

Minutes for April 17, 2012 Called to order: 11:00

1. Approval of the minutes of the last Meeting
2. Approved and seconded Mark Williams and Ted Mollett

2. Report on Changes from across the Bay (including)

A. Meet and Confer for Adjuncts and for Graduate Assistants

B. The Legislature and the Budget

The state is working on approved maternity and paternity policy. They are working on establishing this for faculty first, maybe by fall, and then they will work on the policy for staff.

Buildings and constructions: This is the best budget that has ever been seen, included some items not included in priority list. The list was approved. However, the money to fund the projects has not been found yet.

The budget is almost there, but it is off by 70 Million \$.

They did not pass any enabling bills to cover the budget, so that will automatically go to what money is there now.

For the universities that translates to a cut of about \$50 million, where the universities have a current budget of \$1 billion- 5% cut if nothing else happens

Operating budget for campus is about half tuition, and half budget, so cut the cut for UMES should be about 2 ½ %.

The Governor is angry with both houses- The two houses were not in agreement. Nothing will happen until the houses come to an agreement and the legislature is not in session.

There are rumors about an increase in tuition: 3% is planned. This might mean an increase by 9 or 10%. Exactly how much is political to get an increased budget. We won't know until sometime in June.

MHEC is charging fees for all changes in programs. There was a bill was introduced to cut this, but it did not pass, so they are still authorized to pay for changes

Compared to our peer institutions- we have stood still or moved down in rank.

There were no dollars passed to pay for COLA for all state employees. Everything is in very doubtful state.

The movement toward "Meet and confer" for adjuncts and graduate students will be in place on all campuses by fall.

College park has group already. When they have a meeting, they can bring in outside representation. If there is no organization, how do you determine who the appropriate representatives are, and then how do you decide on who gets the outside representation? That may be falling through until the budget gets approved

If you have adjuncts, be enthusiastic about getting it straight.

3 Nomination for Offices for Next Year

Copies of the constitution are on the website: officers shall consist of a chair, a chair elect, an immediate past chair, a treasurer (no treasure), a secretary and a parliamentarian.

The new chair takes the place in the meeting in Spring. We need to have a committee to make more sense of the constitution

For the process of voting- all faculty are members of this body. Everyone should vote- we were able to update the process of voting from the envelope inside an envelope system to using a secure email system, so if we would rather vote by email- we may do so. We may have multiple people running for office- because people want to be seen by the new president.

Parliamentarian-

Joseph Bree- would be willing to serve again.

Moved by Mark Williams and seconded by Michel Demanche

Treasurer- nominations

Bill Chapin

Peter Stanford

Moved by Mark Williams and seconded by Ernest Boger

Secretary- Nominations

Donna Satterlee- would be willing to serve again

Donna Parker

Moved by Mark Williams and seconded by Beatrice Nelson

For chair elect

Nina Bennett

James Heimdal

Moved by Mark Williams and seconded by Ernest Boger

Moved by Mark Williams and seconded by Ernest Boger- voted on-
passed by ayes

Voting will be done by email

4. Old Business / Special Committee Reports

Semester Grade-Point Average computation: Report by Eddie Boyd:

The Term GPA committee reported that the

University policy is to use repeat credits to compute GPA

University is not following existing policy

Faculty assembly should notify the university that they should comply with the existing policy that was distributed by email

Moved by Eddie Boyd, seconded by Darlene Jackson Bowen

Addenda to motion:

“include academic dismissal and reinstatement.” Moved by Mark Williams, Demanche seconded- discussion of amendment – Passed for amendment

Passed for motion

B. Tenure and Promotion Changes : Adel Karara

Tenure and Promotion changes:

Board of regents: including activities through technology transfer for all of the world of promotion and tenure

Moved and seconded:

Gurdeep Hura and Michel Demanche

Need to accept or reject motion

- New wording - including technology transfer

Adel Karara explained:

