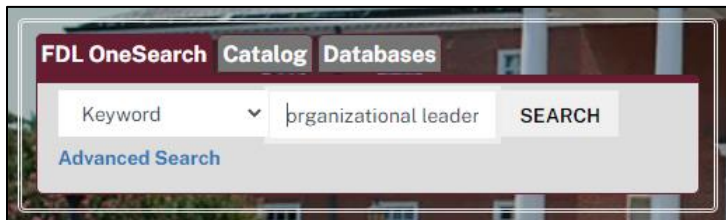
Start your research on the [library website](https://wwwcp.umes.edu/fdl/) (https://wwwcp.umes.edu/fdl/)



FDL OneSearch Tab:

This discovery service allows you to search for books, ebooks and journal articles all at the same time; however, it does not include all ProQuest or WorldCat databases.

Example: Enter keywords – in this example, “organizational leadership” was entered



Search Results:

- Using “Refine Results” on left, limit results to full text and peer reviewed articles or to desired source types (news, dissertations, ebooks, etc.). Can also limit results by date.

Search Results: 1 - 30 of 2,349,861

RESEARCH STARTER
Leadership: Research Starters Topic.
 Leadership involves a complex set of interactions between an individual and a group. The conclusion of extensive research on leadership is that g
 Leadership: Research Starters Topic

1. **Organizational Leadership** : Foundations and Practices for Christians
 By: Jack Burns; John R. Shoup; Donald C. Simmons Jr. Downers Grove, IL : IVP Academic, 2014. eBook., Database: eBook Collection (EBSCOHost)
 Subjects: RELIGION / Christian Living / Leadership & Mentoring; BUSINESS & ECONOMICS / Leadership; Christian leadership; Leadership--Rel
 eBook
 PDF Full Text Full Download
 Table of Contents Most Relevant Pages From This eBook

2. **Organizational leadership** : fire services in the United States / by Charles H. Kime.
 By: Kime, Charles H., Amsterdam : New York : JAI, 2001. xvii, 173 p. ; 23 cm. Language: English, Database: UNIVERSITY OF MARYLAND - EASTE
 Subjects: Fire fighters -- United States; Emergency medicine -- United States; Leadership -- United States; Organization -- United States
 find it Retrieve Catalog Item

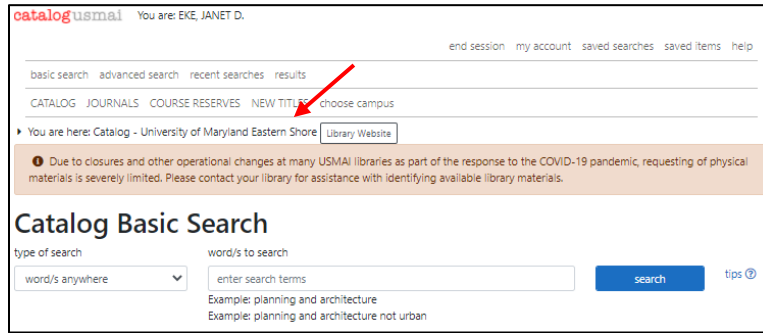
Location	Call No.	Status
UMCP McKeldin Library	RC88.7 .K544 2001	Available

Show More (1)

Catalog Tab:

To find books, click the “Research” tab from the menu bar at the top of the library website; click **Catalog**

1. Books at UMES:

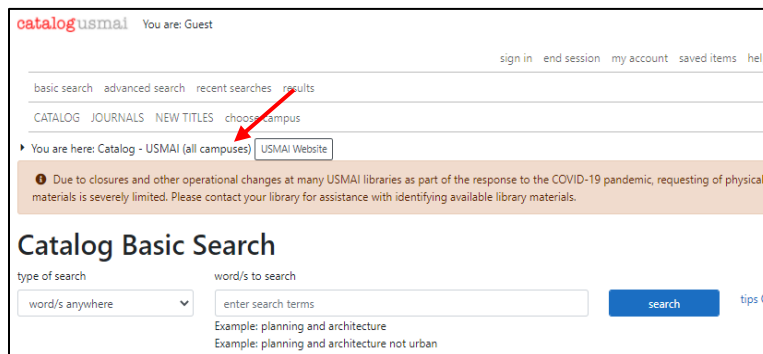


The screenshot shows the 'catalogusmai' website. At the top, it says 'You are: EKE, JANET D.' and has links for 'end session', 'my account', 'saved searches', and 'saved items help'. Below this is a search bar with 'basic search', 'advanced search', 'recent searches', and 'results' options. A red arrow points to the 'NEW TITLES' link in the navigation bar. Below the search bar, there are links for 'CATALOG', 'JOURNALS', 'COURSE RESERVES', and 'choose campus'. A breadcrumb trail shows 'You are here: Catalog - University of Maryland Eastern Shore > Library Website'. A notice states: 'Due to closures and other operational changes at many USMAI libraries as part of the response to the COVID-19 pandemic, requesting of physical materials is severely limited. Please contact your library for assistance with identifying available library materials.' The main section is titled 'Catalog Basic Search' and has a search form with a dropdown for 'type of search' (set to 'word/s anywhere'), a text input for 'word/s to search' (with 'enter search terms' and examples), and a 'search' button.

