

June, 2006

## VITAE

### C. DENNIS IGNASIAS

**PRESENT ADDRESS:** School of Graduate Studies  
University of Maryland Eastern Shore (UMES)  
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**PERSONAL DATA**      DOB: 9/26/39; U.S. Citizen; 5 children

#### DEGREES AND ACADEMIC BACKGROUND

1974, Ph.D., Educational Administration, University of Wisconsin-Madison  
1967, Ph.D., History (Political Science), Michigan State University  
1967-68, Certificate (Faculty Institute for International Studies), University of Pittsburgh  
1963, M.A., History (Political Science), Michigan State University  
1961, A.B., History, Aquinas College

#### ADMINISTRATIVE AND TEACHING EXPERIENCE

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|--------------------------|---|
| 1996 – Present<br>(UMES) | Dean, School of Graduate Studies and Associate Professor, Dept. of Social Sciences; Acting Dean, School of Business and Technology (1997) |
| 1994 – 96<br>(UMES)      | Acting Assistant Vice President for Academic Affairs (Graduate Division)  |
| 1991- 94<br>(UMES)       | Director of International Programs and Assistant Research Director, 1890 Agricultural Research Program                                    |
| 1989 - 91<br>(UMES)      | Associate Dean of Graduate Studies and Research, and Director of International Programs   |
| 1983 - 89<br>(UMES)      | Assistant Dean, and Director of International Programs, School of Agricultural Sciences   |
| 1973 - 83<br>(UMES)      | Director of Research and Grants, Research Coordinator/Director, 1890 Agricultural Research Program  |
| 1971 - 73                | Planning and Analysis Coordinator, Department of Educational Administration, University of Wisconsin-Madison                              |
| 1968 - 71                | Assistant Professor of History, Wisconsin State University-Whitewater and Visiting Assistant Professor, University of Wisconsin-Milwaukee |
| 1966 - 68                | Assistant Professor, History and Political Science, Ohio Northern University  |

## **DESCRIPTION OF PRESENT POSITION**

### **1996 - PRESENT**

#### **A. Dean, School of Graduate Studies**

Coordinating sixteen graduate programs at the master's and doctoral levels, among four schools, in consort with the graduate program coordinators and the graduate faculty. Providing leadership for the Graduate School, such as:

- **Overseeing the growth in the graduate enrollment from over 200 to over 400 students and in number of graduate programs from 8 to 16.**
- **Processing applications and admissions, assistantships, selected scholarships and grants and nominees for recognition (e.g., Who's Who, National Dean's List).**
- **Assuring compliance with Graduate School policies and procedures; thesis and dissertation format review; academic probation and dismissal notices; monitor research assurances by graduate students (human subjects, animal care and use); educational credentials evaluation of international applicants; review of non-thesis option research products; co-teaching an introductory graduate behavioral research methods course; recommending grade/transcript actions by the Registrar.**
- **Assisting with new program development and implementation, and development of procedures for comprehensive examinations and the weekend degree programs.**
- **Coordinating the editing, updating and release of graduate school print and web publications and format (e.g., graduate catalog, application for graduate admission booklet, Graduate Assistant Handbook, Guidelines for Graduate Student Academic Advisement booklet, Guide for the Preparation of Theses and Dissertations).**
- **Certifying graduates to receive degrees and participate in Commencement.**
- **Advising of non-degree students; monitoring overall graduate student enrollment, recruitment, retention and graduation; provide campus coordination for University System of Maryland graduate degree programs' admissions, progress to degree, and degree completion.**
- **Presiding at meetings of the Graduate Council, the Graduate Program Coordinators, and School of Graduate Studies Assembly, and serving on campus and system committees.**
- **Serving as Activity Director for the U.S. Department of Education Title III HBGI 5-year strengthening grant program (over \$2.8 million, 1994-99 period). To support graduate programs in the sciences and the graduate school, in areas of instruction, research and teaching, equipment, supplies and materials, released time for program enhancement, professional travel, administration, etc. Grant continued for similar purposes, with focus on strengthening Ph.D. science and health professional doctoral programs and student information management system infrastructure (over \$5 million, 1999-2004 period). Grant**

renewed for another 5-year period (2004-2009) to continue the focus and funding level of the prior 5-year period.

- Regular Graduate Faculty Status

**B. Acting Dean, School of Business and Technology (January-June 1997)**

- The first Dean of the new school comprising five academic departments until a Dean's appointment was completed

C. Instruction: Teach an undergraduate course in history per academic year and occasionally courses in the Organizational Leadership doctoral program.

