

Agenda: Faculty Assembly Meeting: October 18, 2011
Called to order at 11:04 a.m.

Announcements:

Progress on the Promotion and Tenure – has been signed, and moved to the next desk

Consistency of names in minutes: First and last name, people will announce their name as needed.

Agenda:

Approval of the minutes of the September meeting – MINUTES AT BOTTOM OF THIS E-MAIL: motioned by Mark E. Williams, Derry Stufft, seconded, approved by ayes

2. Motions from previous discussions.

A. Motion on the timely hiring of adjuncts (SEE WORDING BELOW)
To academic affairs:

UMES Faculty Assembly requests that the UMES Office of Academic Affairs take whatever action is necessary to insure that, starting with courses for the Spring Semester 2012, UMES is in compliance with the “45-day” rule on contracts for adjunct faculty.

[While we understand that there can always be special circumstances resulting in the late awarding of such contracts, we support the view of the Board of Regents that any unnecessarily delayed adjunct contracts are both unfair to the adjuncts involved and to the students they are assigned to teach.]

Motion: Mark Williams motioned, Second: Michel Demanche
Discussion: Motioned: Cynthia Boyle, Second: Darlene Bowen,
Michel Demanche Accepted amendment:
One opposed, ayes have it.
Shorter version passes (deleted part in brackets)

B. Motion on automatic feedback of student registration to advisors (SEE WORDING BELOW)

The UMES Faculty Assembly requests that the UMES Office of Academic Affairs take the necessary steps to determine the feasibility to assure the early implementation of modifications to the current student registration system so that both, as students originally enter their courses into the system and, at every occasion later when they enter changes into the system, the system will automatically send e-mail to the students' advisors informing them on the selections and changes made.

[Currently, there are too many students attending advising sessions with their advisors, agreeing to one set of courses who then go and either register for a different set of courses (or register for the original courses in case the advisor has relatively few advisees and might be checking and then several days or a week later, change the courses to something the student prefers). Such unapproved changes can lead to delays in student graduation when students have not taken the required courses, to students completing courses that they do not need, and to students not passing courses for which they were not yet prepared. Having an automatic feedback to the advisor will help assure that early intervention is possible and still not put any long-term additional burden on those working on the registration process in the Registrar's Office or in Academic Computing.]

Motions: Mark Williams; first, TH Bachman; Second

Michel Demanche proposed modification of removing part in brackets, Derry Stuft seconded. Amendment passes.

Back to the motion: Discussion: student responsibility, putting additional responsibility on advisees, faculty can't override decision of student, could be a problem if the responsibility is put on faculty, instead of student. Problem is that courses are not available. Advisors are going to give students a suggested route to graduation in four years.

Motion to call the question by Michel Demanche, Eric May seconded. The motion on automatic feedback failed.

2. Action Requested by the VPAA

A. Campus policy on Adjuncts (BOARD OF REGENTS POLICY AND PROPOSED CAMPUS POLICY ATTACHED, ALL IN ONE FILE)

Motioned by Mark E. Williams first, Seconded by Veronica Knier

Charles Williams: Straight forward policy, we have to have a policy here. A list of parameters that must be included are in policy. Marie Billie and Dr. Holden and the AG have sanctioned the wording. System is saying policy must be approved by a certain date.

Any adjustments? The final decisions are not ours, but are recommendations. This policy will not need to go to the senate.

The motion is whether we approve the policy as written.

By show of hands, approving: 22 Opposed: none, no abstaining. The motion passed as written.

Suggested agenda item: Next month needs to have an agenda item to discuss how it is implemented.

4. Reports from Committees

a. Linda Johnson on Department Chairs: Selection and Appointment Duration (DOCUMENT ATTACHED)

Discussion: Can email if not ready to fill it out.

Summary: There is an adhoc committee to determine if a term chair policy at UMES is wanted. The committee found that it is legal to do a term chair. Other institutions have this policy. There may be a need to have a chair from outside if there is no one in the department that is qualified. This Questionnaire is to determine if there is a majority of interest to determine the will of the faculty. If the will of the faculty wishes to pursue this option, it will be a long process to change the policy. Chairs, deans and vice presidents all serve at pleasure. By law in MD, these serve at the pleasure of the administration.

The information has been sent out three times, brought up in the faculty assembly twice. Linda Johnson's role is to find out the will of the faculty. Fill out the survey and hand it to her.

It will be noted that Mary Ames gave us the information about the policies of other schools.

b. Wanda Anderson on Access and Success. This has been postponed to the next meeting.

5. Old Business: No other old business.

6. New Business

Next month, Bill Chapin will be across the bay with Robert Johnson.

Motion to adjourn by Joseph Bree, Michel Demanche seconded.

12:15 pm

7. Announcements: No Announcements

Attendance

Joseph Bree	Library
Donna Satterlee	Human Ecology
Bill Chapin	CUSF
Veronica Knier	Fine Arts
Patrick McHenry	Fine Arts

Derry L. Stufft	Education
Michael Patterson	Education
David Lowe	Music /Fine Arts
Joseph Beatus	Physical Therapy
TH Baughman	School of Arts and Professions
David Spinner	Criminal Justice
Linda Johnson	Natural Science
Marilyn Buerkle	English
Michel Demanche	Fine Arts
Chris Harrington	Fine Arts
Cynthia Boyle	Pharmacy
Sanjay Gayakwad	Pharmacy
David Alston	Social Sciences
Joseph Pitula	Department of Natural Sciences
Doug Ruby	Natural Sciences
Eric May	Department of Natural Sciences
Mohammad Ali	Business Management & Actg.
Charles Williams	Administrative Affairs
Junior Hopwood	Social Sciences
Abuobida Osman	Math and Computer Science
Marcos Cheney	Department of Natural Sciences
Chris Prosser	Hotel Restaurant Management
Beatrice Nelson	Exercise Science
Kirkland Hall	Exercise Science
Darlene Jackson	Physician's Assistant
James Heimdal	Exercise Science
Jeffrey Molavi	Tech
Mark E. Williams	Math and Computer Science