Adding technology as part of the scholarship part- is a minor change

No further discussion

Motion passes, no opposed

C. Winter, Summer and Overload course payment scale (comparisons with SU) : ? Ronnie Holden explained:

Overload pay: the difference between SU and UMES

Payment for summer school sessions is different between the two schools

During the regular year it is the same amount as SU

For the Summer school- SU pays on sliding scale based on number of student, and tuition

UMES tuition lower tuition than SU

SU students pay bill, UMES students might not

UMES will take a look at developing a sliding scale and will get back to this group by fall

This only applies to the summer session, and does not apply to the winter session

Update: Finances for the system- doomsday budget- 59 million \$ lost

This will come roughly to 3 million for UMES, and we must develop a plan for 3 million plan. We no longer have facility renewal funds. It is a challenge to solve this problem and will use shared governance to meet the goals. The current plan is not to cut instructional budget. The University System is talking about 500 layoffs.

D. Department Chair Selection methods: Eric May deferred report to the next meeting since the time is tight today

5. New Business

Student Evaluation of Instruction as now modified

Modification of student evaluation of instruction- done in consultation with students, not with faculty.

No changes made in questions or how form should be used.

Suggested for future that both faculty and students should be promulgated

A committee might be organized for next year to look at the form, and questions. The Likert scale is averaged currently.

May meeting- we need to either have more people here, or have next meeting in fall.

Mark Williams said we would be willing to have a joint meeting with senate and there is nothing in constitution that says we have to meeting.

There was a motion to have the meeting cancelled, and Eddie Boyd-moved, seconded by Nelson. Vote: ayes have it.

6. UMES Strategic Plan : Walker

10 minutes: Strategic Plan- to renew and change through shared governance

STE(A)M governance

The University has a role in working with community and would like to use the skills and knowledge of faculty, students and staff. Task force established for Somerset county schools and UMES.

Somerset is one of the poorest counties in state of MD

We are not doing enough for preparing those young people for a college education.

Central point- for the community can come to us for needs

Our sources link with their needs- that addresses university engagement- keeps with the mission

Ayana Evans is here who is working on this draft.

There were lots of meetings for draft of document that needs to get to the system before the end of the semester.

The process for this began in 2010.

There is not enough focus on teaching Foreign languages.

There is no proposal to establish a major or a minor in a foreign language.

Please send this proposal to Ayana Evans

There are concerns about wording- PreK to 12th grade. Ritia Walker says that the intent was that we should start working with young people at a very early age, wherever they are, and that that the early care and education community should be included.

There are also health disparities, which mirrors the education disparity.

Retia Walker says that the community engagement for pharmacy program has a plan and that every discipline can identify ways to engage students in community, such as service learning, and experiential education. This is worthy of including in teaching plans.

Are there ways to support existing programs in STEM areas?

The plan is to establish a unit that collects data that is making a difference in our community, then we can be more collaborative in the community.

We will appoint a committee to look over the constitution: Volunteers: Cynthia Boles

Darlene Jackson Bowen respectfully declines parliamentarian position (she was nominated earlier)

Motion to adjourn, Mark Williams moved.

There are currently two standing committees for the faculty assembly:

1. amendments to the constitution
2. modifying the evaluation of instruction- which has to do with standards and faculty grievance

Dr. Edward Chapin
Math and Computer Science
University of Maryland Eastern Shore

March 16, 2012

Dear Dr. Chapin:

The committee that was charged with reviewing the Board of Regents proposed addition of technology transfer statement to criteria for tenure and promotion met on March 13, 2012. The committee reviewed the statement has provided the following minor revision for consideration by the Faculty Assembly.

Proposed Board of Regents revision:

"The criteria for tenure and promotion in the University of Maryland System are: (1) teaching effectiveness, including student advising; (2) research, scholarship, and, as appropriate , creative activities or other activities that may result in the generation and application of intellectual property through technology transfer; and (3) relevant service to the community, profession, and institution. The relative weight of these criteria will be determined by the mission of the institution."

Proposed UMES University Committee revision:

"The criteria for tenure and promotion in the University of Maryland System are: (1) teaching effectiveness, including student advising; (2) research **and** scholarship **including**, as appropriate, creative activities or other activities that may result in the generation and application of intellectual property through technology transfer; and (3) relevant service to the community, profession, and institution. The relative weight of these criteria will be determined by the mission of the institution."