D. Supervise the Continuing Education/Elderhostel office and up to 2001 the Sponsored Research and Programs office.

**DESCRIPTION OF PAST EXPERIENCE**

**1994-1996 Acting Assistant Vice President for Academic Affairs**

- Responsible for the graduate division in the capacity of a graduate dean.

**1983 -1994**

A. As Assistant Research Director for the 1890 Agricultural Research Program or as Assistant Dean of the School of Agricultural Sciences, assisted with the coordination, operation and financial management of the agricultural research programs (federal and state monies) and with the administration for other sponsored grants and contracts in the agricultural sciences, and acted on behalf of the Research Director.

- Principal investigator for an USDA agricultural research facilities improvement grant (over one million dollars) for the School of Agricultural Sciences, 1983-1991 period.

B. As Associate Dean of Graduate Studies and Research, acted as Grants and Contracts officer, providing oversight for an interim campus-wide office of Grants and Contracts, and assisted with pre and post - award research administration. Assisted the Graduate Dean with graduate school activities.

C. As Director of International Programs, provided the original leadership and coordination for the development of overseas projects, participant training, faculty exchange, institutional linkages and study abroad programs.

- Established the International Programs office and infrastructure for undertaking international activities (e.g., campus policy and procedure guidelines manual); conducted studies (e.g., faculty interests; needs and services for international students); and moved international programs from a School to a campus-wide function.
- Drafted a long-range campus plan for international involvement and various memoranda of understanding and linkage agreements with other U.S. and foreign universities for international development activities and exchanges.

- Assisted with proposal development, negotiations, logistical support and administration of sponsored overseas projects and participant training.
- Served as campus liaison for international exchange programs (Fulbright-Hays and other USIA) and UMES exchange/linkage agreements with universities in China and Sub-Sahara Africa and organized a campus International Visitors Center.
- Served as campus representative to international associations within the U.S. Land Grant University network; to the Board of Directors of the International Faculty and Administrators Association (IFAA) of the University of Maryland System, including officer roles as the first Vice President and second President of IFAA; and as Campus Trustee to the South East Consortium for International Development.
- Wrote proposals for and served as the project director for two multi-year grant programs funded by the Agency for International Development (AID) (over \$1,050,000, 1980 to 1992 period) to strengthen and enhance UMES faculty and staff for AID funded project assignments in developing countries and in campus support roles. Wrote application and served as co-project director for a USIA funded grant (\$104,000) in Namibia.
- Promoted campus involvement in African development through the multi-year AID funded projects in agricultural and fisheries research, institution-building, and management training; e.g. in Zambia (1981-90); Senegal and Togo (1984-86); Cameroon (1986-94); Namibia (1991-93); and a USIA academic exchange/linkage project in Namibia in the marine and environmental sciences (1994-97).

## 1973 - 1983

A. **As a Research Director and Director of the Research and Grants Office**, provided leadership for the substantive development of research as a viable and integral part of the campus's mission (there was no organized tradition for research on campus in 1973). Strengthened the centralized role and services of the Research and Grants office on campus in the oversight administration for a growing number of externally funded grants and contracts. The office's functions were later reconfigured with the creation of the school structure in 1983.

1. **As Research Director for the USDA formula funded 1890 Agricultural Research Program** on campus, undertook program development in two stages.

- Initial attention was given to building an institutional base, such as: a) sufficient scientist and support staff to conduct research; b) space allocation, renovation, construction and equipping of facilities for research; c) direction and planning for new or exploratory programs and projects, including "seed" funding d) creation of a suitable organizational climate for research output; e) negotiations for research conducted within the University System and in other states; f) preparation of program and budget testimony and data on campus research for federal agencies, the state legislature, the then State Board for Higher Education, and institutional accreditation review teams. The agricultural research program was used as a model for organizing and facilitating research in the academic departments (departmental research)
- The second or statewide stage, following a 1978 study on improving research cooperation and coordination in the Maryland system, was the planning and coordination of the 1890 agricultural research program as a unit of the Maryland

Agricultural Experiment Station (MAES). MAES initiated a statewide planning process in 1979 to create a five-year program and facilities master plan for agricultural research in Maryland.

