



# UMES

# Space Research Club

SRC First E-Board Meeting



**Sami Ali**  
Co-President



**Dr. Aaron Persad**  
Advisor



**Yassin Gadaa**  
Co-President



**Gilbert Pinkett**  
Vice President



**Bright Ojo**  
Secretary



**Yahia Dweekat**  
Historian



**Hasanatou Barry**  
Treasurer



**Briggs Pugner**  
Event Director



**Don Theodore**  
Media Director



**Abdelazim Osman**  
Outreach Director

# Mission & Vision

The Space Research Club (SRC) at UMES aims to:

- **Foster collaboration** among students from all classifications through hands-on research and technical innovation.
- **Provide meaningful opportunities** in space and artificial intelligence (AI) projects where members can actively design, build, and contribute.
- **Connect students with industry leaders** such as NASA and Lockheed Martin to gain real-world exposure and professional insight.
- **Prepare members for career success** through professional development initiatives — including LinkedIn workshops, resume building, and mock interviews.
- **Establish a legacy** at UMES that develops both new freshmen and graduating seniors into the next generation of professionals.

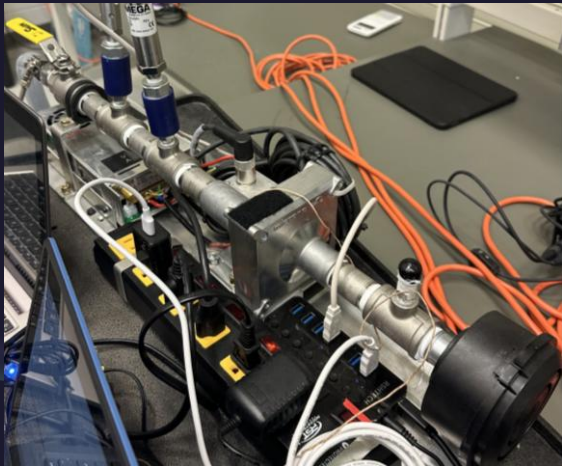
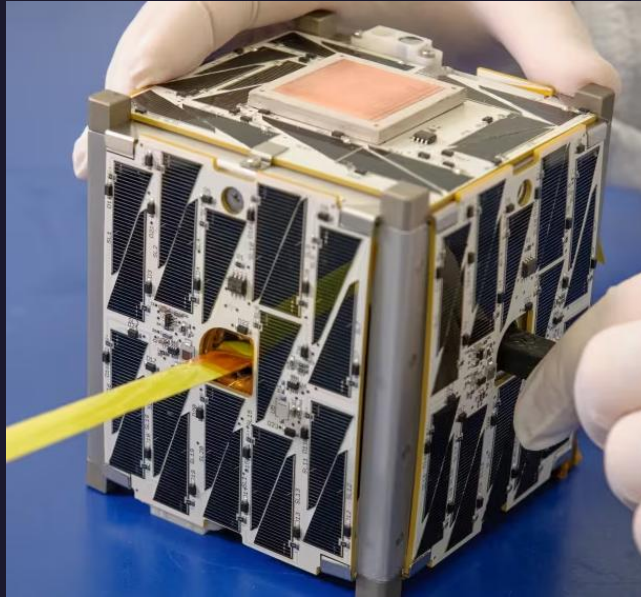
# Membership

**OPEN TO ALL UMES STUDENTS**

## **Member Benefits:**

- Work on ongoing research and design initiatives.
- Gain the ability to propose and develop personal projects with SRC support.
- Access to resources including lab space, components, tools, and software.
- Invitations to exclusive events such as workshops, company panels, and guest speaker sessions.
- Access to the SRC professional network.
- Participate in a mentorship system.

