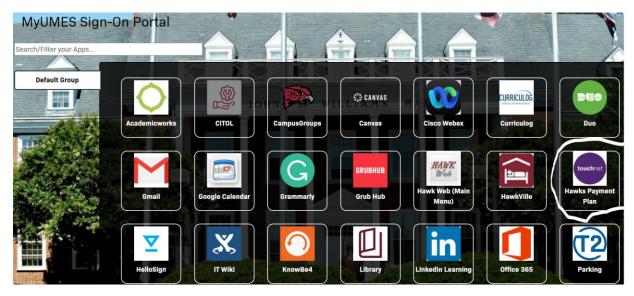
#### How to Make Electronic Check and Credit Card Payments

UMES is excited to announce that we are now accepting online ACH Electronic Checking/Savings payments. Paying with a checking or savings account online is Fast, Secure, and Easy. There are not any additional fees associated with electronic checking/savings payments.

All credit card payments MUST be paid online via the TouchNet Hawks Payment Plan portal. Credit card payments will be assessed an additional convenience fee of 2.95% for domestic credit cards and 4.25% for international cards or a \$3.00 minimum.

How to Make a Payment – Select the TouchNet Hawks Payment Plan Tile – below circled in white, found on your MyUMES Sign-On Portal:





Click This Tile:

You must agree to the financial agreement here before proceeding into the payment program: Select the green I accept button. This is separate from the financial agreement required when registering for courses for the semester. Should you not self-register for your own classes you are required to accept the financial agreement found in your Hawk Web Student Center



FINANCIAL AGREEMENT

INIVESTING IN VOLIR FLITLIRE

This Financial Agreement sets forth the student's financial obligations associated with enrolling in classes at the University of Maryland Eastern Shore. Please review and accept this Financial Agreement between you and the University. This agreement must be accepted to complete your enrollment.

Information regarding charges may be found at:

Schedule of Tuition and Fees FY 2024-2025

#### **Explanation of Mandatory Fees**

The 2024-2025 tuition and fee schedule is a draft and will not be finalized until approved by the University of Maryland Board of Regents.

By accepting this agreement, I certify that I understand the following:

- When I register for any courses at UMES or receive any educational or student-related services from UMES, I accept full responsibility to pay all of the tuition, mandatory fees and all other costs associated as a result of my registration and student-related services.
- My registration is an acceptance of these terms and constitutes an agreement of which I promise to pay for all assessed tuition, fees, and other educational
  or student-related services by the published or assigned due dates.
- If my account is not paid in full by federal, state, or institutional aid, or a third-party, I am responsible for any unpaid balance.
- If I cannot make payment in full, or have enough financial aid to cover all of my expenses, I must apply for the payment plan through TouchNet before the first day of classes to avoid being dropped from enrollment.
- A non-refundable payment plan fee of at least \$35.00 is due when applying for the payment plan, and I must provide a valid payment method (checking, savings, or credit card) at the time I enroll.
- Pharmacy Doctoral Students must pay their account in full before the published or assigned due date.
- · All prior term balances must be paid in order to complete the payment plan for the upcoming semesters in which you are enrolling.
- All prior term balances must be paid to prevent being dropped from enrollment for the upcoming semesters in which you are enrolling.
- I agree that if I drop or withdraw from some or all courses for the term, I am responsible for paying all or a percentage of tuition, mandatory fees, and educational or student-related services in accordance with the published withdrawal and credit of tuition and fees schedule.

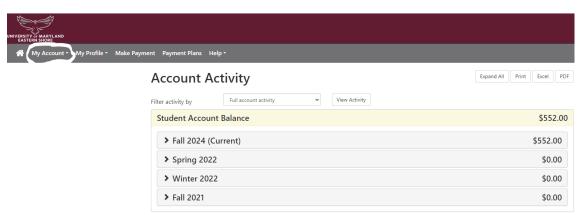
#### Withdrawal and Credit of Tuition and Fees Policy

Failure to attend or pay for courses does not release you from your financial responsibility to UMES.