There were no changes to the proposed revision for the policy on sabbatical leave for faculty.

Please let me or other members of the committee know if you need further information

Kind regards

Adel H. Karara, Ph.D.
Chair

Members: Dr. Dia-Eldin A. Elnaiem, Dr. Enrique N. Escobar and Dr. Lombuso S. Khoza

Report of the Committee on Computing

Semester GPA and related academic matters:

The committee reviewed the UMES policy on Repeating of Classes (pg. 82 of the 2009 – 2011 Catalog) which includes the statement, *“Repeat credits and corresponding grades are used when computing the semester grade point average.”* Based on the information shared by the registrar at the February, 2012 meeting of the Faculty Assembly, it is clear that this policy is not being adhered to.

The committee moves that the Faculty Assembly notifies the Vice President of Academic Affairs and the Registrar that the method that the Office of the Registrar is using to compute semester grade point averages does not comply with the official policy of the University and requests that the official policy be used effective with the computation of the spring 2012 semester grade point averages. Additionally, the Faculty Assembly expects and strongly urges the University to adhere to all official policies on academic matters.

The committee is concerned about whether the University is adhering to its policy on Academic Dismissal and Reinstatement or whether that policy needs to be revised. The committee will continue investigate this and other matters and submit a recommendation later.

TO: UMES Faculty

FROM:

Charles Williams, Vice President
Division of Academic Affairs

DATE: May 30, 2012

SUBJECT: STUDENT’S EVALUATION OF FACULTY INSTRUCTION

The Division of Academic Affairs has entered into a partnership with the SGA leadership to develop a plan that would result in increasing the number of completed student evaluations of instruction. Currently, the plan includes:

- ☐ SGA providing incentives for students to complete the evaluations of instruction
- ☐ Redesigning the student evaluation survey introduction to include language that reassures students that faculty cannot identify their responses
- ☐ Redesigning the exit page for each survey that indicates the course, section, instructor, and provides an individualized number on the bottom of this page that identified the ordinal position of the survey

Faculty will collect the survey exit page as proof that students have completed the survey during final exams. Beginning with the fall semester faculty may elect to include in their syllabi the process of awarding extra credit to students who turn in a survey exit page for that specific course.

CW:cm

Attendance:

Marcos Cheney	DNS
Donna Satterlee	HUEC
Jennifer Keane-Dawes	Graduate Studies
James Heimdal	EXSC
Chris Prosser	HRM
Adel Karara	Pharmacy
Ernest Boger	HRM
Sanjay Gayakwad	Pharmacy
Bill Chapin	MCS
Mark Williams	MCS
Derry Stufft	EDUC
Cynthia Boyle	Pharmacy
Sharon D. Brooks	Library
Patricia Jackson	Pharmacy
Ted Mollett	Agriculture
G. Singh	Natural Sciences
Fred Tejada	Pharmacy
Maryam Rahimi	Rehab
Kirkland Hall	EXSC
Beatrice Nelson	EXSC
Marilyn Buerkle	DEML
Dia Elnaiem	DNS
Jeffrey Molavi	Tech
Michel Demanche	Fine Arts
Charles Williams	AA
Lombuso Khoza	Human Ecology
Eddie Boyd	Math/CS
Dean Cooledge	English & Modern Languages
David Alston	Social Sciences
Stephan Turbene	Agriculture
Jurgen Schwarz	SANS
Michael Patterson	Education
Robert Dadson	DAFRS
Douglas Ruby	Natural Sciences
David Spinner	Criminal Justice
Darlene Jackson-Bowen	PA
Linda Trotman	PA
Donna Parker	PA
Peter Stanford	PA
Andy Elsedoudi	PA
Bryant Mitchell	BMA
Mohammad Ali	BMS
Linda Johnson	DNS
Theresa Dadson	Library Services
Emin Yilnaz	Technology

Emmanuel Acquah	
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