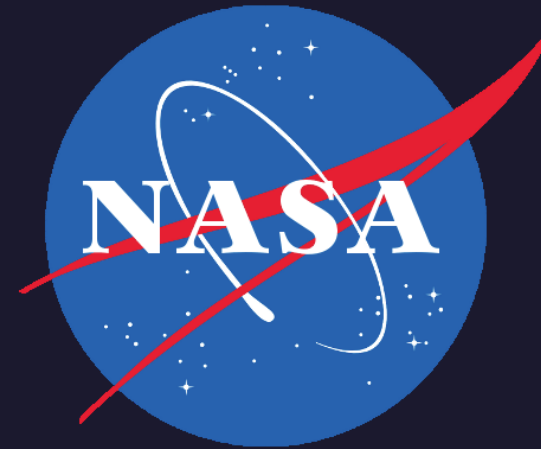
# Projects



# Events & Collaboration

Type of Events To Expect:

- Technical Workshops
- Space & AI Themed Events
- Professional Development
- Social Events
- Networking & Career Events
- Guest Speakers & Panel



# Budget

## Club Budget:

- Funded through fundraisers, sponsorships, and donations.
- Supports club events, outreach activities, and member engagement.
- Provides resources for personal projects and skill development initiatives.
- Managed by the executive board to ensure fair and effective distribution of funds.

## Project Budget:

- Used exclusively for SRC projects and related research activities.
- Funded by UMES allocations and industry partnerships.
- Covers materials, components, software, and tools required for project development.
- Personal or non-project expenses are not allowed.
- Managed and approved by project leads and the executive board to ensure proper use.

A dark blue background with decorative elements: a sphere in the upper left, a cube below it, and a large ring on the left side. The text 'Roles & Responsibilities' is centered in white serif font.

# Roles & Responsibilities

# President

- Provide overall leadership and direction for the Space Research Club.
- Oversee all projects, operations, and executive board activities.
- Represent SRC in meetings with faculty and external partners.
- Guide strategic planning and ensure alignment with the club's mission.
- Support and mentor executive board members.
- Lead recruitment, general meetings, and major club initiatives.



# Vice President

- Support Co-Presidents with day-to-day club operations.
- Lead meetings and decision-making in their absence.
- Coordinate between executive members and project teams.
- Track project milestones and ensure progress.



# Secretary

- Record and share minutes from meetings.
- Set up meetings and coordinate scheduling with board members.
- Maintain member rosters and attendance.
- Organize club files, forms, and correspondence.
- Send official announcements and reminders.
- Ensure documentation is submitted to advisors.



# Treasurer

- Manage and track all financial transactions.
- Prepare budget updates and financial reports.
- Handle funding requests and reimbursement forms.
- Approve expenses for events and projects.
- Ensure responsible and transparent fund use.



# Historian

- Document all SRC activities, meetings, and project milestones.
- Organize and store documentation, designs, and records.
- Work with the Media Director to share highlights and achievements.
- Create an annual “Year in Review” showcasing SRC’s progress and impact.



# Event Director

- Plan and execute SRC events and workshops.
- Coordinate logistics such as venues, schedules, and materials.
- Work with Outreach and Media on promotion.
- Maintain a semester-long events timeline.
- Ensure events align with SRC's mission and goals.



# Outreach Director

- Build partnerships with companies and organizations.
- Lead community engagement and recruitment efforts.
- Represent SRC at fairs, panels, and collaborations.
- Promote SRC across departments and majors.
- Coordinate outreach with Events and Media Directors.



# Media Director

- Manage SRC's social media and online presence.
- Create visuals and promotional materials.
- Capture and edit photos and videos from events.
- Collaborate with the Historian for media archives.
- Maintain a consistent and professional SRC brand.



A dark blue background featuring three 3D-rendered geometric shapes on the left side: a cone at the top, a small sphere in the middle, and a thick ring at the bottom. The shapes have a subtle gradient and soft shadows.

# Questions

# Agenda

- Room Access
- Upcoming Week:
  - Tables For Interest Meeting
  - Social Media Creation and Exposure
  - Club Email Confirmation
- Interest Meeting
- Meeting Schedule