



*Division of Enrollment Management and Student Experience
Career and Professional Development Center*

CAMPUS: (410) 651-6447

FAX: (410) 651-8048

TO: Personnel Directors
Human Resources Directors
Graduate/Professional School Recruiters

FROM: Theresa Queenan, Ph.D., Director
Career and Professional Development Center

DATE: June 28, 2024

RE: Fall 2024 Career Expo

The Career and Professional Development Center cordially invites you to participate in the Fall 2024 Career Expo, which will be held on **Thursday, October 3, 2024** at the University of Maryland Eastern Shore, Princess Anne, Maryland in the **Student Services Center Ballroom**. Registration is from 10:00 a.m. to 11:00 a.m. and the student/recruiter session is from **11:00 a.m. to 3:00 p.m.** If you arrive before the registration period, please note that participants will not have access to the Expo site until 10:00 a.m. Please be prepared to register via a QR code upon arrival on the day of the fair.

The office wants to assist you with your employment and/or recruitment needs. Information about the academic programs available at our campus is enclosed. We feel that a visit to the campus would be valuable to both you and the students at our university.

Enclosed you will find two (2) forms: **The Participant Response Form I and the On-Campus Interview Request Form II**. If you plan to attend the Fall 2024 Career Expo, please fill out the attached form(s) or you may download forms online at www.umes.edu/careers. Please return forms on or before **August 19, 2024**. However, if you are **unable** to attend the Expo, but would like an opportunity to conduct **on-campus interviews**, please complete the **On-Campus Interview Request Form ONLY**. If you do not wish to attend the Expo or conduct on-campus interviews, it would be most appreciative if you would forward literature or other publications about your company or university.

If you need further information or have questions, please feel free to contact the Career and Professional Development Center at (410) 651-6447. We look forward to seeing you at the Fall 2024 Career Expo.

**UNIVERSITY OF MARYLAND EASTERN SHORE
CAREER & PROFESSIONAL DEVELOPMENT CENTER
PARTICIPANT RESPONSE FORM I**

FALL 2024 CAREER EXPO

October 3, 2024

11:00 A.M. - 3:00 P.M.

THE STUDENT SERVICES CENTER

I. **UNIVERSITY/COLLEGE:** _____

II. ADDRESS: _____

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(City)

(State)

(Zip code)

TELEPHONE NUMBER:() _____ FAX NUMBER:() _____

EMAIL ADDRESS: _____ (Please type)

Please provide the e-mail address and name of the individual who is to receive the Confirmation Packet.

YES. We will attend the Fall 2024 Career Expo.

Representative Attendee(s): _____

NO. We will be unable to attend the Fall 2024 Career Expo.

We wish to remain on the mailing list. No, we do not wish to remain on the mailing list.

IF YOU REQUIRE OVERNIGHT ACCOMMODATIONS, PLEASE REFER TO THE ENCLOSED LIST OF AREA HOTELS/MOTELS.

If you plan to attend, please briefly describe your company/agency's employment opportunities. This information will be made available to students in the Informational Brochure. This form must be completed and submitted to the UMES Career & Professional Development Center, no later than August 19, 2024 to ensure inclusion in the brochure. Please limit your description to 100 words or less. _____

List the academic majors and/or degrees you are seeking (*Refer to the enclosed list of Degree Programs*):

III. RECRUITMENT REQUIREMENTS: Are you bringing a Visual Display? Yes No. If yes, it is a Table Display Floor Display / Display Height Will you need an electrical outlet? Yes No. To assist us in accommodating your needs, please indicate any special requirements to set up your company's Visual Display.

(UMES cannot be responsible for planning to ship and/or deliver your display units and recruitment materials)

Items for the fair may be shipped to the University of Maryland Eastern Shore, 30665 Student Services Center Lane, Suite 2158, Princess Anne, MD – Attention: Dr. Theresa Queenan.

IV. REGISTRATION: Participation requires a *****Non-refundable \$350.00** fee per table, including two (2) representatives. Add **\$35.00** for each additional representative. This includes refreshments and lunch. *USM institutions and Maryland State agencies: Please indicate if paying by R*STARS Transaction.* ___YES, ___NO. If paying by MasterCard, VISA, American Express, or Discover, please indicate the following:

Name on Credit Card: _____, **Number:** _____

Type of Card _____, and **Expiration Date** _____. Please make checks payable to **the University of Maryland Eastern Shore, c/o Dr. Theresa Queenan, Director. This form may be mailed to the Career and Professional Development Center, UMES, Princess Anne, Maryland 21853, faxed to (410) 651-8048, or emailed to Dr. Queenan, at tqueenan@umes.edu**

**UNIVERSITY OF MARYLAND EASTERN SHORE
CAREER AND PROFESSIONAL DEVELOPMENT CENTER**

ON-CAMPUS INTERVIEW REQUEST FORM II

COMPLETE THIS FORM ONLY IF YOU PLAN TO CONDUCT ON-CAMPUS INTERVIEWS ON A DAY OTHER THAN THE DAY OF THE UMES CAREER AND PROFESSIONAL DEVELOPMENT CENTER-SPONSORED FALL 2024 CAREER EXPO.

DATE: _____

COMPANY: _____

CONTACT PERSON: _____
Name Title

ADDRESS: _____

TELEPHONE NUMBER: () _____ **FAX NUMBER:** () _____

INTERVIEWER(S) (*Name and Title*) _____

Date and Time of Arrival: _____ **Date and Time Departure:** _____

IF YOU REQUIRE OVERNIGHT ACCOMMODATIONS, PLEASE REFER TO THE ENCLOSED LIST OF AREA HOTELS/MOTELS.