- Met with congressional subcommittees, OMB, and White House Domestic Policy Staff. Served on USDA/land grant university committees, councils and study panels.
  - Received two awards from the Association of Research Directors for ten years of leadership and service as a Research Director and subsequent contributing efforts.
2. In sponsored programs management, established (Research and Grants) office capabilities for this campus-wide effort in: a) grantsmanship and marketing of proposals; b) negotiations with federal and state agencies; c) a post-award management system for programs and projects; and d) achieving annual increments in the level of sponsored funding.
- At the University System level, assisted in drafting the University of Maryland's Copyright Policy and revised Patent Policy, served on the Patent Committee and numerous campus and system-wide committees related to research, grants administration and institutional studies
- B. Supervised several unaffiliated research centers and institutes created in the 1970's; all these types of units were incorporated into the academic departments by 1982.
- C. In other project administration,
1. As Title III Coordinator (1974-76), wrote the proposals and administrated two USOE/HEW institutional development grants (\$1,000,000) to strengthen areas of curriculum development, student and academic support services.
  2. A project director for a one-year USDA planning study (1979-80)
  3. Drafted the application and provided the fiscal coordination for a facilities construction project (research and academic areas) funded by EDA/USDC, 1977-81 period, at \$845,000.
- D. Instructor for undergraduate courses in Latin American History and Public Administration, and among the original graduate instructors offering graduate courses on campus prior to the start-up of the UMES graduate degree programs, offering courses in educational administration).

### 1966-73 Period

- A. As an Assistant Professor at Ohio Northern University (ONU) and Wisconsin State University-Whitewater (WSUW), taught lower division service courses in Western Civilization and in U.S. History (ONU); U.S. History service courses and an upper division sequence in Latin American History and the History of Mexico and served as the History Department representative to the Latin American Studies program concentration (WSU-W). Faculty Advisor, History club (ONU)
- B. While at ONU, awarded an in-service study grant (1967-68) on international education (the topic of Eastern Europe and the Soviet Union), sponsored by the Ford Foundation and

administered through the Faculty Institute of International Studies and the Regional Council for International Education at the University of Pittsburgh

- C. As a planning and analysis coordinator at the Department of Educational Administration, University of Wisconsin – Madison, assisted with the preparation of K-12 school surveys and long-term educational program/facilities plans for school districts in Wisconsin.
- D. Achieved membership in Phi Alpha Theta (History) and Phi Delta Kappa (Education) honorary societies

#### **OTHER SERVICE (Selected)**

- A. Served as an external evaluator for the Indiana Institute of Technology on federally funded programs at the school and for the Louisiana Board of Regents on a program of funding for a small farms research and development center as part of a higher education desegregation settlement in the state
- B. In Africa, served as the administrative team member on external evaluations of USAID funded projects in Zambia (agricultural research) and Cameroon (the national agricultural university) and as policy and planning specialist team member for a USAID project in Burkina Faso (the agricultural school of the national university); as administrative specialist for the project close-out (Zambia) and a co-coordinator/instructor for microcomputer applications workshops in agricultural research and research administration (Cameroon). Other service on behalf of USDA and USIA activities in Costa Rica and in the East Caribbean.
- C. Field Reader and Panel Coordinator for the U.S. Department of Education's Postsecondary Education "Strengthening Institutions Program", annual application reviews, Washington, D.C.
- D. Served as President, Bennett Jr. High School PTA, Salisbury, Maryland 1984-85.
- E. Board of Trustees member, Wicomico County, Maryland Library System, 2001-2007.
- F. External reader on doctoral dissertations.

#### **PUBLICATIONS, STUDIES, REVIEWS, PAPERS AND PANELS**

- A. First Author - Referred Articles, Commissioned Studies, Book Review
  - 1. "The Research Administrator as Advocate Planner: An Inter-institutional Perspective," Research Management Review, Vol. 2, No. 1 (Spring, 1988), pp. 21-30.
  - 2. "Looking Back at the Future: Public School Surveys and Educational Planning", Peabody Journal of Education, Vol. 59, No. 3 (April, 1982), pp. 170-79.
  - 3. "An Educational Plan for Swallow School," Vol. I: Data Bank Analysis. Vol. II: Recommendations. Madison: Cooperative Educational Research Service, University of Wisconsin, Dec., 1972, Feb., 1973. 220 pp.
  - 4. "Theory and Practice of Educational Planning" resource text prepared for the graduate educational planning course in Educational Administration, University of Wisconsin-Madison, 1972.
  - 5. Review of The United States and Revolutionary Nationalism in Mexico, 1916-1932 by Robert Freeman Smith (Chicago, 1972), Business History Review, Winter, 1973
  - 6. "Personal Emissaries During the Harding Administration and Mexican Recognition", Northwest Ohio Quarterly, Vol. XLIV, No. 1 (Winter, 1971-72), pp. 26-35.