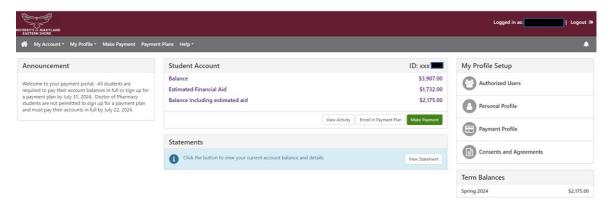
Please contact Student Accounts at 410-651-6092 or 410-651-6093 with any questions.

Print I Agree

This is the payment home page. Before making a payment please view your account by selecting My Account next to the home icon on the toolbar under the UMES logo. Then select account activity:

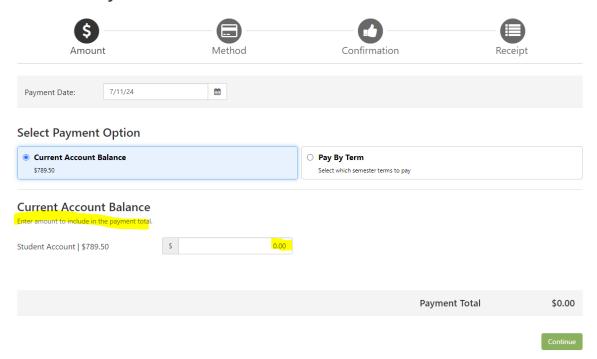


To make a payment after view your account you can select Make a Payment from the toolbar or go back to the home page and select the Green Make Payment button as pictured below.



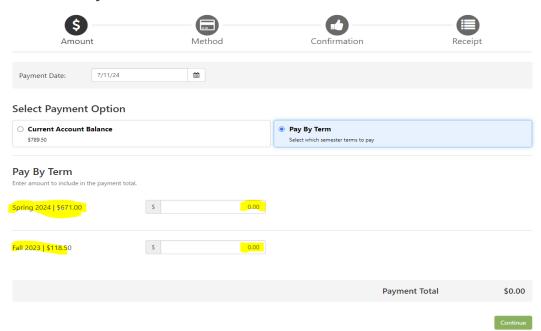
Once you select make a payment you will see this. If you are paying your entire balance due you would select the Current Account Balance.

## **Account Payment**

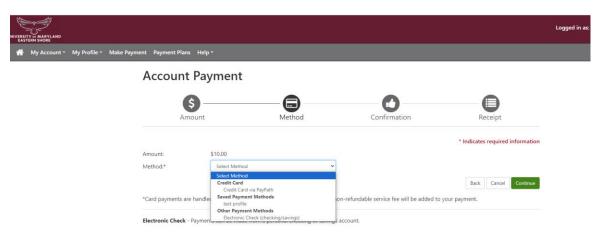


If you are paying prior term balances you would select Pay By Term:

## **Account Payment**



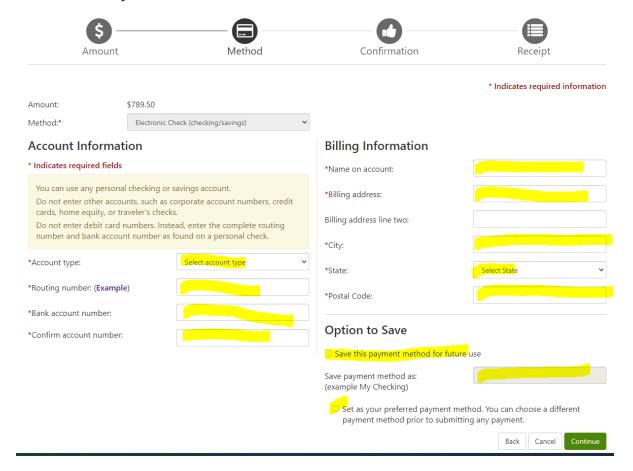
Once you have entered your payment amounts select the green continue button. The next step is to select your payment method Electron Check or Credit Card via PayPath. All credit card payments will be charged an additional convenience fee (2.95% - domestic cards and 4.25% international card – minimum \$3.00). Select your method and continue. You may save your payment method once it has been entered.



