

# MARILYN E. MATHES MEMORIAL SCHOLARSHIP FUND

**Postmark Deadline: May 1, 2010**

*All application materials must be submitted in English.*

## ELIGIBILITY REQUIREMENTS

- All applicants must be currently enrolled in a graduate or undergraduate program in a local college or university in Maryland
- Four year degree program applicants must be in their junior year or higher of their study or its equivalent at the time of application. They must be pursuing a degree in special education with the intention of teaching.
- Undergraduate applicants must be full-time students and have at least an overall Grade Point Average (GPA) of 3.0 on a 4.0 scale.
- Graduate students must maintain a 3.0 or better grade point average and be majoring in special education.
- Preference will be given to students who planning to teach in St. Mary's County.
- Applicants are eligible to apply and be awarded a scholarship in multiple years if the applicant meets the requirements and has maintained the required Grade Point Average.
- Application must be postmarked no later than May 1, 2010.
- Submit one original of all application documents and one copy.

**\*To be eligible to win a scholarship you must be enrolled for the 2010-2011 academic year.**

**\* If enrolling in a different institution from the one currently enrolled in, a confirmation of your enrollment must received by the scholarship committee from the college/ university you will be attending by May 1, 2010.**

**A copy of your class schedule must be included with your application**

Please print legibly using black or blue ink.

<b>PERSONAL INFORMATION</b>			
Last Name:	First Name:	Middle Name:	
Home Address:			
Street:	City:	State:	Zip Code:
Home Telephone Number:		E-mail address:	
Social Security Number:			
<b>EDUCATIONAL DATA</b>			
<b>Current Enrollment</b>			
Name of undergraduate/graduate college/university in which you are enrolled for the 2010-2011 school year (attach a copy of your class schedule)			
Address:			
Anticipated Date of Graduation		GPA	
Major			
Name of undergraduate college/university if different from above			
Address			
Date of Graduation		GPA	
Major			

## ESSAY QUESTION:

On a separate sheet of paper, write a letter to : “Dear Department of Teacher Education,” about two books you have read that have given you insight into the developmental needs and interests of students approximately the age you wish to teach. Your essay should not exceed 400 words and should be typed, double-spaced.

## ATTACHMENT OF SUPPORTING INFORMATION

### 1. Reference Letters

Two letters of recommendation are required. At least one of the letters should be from a faculty member who is familiar with your educational program. Faculty recommendations must be on university letterhead. The references should comment on your character and potential for a teaching career. This can be based upon specific examples drawn from your course work, projects, or activities. A confidential recommendation is not required. Each letter of recommendation must be signed and dated by the author.

**NOTE:** If the person providing the letter wishes to write a confidential reference, he or she should place the original letter in a sealed envelope. Include that envelope in your application package.

Provide the following information about each reference:

- Name of Reference
- Position of Reference (Supervisor, professor, etc)
- Name of Institution (college, university, school, etc.)
- Name of Department
- Telephone Number
- E-mail address

### 2. Academic Transcripts

Include an official copy of all post high school transcripts with this application that includes all courses attempted and/or completed to date. Degree audit forms and web documents are not acceptable. Be sure all transcripts are legible.

### 3. A Copy Of Your Resume Which Includes The Following:

- List all jobs related to teaching children, you have held. Include the names of the employers, the dates of employment, and the type of work you performed
- List career-related extracurricular activities in which you have participated
- List academic honors, civic honors, or awards you have received
- List any professional and honorary society membership

### 4. Copy of Your Class Schedule

## APPLICANT’S CERTIFICATION/PERMISSION TO RELEASE INFORMATION

I hereby certify that all information submitted on this application is true and accurate to the best of my knowledge. I understand that falsification of any information on this application disqualifies me for any current or future scholarship. I also understand that all applications will be evaluated on educational achievement, work experience, and the essay submission and that scholarships will be awarded based on merit. Submission of an application in no way guarantees that a scholarship will be awarded.

Incomplete applications will not be considered.

Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

## MAILING INSTRUCTIONS

Send two information packets (one original and one copy) of the application and required documentation. Each copy should be stapled with attachments in the following order:

- The application and essay
- Two Reference Letters
- Transcript (original transcript with raised seal should accompany original application)
- Resume

• Mail the original and one copy of the complete application with attachments to the scholarship committee. Mail the applications unfolded in an envelope that is postmarked no later than May 1, 2009 to:

*Marilyn E. Mathes Scholarship Committee*

*c/o Gary J. Meekins*

*25448 Hemming Lane*

*Hollywood, MD 20636*

**APPLICATION MUST BE POSTMARKED BY MAY 1, 2010.**

### **TO BE ELIGIBLE FOR AWARD**

Award Recipients will be notified electronically by May 15, 2010. Awards will be available for the 2010 fall semester. Individuals not being awarded a scholarship will be notified by May 15, 2010.