7. "Propaganda and Public Opinion in Harding's Foreign Affairs: The Case for Mexican Recognition", Journalism Quarterly, Vol. 48, No. 1 (Spring, 1971), pp. 41-52.
8. "Woodrow Wilson's Last Special Agent to Mexico", Foreign Service Journal, Vol. 47, No. 5 (May, 1970), pp. 35-36.

B. First Author - Papers and Panels

1. Address entitled "Responsibility of Research Administrators for Planning and Coordination" delivered at the first planning session of the Maryland Agricultural Experiment Station to develop a state-wide research master plan, Easton, Maryland, May, 1979.
2. "Spatial Planning and Infrastructure as Factors in Agricultural and Socio-Economic Development of the East Caribbean", presented at the Caribbean-American Linkage Program held at the College of the Virgin Islands, April, 1981.
3. Invited paper given at an Agricultural Information Symposium on "The Importance of Publications in Research and the Dissemination of Scientific Knowledge", Atlanta, Georgia, February, 1984.
4. Contributed paper given at the 18<sup>th</sup> Annual Meeting of the Society of Research Administrators on "Be Bullish: Strategies for Facilitating Inter-institutional Planning", Coronado, California, September, 1984
5. Contributed paper given at the 26<sup>th</sup> Annual Meeting of the National Council of University Research Administrators on "The Research Administrator as Advocate Planner: An Inter-institutional Perspective", Washington, D.C., November, 1984.
6. Invited short paper on the topic of "Field Team Morale" for the panel on administrative backstopping support, presented at the 1985 SECID Board of Trustees Meeting.
7. Refereed paper given at the 5<sup>th</sup> Annual Conference of the Association for International Agricultural Extension Education on "Building the Agricultural Faculty in West Africa: Are the Challenges of Africa's Food Production and Income Generation Being Met?" Chevy Chase, MD, March, 1989. Paper abstracted in the Conference Proceedings.
8. Invited paper given at the 25<sup>th</sup> Annual Conference of the Association of U.S. University Directors of International Agricultural Programs on "Inter-Institution Building: A Case Study of a Collaborative Project in Cameroon," Newport, Oregon, June, 1989. Conference Proceedings, pp. 47-56.
9. Panel presenter at the 42<sup>nd</sup> Annual Conference of the National Association for "Foreign Student Affairs on the role of Land Grant Universities like UMES in African Development, Portland, Oregon, May, 1990.
10. Panel presenter at the University of Maryland System workshop of International Affairs Administrators, for the session on "Building International Programs within the University System", College Park, Maryland, June, 1990.
11. Planning Committee Chair and a Panel Chair for the workshop on "New Directions in AID and Its Relationship with Universities," sponsored by the University of Maryland International Faculty and Administrators Association, College Park, MD, March, 1991.
12. Panel presenter at the 76<sup>th</sup> Annual Meeting of the Association for the Study of Afro-American Life and History, on "Enhancing International Education on Historically African - American University and College Campuses," Washington, D.C., November, 1991.
13. Panel presenter at the 2<sup>nd</sup> Annual Meeting of the University of Maryland System International Faculty and Administrators Association, for the sessions on "Developing

Programs to Enhance Opportunities in the University System for Professional Development Abroad,” and on “Environmental Resources and Projects in the University System,” Baltimore, MD, September, 1992.

14. Presenter (Power Point) at the 19<sup>th</sup> Annual Conference of the National Association of Graduate Admissions Professionals for the session on “Input/Output: Admissions and Degree Completion from a Graduate Dean’s Perspective”, Las Vegas, Nevada, April, 2006.

C. Second or a Co-Author – Referred Article, Monograph and Commissioned Studies

1. With A.B. Henkin, “Planning in Public Education: Lessons from Horace Mann and Henry Barnard”, Clearinghouse, Vol. 51 (May, 1978), pp. 430-435.
2. With A.B. Henkin, Efforts at Planning American Public Education, College of Education Monographs in Education – No. 1. Iowa City: University of Iowa, 1978, 40 pp.
3. With J. Turnbull, M. Mayes, Improving Agricultural Research Cooperation and Coordination: Report of a Study. USDA Cooperative Agreement No. 12-15-77-19, July, 1978. 43 pp. plus appendices. Concerned the University of Maryland System.
4. With W. L. Harris et al., Agricultural Research in Maryland: A State-wide Master Plan. College Park: University of Maryland, 1980. 140 pp.