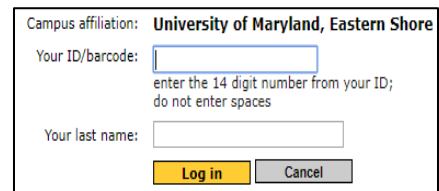
- Enter keywords, a subject, an author or title
- Results will include books, some ebooks [labeled “Electronic Resources”] and government documents
- Click **find it** to check availability
- **Books**: note of the call number; book is available for checkout if status/due date says “on shelf”
- **ebooks**: click “Read full text” and enter HawkCard barcode; can download or read book online

2. Books through Inter-Campus Loan (from University System of Maryland & Affiliated Institutions or USMAI):

If you cannot find a book at UMES, click on “catalogusmai” to search other USMAI universities:



This screenshot is identical to the one above, showing the 'catalogusmai' search interface with a red arrow pointing to 'NEW TITLES'.



The login form has the following fields and buttons:

- Campus affiliation: University of Maryland, Eastern Shore
- Your ID/barcode: [input field] (instructions: enter the 14 digit number from your ID; do not enter spaces)
- Your last name: [input field]
- Buttons: Log in, Cancel

- Enter keywords, a subject, an author or title
- Click **find it** to check availability
- **Book**: if status says “on shelf,” click **Request this item** and enter your HawkCard barcode and last name
- You will receive an email when the book is available for pickup at the library (typically takes 2-3 days)

3. Books through Inter-Library Loan (from any library in world):

If a book is not available from USMAI, search for it in the WorldCat database and request it from ILLiad. Access WorldCat from the alphabetical list of databases on the library homepage. (If you are a first-time user of ILL, you must register with ILLiad before putting through a request.)



The screenshot shows the 'FirstSearch' WorldCat Advanced Search page. It has a search bar with 'Enter search terms in one or more boxes and click on Search.' and 'WorldCat Hot Topics: [Select a topic to search.]'. Below the search bar are tabs for 'Home', 'Databases', 'Searching', and 'Patron Resource Sharing'. Under 'Searching', there are sub-tabs for 'Basic Search', 'Advanced Search', 'Expert Search', and 'Previous Searches'. There are 'Search' and 'Clear' buttons. Below the buttons, it says 'Search in database: WorldCat (Updated: 2017-02-15) OCLC catalog of books and other materials in libraries worldwide'. At the bottom, there is a 'Search for:' field with a 'Keyword' dropdown.



The ILLiad Logon form has the following fields and buttons:

- * Barcode: [input field]
- * Last Name: [input field]
- Button: Logon to ILLiad

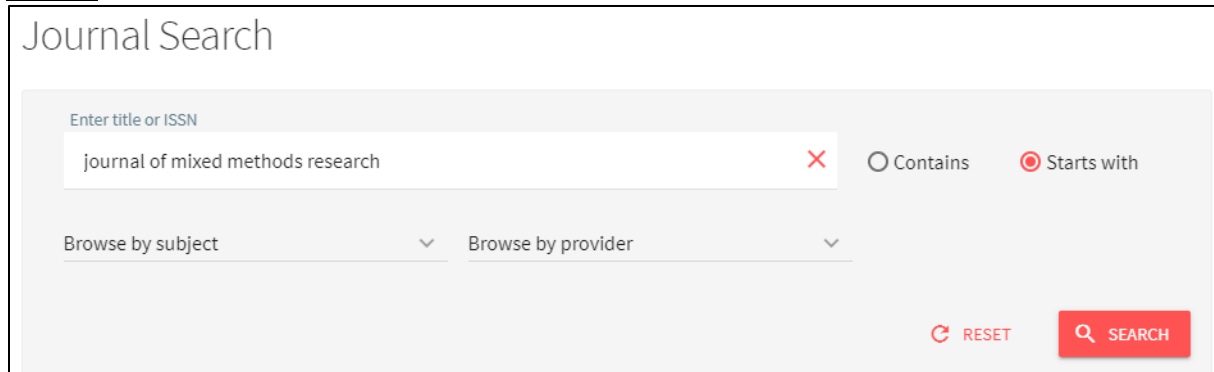
- In WorldCat, search for your item (title, author, keyword, subject)
- Request it: click on the “Full Text and other services” link (not “Borrow this item from another library”)
- Logon to ILLiad to submit request. An email will notify you when it is available (check your spam folder!)

Journal Finder:

When you know the exact title of a journal (or its ISSN), use the **Journal Finder** tool located on the “**Research**” tab or under **Quick Links**.

- Notice that you can search by title/ISSN, Browse by subject, or Browse by provider (i.e., EBSCO, ProQuest)

Example: Enter the exact title. In this case, the title “**Journal of Mixed Methods Research**” was entered



Search results:

- This journal is available full text from SAGE Journals Premier 2022
- Click on the link to go to the SAGE website where you can search the journal on a topic or select a desired date. Once you click on a particular article, you can print, save, or cite it in APA format



Ebooks:

For full ebook coverage, search the three ebook databases below (only some ebooks are cataloged).

- Under **Quick Links**, click Alphabetical List of Databases, and choose letter “E” to see the Ebook databases

	No. of Ebooks	Searching Ebook Database
Ebook Central (ProQuest) -All in library catalog. (Last purchased: 6/30/2019)	2,749	Search by title or browse by subject. Can be read online or downloaded.
Ebook Collection (EBSCO) -Some in library catalog. (Former NetLibrary)	19,467	Click eBooks tab on top menu bar for thumbnails and browse by category. See instructions for creating account in order to download.
Ebook Comprehensive Academic Collection (EBSCO) -None in library catalog. (Current subscription)	269,027	Click eBooks tab on top menu bar for thumbnails and browse by category. See instructions for creating account in order to download.

ASK A LIBRARIAN

If you have any questions on how to use the library website or specific questions regarding your research assignment, please contact us in person at the Reference Desk, by phone at **(410) 651-7937**, or email at **refuser@umes.edu**. We’re happy to help!