



Internships at Wallops Flight Facility (WFF): Patricia Benner Education Specialist (160)
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- 1. WHEN ARE THE INTERNSHIP SESSION DATES?** (Session dates may differ per agreement with mentor and approval through Program Manager)
- Virtual Spring 2021 (college): 01/11/2021– 04/30/2021
Application Deadline: 11/06/2020
 - Summer 2021 (college): 06/07/2021- 08/13/2021
Application Deadline: 03/05/2021
 - Summer 2021 (high school): 07/05/2021 – 08/13/2021
Application Deadline: 03/05/2021
 - Fall 2021 (college): 08/23/2021 – 12/10/2021
Application Deadline: 07/09/2021

2. HOW MUCH WILL I BE PAID?

- Fall/Spring Internship – 16 Weeks, Undergraduates: \$11,680 Graduates: \$14,400
- Summer Internship – 10 Weeks- Undergraduates: \$7,300 Graduates: \$9,000 6 Weeks: High School \$2,400

3. WHAT ARE THE APPLICANT CRITERIA?

- GPA – 3.0 at the time of application
- Applicants must be U.S. citizens. Will be required to show proof of US citizenship if selected for an internship.
- Accepted to or enrolled full-time in an accredited U.S. college or university.
- 16 years of age or older at the time of application.
- Letter of recommendation to be submitted on your application to intern.nasa.gov.

4. I AM ABOUT TO GRADUATE COLLEGE; CAN I STILL APPLY?

Yes, you can be considered for an internship for one session within six months of graduation. However, you will be considered as an undergraduate intern.

5. IS HOUSING PROVIDED FOR INTERNS?

Interns must provide for their own housing and relocation expenses. Upon acceptance, interns may be forwarded a Housing Guide that may be helpful in identifying housing options in the area.

6. WHAT KIND OF MAJORS DOES NASA LOOK FOR?

Primarily we look for STEM Majors (Science, Technology, Engineering, and Mathematics). Additionally, some projects will call for Communications, Public Affairs, Journalism, Graphics, Business and Finance.

7. HOW CAN I MAKE MY APPLICATION STAND OUT?

Think “filters,” using key words may boost the chances of your application being viewed by a mentor. Remember the projects are usually specific. If you are a mechanical engineering major, do not just say you have lab experience. Specify your experience with equipment, testing and analyses that you performed in a lab.

Important sections of your application are:

- Computer Skills – Be thorough, as this is what filters will catch. Avoid exhaustive paragraphs.
- Special Skills – List any skill you are proficient in that you feel may be helpful (social media, foreign languages, machine shop, graphic artist, acoustical analysis, heat transfer, gas spectroscopy, chromatography, anthropometry, technical writing, photography, etc.). List anything that will separate you from other candidates. Use key words.
- How your interests fit with a NASA opportunity – State how you can advance this project to the next level. What is it about you that distinguishes your skills from others that inspires NASA to select you? Be concise. Describe your experiences and how your skill set will benefit NASA now and in the future.

8. IF I AM PURSUING MY MASTER’S OR DOCTORATE DEGREE, MAY I STILL APPLY FOR AN INTERNSHIP?

Yes, so long as you meet the eligibility requirements you can apply for an internship opportunity.

9. HOW WILL FULL-TIME FALL/SPRING INTERNSHIP SESSIONS AFFECT MY FULL-TIME SCHOOL SCHEDULE?

Students are responsible for finding a sensible solution to balance the needs of their internship opportunities and academic plans after receiving an offer to join the internship program at NASA. It is common for students to enroll in a lighter school load during their internship session, take online classes through their institution, or defer for one semester in order to participate. The student should inform their mentor of any academic plans during their internship at NASA.

10. DO I NEED A LETTER OF RECOMMENDATION?

Yes, applicants must submit at least one letter of recommendation however, 2-3 letters are common. Your letter(s) of recommendation can weigh a great amount in the final decision. Assure that your recommender is someone who can speak highly of your skills, work ethic and leadership.

11. I AM AN INTERNATIONAL STUDENT, WHAT OPPORTUNITIES AT NASA ARE AVAILABLE TO ME?

You can search for opportunities here: <https://www.nasa.gov/offices/education/programs/descriptions/international-internships-for-students.html>

12. I HAVE A SPECIFIC QUESTION ABOUT THE NASA INTERNSHIPS, FELLOWSHIPS AND SCHOLARSHIPS PROGRAM AT GODDARD, WHO CAN I ASK?

You can send an email to: gsfc-education@mail.nasa.gov. We will respond within 48 hours.

13. I AM NOT SURE HOW TO NAVIGATE THE APPLICATION SYSTEM. IS THERE A TUTORIAL?

Yes! We have a video that can walk you through the new system. You can view the tutorial on Youtube: “Your Guide to Apply for a NASA Internship” <https://www.youtube.com/watch?v=TgFPngfSz10>