



OFFICE OF ADMISSIONS AND RECRUITMENT  
STUDENT DEVELOPMENT CENTER, SUITE 1140  
PRINCESS ANNE, MARYLAND 21853  
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## Military Affiliated Guide at UMES

Before submitting an application for admission to UMES, if you are a service member, contact your Education Services Officer (ESO) or Counselor within your military service prior to enrolling.

In addition to high school or college transcripts, each veteran must submit a certificate of eligibility to the Office of Admissions. Since it generally takes 60 days or more to clear a VA application, applicants are encouraged to contact their nearest VA office within sufficient time prior to registration at UMES.

1. Choose approved program from program list.  
[Undergraduate Programs](#)  
[Graduate and Professional Programs](#)
2. Please complete an application at [www.umes.edu/Apply](http://www.umes.edu/Apply). You are eligible to use the discount fee waiver code: UMES Vets
3. Please submit all official transcripts to the Office of Admissions.
4. Upon acceptance, please submit Certificate of Eligibility and DD214 to [dgladding@umes.edu](mailto:dgladding@umes.edu). You will receive information about registration next steps.  
After E101 (Enrollment 101), please complete and submit the Veterans Enrollment Request Form to the Office of Admissions and Recruitment. This form can be found online [Veterans Enrollment Request Form](#) or in the Office of Admissions, SDC, Suite 1140. Submit a copy of your approved schedule and Advisement form from your department (advisor).
5. Veteran education benefits will be submitted upon receipt of Veterans Enrollment Request Form. Students are responsible for submitting the Payment Confirmation and all fees that are not covered by veteran benefits.
6. Please complete a Veterans Education Request Form every semester you wish to use veteran benefits. A Veterans Education Request form is also required whenever a change is made to the course schedule (i.e, major change, withdraw, add, drop).

MISSION READY.....MISSION POSSIBLE