

Joint UMES Senate and Faculty Assembly Meeting  
Faculty Assembly Minutes for December 10, 2013

11am Carver Hall

- I. The meeting was called to order at 11:49am.
- II. The November 19<sup>th</sup> 2013 Faculty Assembly minutes were moved by Dr. Ted Mollett and seconded by Dr. Robert Johnson. There being no discussion the minutes were approved.

III. Old Business

- Faculty Overload Policy  
This item was postponed to the next meeting.
- Open Source Textbooks: Dr. Michael Patterson  
Dr. Patterson was not present. This item was postponed to the next meeting.
- VPAA Proposed or Yet-to-be Developed UMES Policies and Curriculum that Impact Faculty  
The Faculty Assembly chair requested the body to forward items for discussion to her that would be presented at a future meeting with Dr. Bell.

IV. New Business

- Recruitment and Admissions – Mr. Tyrone Young  
Mr. Young introduced his office staff who works with him during recruitment activities. He discussed how the office recruits which is largely based on information provided to his office by interested junior and high school students. The high school students are sent a prospect card and the information is updated into PeopleSoft; in addition a subsequent UMES flyer information sheet, speaking to students at respective schools, encouragement to view the UMES website is done as well.

Discussion on early recruitment, college preparedness, and scholarship provision followed. Part of the discussion addressed funds that the Honors program has not been used accordingly as stated by Dr. Michael Lane. Dr. Holden informed the body that at one point these funds were used, however that has since changed.

An update would be provided at the next meeting on the above discussion items for clarity.

On the question about students admitted for spring 2014, based on the shortfall of 400 students previously announced, Mr. Young stated there were 230 admits. Students with a high grade point average and/or SAT score were offered \$1000.

- Student Financial Aid Issues: Mr. James Kellam  
Mr. Kellam presented on the definition of course withdrawal and financial aid implications related to course withdrawals.

For those interested in knowing this information for student advising, Mr. Kellam recommended they contact the Financial Aid office.

Dr. Robert Johnson suggested a workshop on these items. Dr. Sims-Tucker proposed sending a survey to ask if faculty need a workshop from Mr. Kellam.

- Update - Outcomes of Student Focus Groups – Dr. Stephanie Krah and Dr. Jada Brooks
- Dr. Krah presented the results of the on-going focus group meetings. A total of 60 students participated. Findings on reasons to attend UMES included: financial aid concerns, UMES not being a first choice, family and friends attending UMES, Reasons for staying at UMES included: money, relationships with friends, faculty, staff; difficulty to transfer; adversely, lack of HawkPride amongst UMES community, lack of community involvement, communication (improvement suggestions included use of social media, UMES app, or other communication; helpful faculty); lack of Blackboard use by faculty, incompatible teaching and learning styles, slow response to emails, pointless course evaluations, advising needs improvement, consistent course sequences, consistent attendance policies, inconsistency between departments and Registrar, disrespect between faculty and students and vice-versa, improving customer service and department relationships, and need to show family spirit we uphold as a community.

A more detailed report will be provided in the near future.

- New business items (30 credit rule and faculty advisory council) and Old business (Open source textbooks and UMES policies and curriculum that impact faculty) items were adjourned to the next meeting.

The Faculty Assembly portion of the meeting was adjourned at 12:50 pm.