

AGENDA, November 15, 2011

1. Approval of the minutes of the October Meeting – MINUTES AT BOTTOM OF THIS E-MAIL

2. **Possible** Motion from Academic Affairs:

[Motion to set the normal faculty load for Department Chairs at six hours/semester: currently nine hours in UMES Faculty Handbook]

TEXT TO BE DISTRIBUTED TO YOU ONCE WE HAVE IT, if it is available for this month.

3. Report/Discussion on Access and Success by Wanda Anderson -- delayed from last month

4. Old Business: Discussion matters remaining from last month: mostly items where discussion was cut off so that we could be sure to get to votes on various matters.

A. Department chairs: selection processes, terms of appointment, teaching loads, regular evaluation by faculty members

B. **Two** BOR policies on adjuncts: salaried part-time vs. paid by--course: same UMES policies?

C. Handling of “adjunct” appointments: how it is/should be actually carried out on campus

D. Credit by Examination rules (limitation against part-time students, reasonable costs per credit hour, special needs of working students)

who cannot take classes only meeting at hours when they are at work); other questions about Credit By Examination

E. “Special 12-credit” rule: summer and winter limited to UMES-only classes??

F. Request report in February about success of 45-day rule.

6. New Business

Motion to have our next meeting in February (December meeting would be late in examination/grading period; many faculty are away doing other work in January).

7. Announcements