

**University of Maryland Eastern Shore  
FIRE EVACUATION PLAN  
RICHARD A. HENSON CENTER (BUILDING #906)  
30690 University Blvd South**

**POLICE ▪ FIRE ▪ MEDICAL EMERGENCY – 911**

**If you discover heat, excessive smoke, or fire while inside a building:**

**Activate fire alarm system in building, call 911, and notify UMES Police at EXT 3300.**

**Report smoke or fire outside a building to campus police at EXT 3300.**

**FIRE EVACUATION PROCEDURES**

Occupants should go to the nearest exit when the alarm sounds. If access to the nearest exit is obstructed, an alternate exit should be used.

**If occupants work on floors above grade and the building is designed for partial evacuation, then occupants should have an inside assembly point below their floor of origin.**

Report to the evacuation assembly point as directed by evacuation wardens:

**Outside Assembly Point: North side of building**

Remain at least 50 ft from the building and out of the way of responding emergency personnel.

DO NOT re-enter the building until directed to do so by emergency officials.

**Building Emergency Coordinator(s) and Alternates**

<i>Coordinator</i>	<i>Alternate</i>
Mr. Corey Bowen, Manager	
Room 1115	
410-651-8100	

**Evacuation Warden(s) and Alternates**

<i>Warden</i>	<i>Alternate</i>
Title	
Building Location	
Phone number(s)	

**First Aid Contact(s)**
