

Minutes
UMES Faculty Assembly
20 November 2018
Room 1020 Hazel Hall

- I. Call to Order 11:04
- II. Approval of the 16 October minutes Chapin moved, Sauder seconded, approved by the body
- III. General Statements

Update on the VP searches - President Anderson:

- a. Have a Happy Thanksgiving- if the university will close, a memo will be sent, Dr. Anderson is checking on protocol from the System.
- b. VP searches- Thank you for those serving on the search committee. We have 4 searches for the interim vice presidents positions currently. The committee's are:
 - i. Enrollment management and student experience-The committee did 10 minute video interviews. They narrowed to the top 10, and then they did Skype interviews.
 - ii. Institutional advancement
 - iii. Finance and Administration
 - iv. Academic affairs started a two weeks later. Therefore, The provost candidates will probably be on campus in January.

The other candidates may be on campus for interviews in early December. The committees are pushing for Dec3-19 for on-site interviews, please keep these dates in mind.

Dr. Mock, Chief of Staff will be starting on December 3.

Dr. Anderson would like to meet the State assembly Senators and House of Representatives before the legislative sessions begins. She will start this process by meeting with some this afternoon.

Search committee members are posted.

News from Across the Bay - Dr. E. W. Chapin

- B. "Because of the unfortunate football situation at College Park, there is need to do a search for a new President for the largest campus in the system, College Park (and a search for a new football coach, and major changes in the Board of Regents, whose Chair resigned, to be replaced by the Assistant Treasurer). This leaves the folk across the Bay spending much more of their time in the near future than usual concentrating on College Park and its needs and problems (and so less on the smaller campuses). This football situation and its consequences also has the legislative folk looking at the University System of Maryland and its campuses with a doubtful eye, very awkward at a time when these legislators will be shortly considering our budgets for the coming year. That there are 17 entirely new State Senators out of 47 and 40 new Delegates out of 141 (also a very large and unusual change) also complicates our communications with

the legislators, particularly since many of the positions at the upper levels of the state legislature, including important committee leadership, will also be new hands, so that we will be learning anew how to deal most effectively with these folks in supporting our own campus budget requests.

The Chancellor talked at length last Friday about the new higher education model in Maryland with most four-year campuses already having more transfer students (especially from the Maryland community colleges, some of which are tuition-free) than they have first-time freshmen directly from high school. It also makes for complications in designing/redesigning a general education program for each campus that respects the legislative desire for work-force preparation (especially since students with an A.A. from a Maryland community college are deemed to have finished all their general education courses, independent of what USM campus they attend for their junior and senior years). There is also the complication of the expansion of the “centers” like Shady Grove, where various USM campuses send programs desired by that county for their workforce development (but currently with the sending schools ending up with almost the entire financial burden of running those programs at a distant location). Similar problems arise for courses offered across several campuses, like MEES. Since UMUC has long experience, fine technical support and excellent success in building a strong reputation for its programs on-line and at-a-distance, other campuses are wise to consider on-line education specifically from the point of view of the special needs and situation of their campus. For example, Frostburg, located in a relatively distant part of the state, provides on-line versions of general education courses for its own students during the summer, so that these students can be working and living elsewhere and still progress with their studies. In addition, we will need to work more with community colleges so that we can provide two-year extensions toward B.S. degrees for some of the community college professional/vocational tracks (helping avoid the problem of “mission creep”).

Campus proposed budgets have already been melded into a USM hoped-for operating budget (plus requests for campus buildings). Here we need to remember that the legislature can decrease the proposed budget that the Governor submits, but cannot increase any of its elements. Given the situation mentioned above between the legislature and the USM, it is not clear how we will do this year on ‘additional’ items like working toward the 85th percentile for faculty salaries, getting supplementary dollars (probably again to meet perceived state needs like STEM and health professions), getting dollars to fix up the fiasco with prescription benefits for retirees, etc., We will probably know by next month more about what individual bills will be proposed in the legislature affecting the USM, but hope that there are not too many more unfunded mandates, requiring us to do lots of study and reporting, but with no dollars to pay for any of it.”

- C. Committee on Chairs - Dr Eric May needs more people on the Committee on Chairs. We were trying to get representative from each school. They had to have a provost and a dean when calling a meeting got to be interesting. Some years ago, the vote was 55 to two. Currently the committee consists of Dr. Kohl, business and

technology. And maybe Dr. Wade. Dr. Pitula will think about it. Christopher Harrington is thinking about it, since he is currently chair of fine arts, and is fairly open minded. Dr. May will send information to Dr. Williams so that he may send a request for to the departments for representatives.