### ELECTRONIC CHECK (checking/savings) Instructions:

Select Electronic Check (Checking/Savings) and continue: You are required to complete all the fields below and then continue: You are not required save your payment method. It is an option for ease of future payments.

## **Account Payment**



Once you have clicked the green continue button it will bring you to this page: Please check the amounts, routing number and account number for accuracy. You must click the box to agree to the terms and conditions and then click the green continue button.

## **ACH Payment Agreement**

I hereby authorize {University of Maryland Eastern Shore} to initiate debit or credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a {\$35.00} return fee will be added to my student account.

This agreement is dated {07/02/2024 10:27:29 AM EDT}.

For fraud detection purposes, your internet address has been logged: {131.118.115.229} at {07/02/2024 10:27:29 AM EDT}

Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.

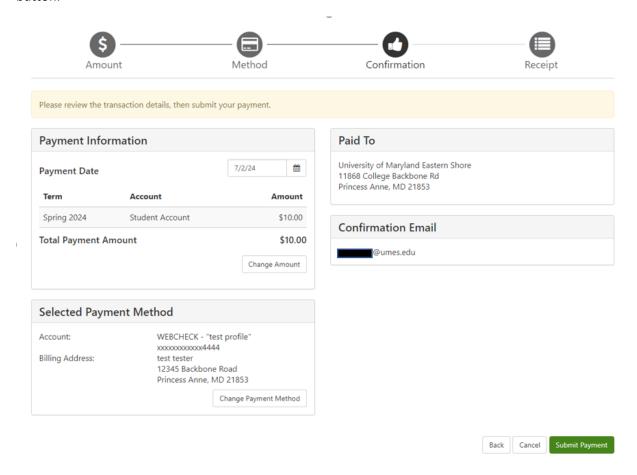
To revoke this authorization agreement you must contact: {studentaccounts@umes.edu}

☐ I agree to the above terms and conditions. (Print Agreement)

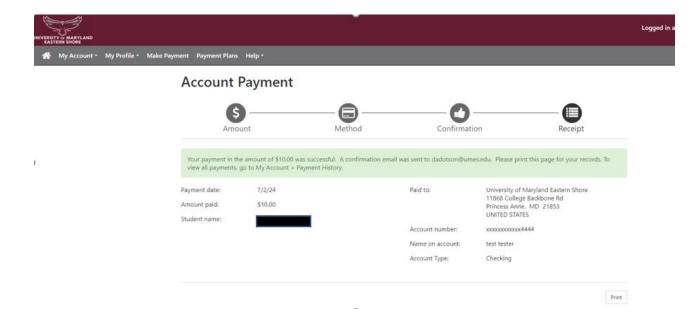
Cancel

Continue

This is the next page before submitting your payment. Please review the information once again before submitting the payment. Once you are sure the information is accurate click the green Submit Payment button.

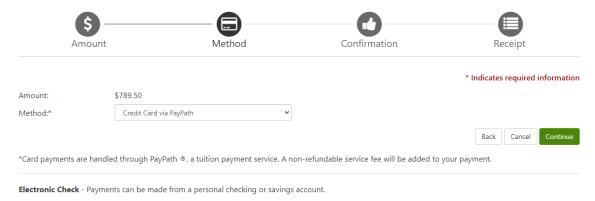


Once you have submitted your payment, you may print this page for your records. You will also receive a payment confirmation email.