Preferred Dates for Interviews: First Choice _____
Second Choice _____
Third Choice _____

Please indicate plans to interview for more than one day: _____

Indicate the Number of Separate Schedules to be set up for each Interview Day: _____

Desired length of Interviews: 30 minutes 45 minutes 1 Hour Other _____

AVAILABLE POSITIONS AND APPLICANT QUALIFICATIONS: _____

Is United States Citizenship required? YES NO **Permanent Visa Required?** YES NO

Do you have Internships? YES NO **Co-Op Positions?** YES NO **Summer Positions?** YES NO

PLEASE SEND A SUPPLY OF APPLICATIONS AND INFORMATIONAL MATERIAL BEFORE THE INTERVIEW DATE FOR DISTRIBUTION AND BULLETIN BOARD DISPLAY.

The University System of Maryland (USM) actively subscribes to a policy of Equal Employment Opportunity and will not discriminate based on race, age disability, marital status, religion, national origin, or political affiliation. In addition, the USM is required by Title IX of the Education Amendments of 1972 not to discriminate based on gender. The USM does not discriminate based on sexual preference.

UNDERGRADUATE PROGRAMS

UMES offers the Bachelor of Science, the Bachelor of Arts, the Bachelor of Social Work, and the Bachelor of General Studies degrees.

School of Agricultural and Natural Sciences

Agribusiness
General Agriculture
 Agriculture Education
 Agricultural Studies
 Animal and Poultry Science
 Plant and Soil Science
Urban Forestry
Biology
 Biology General
 Pre-Medicine
 Pre-Dentistry
 Pre-Physical Therapy
 Biology Education
Chemistry
 Chemistry General
 Pre-Medicine
 Pre-Dentistry
 Chemistry Education
Environmental Sciences
 Marine Science
 Environmental Chemistry
Human Ecology
 Child Development
 Dietetics/Nutrition
 Family & Consumer Science
 Fashion Merchandising

School of Business and Technology

Accounting
 Accounting General
 Finance
 Marketing
Aviation Sciences
 Aviation Electronics
 Aviation Management
 Aviation Software
 Professional Pilot
Business Administration
 Business Administration
 General Finance
 Marketing
Business Education
Computer Science/Data Processing
 Business
 Science
Construction Management Technology
Engineering
 Aerospace
 Computer
 Electrical
 Mechanical/Engineer Tech
Hotel and Restaurant Management
Professional Golfers Assoc. Golf Management Mathematics
Mathematics Education
Technology Education

School of the Arts and Professions

African American Studies
Applied Design
 Graphic Illustration
 Commercial Photography
 Sequential Art
 Commercial Ceramics
Art Education
English
History
Music Education
Sociology
 Social Studies
 Education
General Studies
Sociology/Social Work
Criminal Justice
Corrections
 Law Enforcement
 Pre-Law Prep
Special Education

School of Pharmacy and Health Professions

Exercise Science
Physician Assistant
Rehabilitation Services
 American Sign/Language
 Chemical Dependency
Rehabilitation Psychology

GRADUATE PROGRAMS

UMES offers the Master of Science, Master of Education, Doctor of Philosophy, Doctor of Education, Doctor of Physical Therapy, and Doctor of Pharmacy degrees.

School of Agricultural and Natural Sciences

Food and Agricultural Sciences (MS)

Agricultural and Extension

Education

Agricultural Economics

Animal & Poultry

Sciences

Natural Resources Science

Plant and Soil Science

Marine-Estuarine and Environmental Sciences (MS)

Ecology

Fisheries

Environmental Chemistry

Environmental Sciences

Toxicology (MS)

Food Science and Technology (Ph.D.)

Marine-Estuarine and Environmental

Sciences

Ecology

Fisheries

Environmental Science

Environmental Chemistry

Toxicology (Ph.D.)

School of the Arts and Professions

Criminology and Criminal Justice (MS)

Criminology and Research

Law Enforcement and Courts

Corrections and Delinquency

Prevention

Counselor Education (M.Ed.)

Special Education (M.Ed.)

Career and Technology Education

(M.Ed.) Organizational Leadership

(Ph.D.) Educational Leadership (Ed.D.)

School of Business and Technology

Career and Technology Education (M.Ed.)

Applied Computer Science (MS)

School of Pharmacy and Health Professions

Rehabilitation Counseling (MS)

Physical Therapy (DPT)

Pharmacy (Pharm.D.)

If you have a disability and require reasonable accommodations that we need to provide to facilitate your full participation in this program/event, please get in touch with Mr. Jason Caesar, Director of Student Disability Services at (410) 651-7994 or via email ajacasares@umes.edu. Please allow 5- 7 days to arrange accommodations.

UMES IS A SMOKE-FREE CAMPUS



AREA HOTELS

Residence Inn by Marriott

2323 North Zion Road
Salisbury, MD 21801
(410) 543-0033

Marriot Courtyard

128 Troopers Way
Salisbury, MD 21804
(410) 749-4405

Hampton Inn

121 East Naylor Mill Road
Salisbury, MD. 21804
(410) 334-3080

Country Inn & Suites

1804 Sweet Bay Drive
Salisbury, MD 21804
(410) 742-2688

Hampton Inn

304 Prosperity Lane
Fruitland, MD 21826
(410) 548-1282