D. Report on the Shared Governance meeting 17 October - Dr. M. Williams

- a. Dr. Caret, the chancellor, discussed workload. 5.5 units for research, 7.5 for comprehensive. Discussed skills based apprenticeship programs. The community college would like to be 4 year schools. Interim Dean Brown, will deal with Dec. 10, where we can do the Bachelor degree.
- b. Dr. Caret says we need to be better at being UMES, and we need more transfer students. Joanne Boughman, said that the budget has already gone to the governor, request for enhancement funds. SB 1423 has title nine- everyone needs to be involved.
- c. Credit loads- feedback expected early spring.
- d. Shared governance instruments that will contribute to evaluation of presidents - due by 10th of March.
- e. CUSF—concerns.
- f. Board of regents- academic integrity on all campuses. Campus wide, look at definition. Individual campuses need to be the same. Need to have an honest learning environment. There is a policy that was developed about 15 years ago. Maybe we are different than other campuses. Legal problems, where students travel between campuses. They don't understand what is online and what has changed. Need to have a standard course number system across the system
- g. Need to have a motion on gen education acceptance.
- h. Confrontations between faculty and students have increased. Not sure that students know what they need to do. Students have been acting out, and not sure what the policies are. A motion will be crafted on student behavior. We will have a discussion.
We met the goal with numbers- UMES is about 7.92, and we are supposed to be at 7.5. It is not a good thing. What has to be added, we are not only above the number; we have to reduce the number to claim ourselves as a research institution. Graduate - is not reasonable. And they recalculated a higher contribution for working with graduate students. We will have to look at this at a meeting other than this one? Can we look at this for January? It is going to have to be an agenda topic.
We need to meet our responsibilities. Maybe that we are all teaching more than we need to.

E. Other Joint meeting with Senate on December 11. We will bring Dr. Mock in and introduce.

- F. Holiday party to celebrate the two teachers who have gotten teacher of the year. Dec. 7.

IV. Old Business

- A. In September, we had a presentation from the IT department about changes in faculty email. It has come to my attention that we never had a formal motion/recommendation about those changes. Such a motion/recommendation is: The UMES Faculty Assembly supports the change of faculty e-mail to the Google platform.

We recognize that this must be a department-by-department process, particularly since many faculty members keep their record of communications with students by keeping e-mail files, often for extended periods, so that the documentation about faculty/student communications and student work is easily available in later semesters when needed.

We encourage those carrying out the change to work closely with all current faculty members, some of whom have entire file and sub-file collections of needed e-mails as a part of the current system and so will need help in transferring these to the new system and in setting up corresponding directories in the new system.

Chapin made the motion, Sauder seconded. Request that a number of workshops and seminars need to be given.

The essence of the motion, is that IT needs to go to departments and help individuals need to be shown how to use the new platform. We need to know if polling and tracking functions will be on Google mail.

The motion carries. Two were not in favor.

Request for Dr. Anderson - How is student enrollment coming? We will get a full update on Dec. 11. We would to request some information to determine how high achieving students can be given a scholarship or other financial incentives. We would like a President Anderson Scholarship program. Talk to Dr. Hodge, and Dr. Hilton. She has asked that several programs be integrated. We also need to work on increasing transfer students.

Dr. Khoza- thank you for supporting international week.

Dr. Sauder:

Annual Biomedical Research Conference for Minority Students (ABRCMS). Mark Joseph, Chemistry, Biochemistry, Research Mentor - Dr. Volkis, Winner Poster Presentation in Chemistry

B. Other

V. New Business

VI. No Announcements

VII. Adjournment 12:10

VIII. Attendance

Terry Smith	DML	
Juliana Reagan	CAAS	
Shariqua S. Collins	CAAS	
Andrea Taylor	CAAS	
LaShawn Nastvogel	KINES	
Sungjae Hwang	KINES	Representative
Joseph Pitula	DNS	
William Talley	REHAB	
Coach Nelson	KINES	
Margarita Treuth	KINES	
Joseph Bree	Library	Representative
E.P. Boger	HTM	
Eric May	DNS	Representative
Deborah Sauder	DNS	
Bill Chapin	MCS	Representative
Jeffrey Molavi	TECH	Representative
Marie-Therese Oyalowo	PHARM	Representative
Lombuso S. Khoza	AA	
Ronnie Allen	PHARM	
Stephan Tubene		
Lesesa Thomas Banks	BMA	
Lily Tsai	CJ	Representative
David Alston	Social Sciences	Representative
Cynthia Cravens	DEML	Representative
Dean Cooledge	DEML	
Lakeisha Harris	REHAB	