

Faculty assembly minutes September 8, 2020

The meeting was called to order 11:07

Agenda item number 2, Minutes approval? Comments corrections?

If you would like to approve the minutes, please check yes on the poll

The minutes were approved.

Dr. Anderson- Greetings,

Thank you to everyone, I know that we took time to return to campus, and people were changing their classes from hybrid to virtual. Our students have been most appreciative. The 1300 students that we have on campus are thankful.

We did baseline testing, we put some students in isolation and in quarantine, we will be retesting on September 11, 12, and 13. We will test all of those who are on campus on a regular basis. Watch for that schedule. We had two additional students who were positive last Thursday, and they have been put in isolation.

Budget:

FY21 budget has suffered 7.5 % budget cut from the state, and will carry over to the next fiscal year for FY22. Enrollment shortfall is 8%. Shortfall in auxiliary operations. We have a short fall in COVID expenses. FY 21 budget is about 4 million short. We are making changes to mitigate the short fall. We are looking at operation services and debt services. We will have to look at personnel as well. We have been meeting with system 3 times a week. What strategies that we have that we can look at to help with the shortfall. When the talks with union are done, then she will let us know more about what is happening. It may mean furloughs and salary reductions. Once she learns more she will share the specifics.

We will do two more testing sessions, twice in October and once in November.

The salary study is still ongoing.

There will be a hiring freeze. If someone retires, that line is still there. She will look on this on a case by case basis.

We do not know when the furlough will take place, what the days look like, and she will let us know when the negotiations with the union is done.

We do have plans for the winter term.

Dr. Cooledge.

The faculty handbooks was updated in 2006. It is quite out of date, there are parts that need to be clarified. It needs to be streamlined, and updated.

The taskforce – people are working on different sections of the handbook. Dr. Arumula is working on the promotion and tenure section. He hopes to have it finished by the end of the semester.

Dr. Arumula: Updates: He is looking at the Boyer model. The policy that is in effect can be used now, and will be used until the new one has been approved. He will send the draft to Dr. Satterlee

Dr. Nastvogel: She has sent three different templates to the taskforce for approval for one. She will send to Dr. Satterlee so that she can post on the faculty assembly website.

Dr. Wade, There are no changes that have been approved, so it will continue as it has been in the past for the PT and PT review.

Dr. Brown, The committee has not received anything for approval for presentation for this meeting.

There is an online system where the information can be uploaded. Program changes still need to be done on paper. We will look at what comes her way. The deadlines are online and have been posted on the academic affairs website. If the committee gets changes, she will try to get the documents that are needed in front of the faculty assembly website. We will post the list on the faculty assembly website. Please get in touch with her or Dr. Wade

Mr. Bree,

Constitution needs to be updated. It would behoove us to create an adhoc committee to look at the changes. He is looking for volunteers. The faculty assembly will put out a call. Dr. Barrett Gains will volunteer. If we can make the changes, and do the changes as a mass vote instead of each little change.

How many, what are the charges, and the time table will be sent out. We will keep Dr. Barrett-Gaines and Dr. Sauder.

Mr. Bree is working on changing the document to a word documents from a PDF. Faculty assembly constitution has not been updated. There was a change for standing committees last year, go through the faculty assembly before it goes to the senate.

It might behoove us to create an ad hoc committee to go over the constitution to make changes. He is looking for volunteers.

Any other concerns from the faculty?

From the beginning of the Presidents updates.

Dr. Niemi:

She was bragging about us to the Board of Regents.

From academic affairs for a task force, one from each school, to review the literature on student evaluation of teaching (SETS). The instrument needs some updating. Dr. Khoza is asked to put together a task force, to do a brief and intense review of the literature, and put together an instrument for the fall, which will be then modified and used again in the spring.

So that we can have a much better evaluation of student learning. Most of the information is on teacher behavior and very little on student learning. Dr. Khoza will put together a task force, with one person from each school. Dr. Cornelius is volunteering from the school of business and technology.

Dr. Wade said that Dr. Arumula will send out the information about the new promotion and tenure guidelines that the committee has worked on.

The information for this year's promotion and tenure policy is on the Academic affairs website.

<https://www.umes.edu/Academic/Pages/Promotion-and-Tenure-Guidelines-and-Policies>

Promotion and Tenure- We have not yet launched the information for the new year for tenure. The process will start in October, and is the same as it has been in the past. The information is on the academic affairs website. She will be happy to answer any questions that remain.

She will send the memo with the list of volunteers.

Dr. Barrett Gaines- What are the plans for the winter session? It will be structured the same way our fall and spring session are currently. Any classes need to be built on a remote platform, and will help if we have to pivot to an online platform.

Dr. Niemi- was a part of a panel with the board of regents, subcommittee on Student life, and she addressed how we are doing. She gave us details about how we created a better learning environment for how hard we were working. She said that the students were grateful to have a place to live here. She talked about the challenges that we have with broadband access.

We were the leaders for the return to campus. So they wanted to learn from our experiences. We represent an extreme, where we are rural, and that we have a different experiences. They wanted to know how well we were doing. They vetted what she had to say before she spoke, and they were pleased with what she had to say.

Dr. Anderson: What are the best practices, and what are the challenges with their study? After Thanksgiving: Can we house students after Thanksgiving that are concurrently going to a shared program with SU.

Is the Campus going to be closed after Thanksgiving and during the break?

The other schools on the panel were Towson and UMB.

That is all she has, unless there is another question.

No questions are posted, or spoken.

Dr. Talley: Contracts were written so that our time is given back to us so that our time we spent coming back early, will be given between Thanksgiving break and winter break.

Next Tuesday is Faculty Senate, and we will meet next month.

Meeting adjourned at 12:00.

Attendance:

Ali Ishaque

Amy Hagenraterg-Gooding

Anh Do

Arthur Allen

Beatrice Nelson
Billy Brocato
Bryan Gere
Cathy Passeri
Celeste Chamberlain
Chris Harrington
Chris Hartman
Cynthia Cravens
Daniel C Dahlgren
Darnell Wiggins
Dean Cooledge
Deb Sauder
Derrek Dunn
Donna Satterlee
DR. Wang
Dr. William Harbester
Elvin A. Hernandez
Grace Namwamba
Gregory Shaeffer
Heidi Anderson
Henry Wagner
Hoai-An Truong
Jason Cornelius
Jawanda Jackson
Joseph Arumula
Joseph Bree
Kathleen Davis
Kathryn Barrett-Gaines
Kim
L. S. Khoza
LaTasha Wade
Lauren
Leslie West
Leslie West
Liam Purnell
Madhumi Mitra
Maifan Silitonga
Margarita Treuth
Marie-Therese Oyalowo
Mari-jo Ulbricht
Marilyn Buerkle
Mary Layshock
Meng Xia
Miriam Purnell

Mohammad Ali
Monisha Das
Nancy Niemi
Nancy Rodriguez-Weller
Nelseta Walters Jones
Pamela Allison
Pat Goslee
Potter
Sungjae Hwang
Thomas Loveland
Tiara Cornelius
Timothy Gladwell
Urban Wiggins
Victoria Volkis
Virginie Zoumenou
William Talley

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