### Credit Card Payment Instructions: Select Credit Card Via PayPath and click the green continue button:

## **Account Payment**

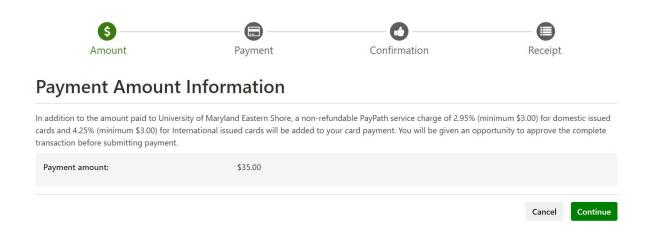


#### Once you click continue it will bring you this and click continue:

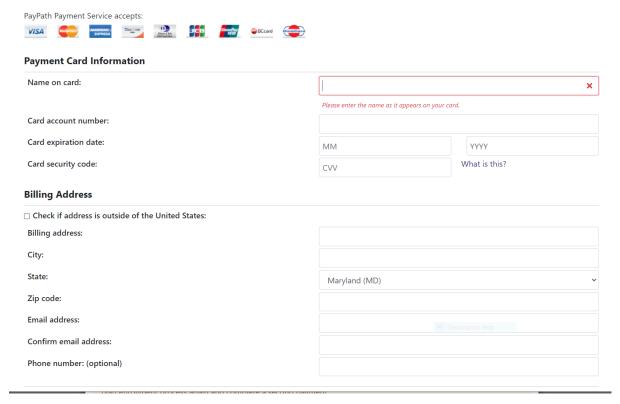
# Welcome to the PayPath Payment Service! This service allows you to make real-time Credit or Debit card payments for University of Maryland Eastern Shore student accounts. PayPath accepts most major Credit/Debit cards for your convenience. A non-refundable PayPath service charge of 2.95% (minimum \$3.00) for domestic issued cards and 4.25% (minimum \$3.00) for International issued cards will be added to your card payment. You will be given an opportunity to approve your payment prior to processing. Thank you for using PayPath. Transaction Details



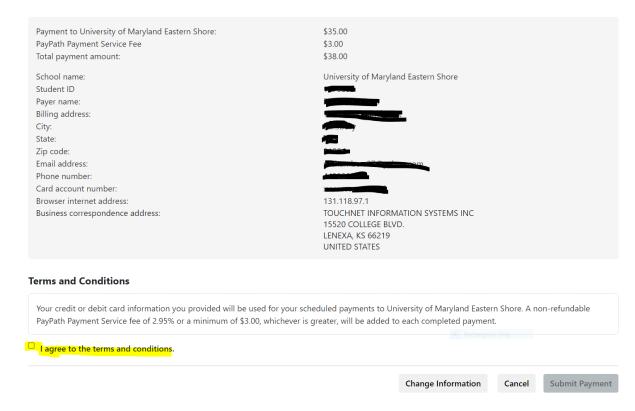
Please be sure to read the Payment Amount Information about the non-refundable PayPath service charges (convenience fees) before clicking the continue button:



Below is a list of credit cards that are accepted by PayPath (TouchNet). Enter all credit card information and billing address and then hit continue:



Review the information and check the box - I Agree to the terms and conditions and submit payment.



Please print this page as your receipt and then Close and then Close again.

# Thank you for using PayPath Payment Service!

A payment was processed and posted successfully to your University of Maryland Eastern Shore account. Please print this page as your receipt and close this payment session. A confirmation email was sent to prchambers87@yahoo.com.

\$35.00

Your credit card statement will reflect two transactions with the following information:

"PayPath University of Maryland Eastern Shore"

"PayPath Service Fee" \$3.00

#### **University of Maryland Eastern Shore Contact Information**

If you have any questions concerning this transaction, please contact University of Maryland Eastern Shore at:

Contact phone: 410-651-6092/6093
Contact email: studentaccounts@umes.edu

#### **Terms and Conditions**

Your credit or debit card information you provided will be used for your scheduled payments to University of Maryland Eastern Shore. A non-refundable PayPath Payment Service fee of 2.95% or a minimum of \$3.00, whichever is greater, will be added to each completed payment.

Print Close

# Thank you for using PayPath Payment Service!

Your transaction has been completed. You may choose to close this window by clicking the button below or the window will close automatically in ten seconds.



Should you have any questions or need assistance in enrolling in a payment plan, please contact student accounts at <a href="mailto:studentaccounts@umes.edu">studentaccounts@umes.edu</a> or 410-651-6092 or 410-651-6093 options 7 or 8.