

2022 Format for Reports on Periodic Review of Academic Programs

SECTION I: PROGRAM AND INSTITUTION DEMOGRAPHICS

- A. Institution:
- B. HEGIS Code:
- C. CIP Code:
- D. Degree / Certificate Level – Check the appropriate degree level for the program being reviewed and indicate the name of the degree or certificate type offered on the line:
 - Bachelor's: _____
(BA, BS, etc.)
 - Master's: _____
(MA, MS, MBA, MEd, MPH, MSN, etc.)
 - Combined Master's/Doctorate: _____
(MS/Ph.D., MEd/Ed.D., MSN/DNP, etc.)
 - Doctorate: _____
(Ph.D., Ed.D., DNP, PharmD., etc.)
 - Certificate: _____
(LDC, UDC, PBC, PMC, CAS, etc.)
- E. Title of the Program reviewed (No Abbreviations or Acronyms):
- F. Academic Department (No Abbreviations or Acronyms):
- G. Academic College / School (No Abbreviations or Acronyms):

SECTION II: EXTERNAL REVIEW PROCESS

- A. Year in which the program review process was completed:
- B. Is the external review a result of an Accreditation Self-Study? _____ Yes _____ No.
If, yes, indicate the full name of the accrediting organization. No Abbreviations or Acronyms

- C. List the Name(s) and Affiliation(s) of the External Reviewer(s):

SECTION III: ENROLLMENTS AND DEGREES AWARDED FOR EACH OF THE PAST FIVE YEARS IN THIS PROGRAM

- A. Enrollment – Fall Program Headcount For Each Of The Following Years:

Undergraduate Enrollment (Bachelor's)				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

Graduate Enrollment (Master's)				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

Graduate Enrollment (Combined Master's/Doctorate)				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

Graduate Enrollment (Doctorate)				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

Certificate Enrollment				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

B. Degrees Awarded - For The Fiscal Years As Follows:

Undergraduate Degrees Awarded (Bachelor's)				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

Graduate Degrees Awarded (Master's)				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

Graduate Degrees Awarded (Combined Master's/Doctorate)				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

Graduate Degrees Awarded (Doctorate)				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

Certificates Awarded				
Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021

SECTION IV: SUMMARY OF THE INTERNAL AND EXTERNAL REVIEW

- A. Brief summary of internal self-study review findings.**
- B. Brief summary of external review recommendation(s) for action. If a regional or programmatic accrediting organization provided the external review, please indicate the organization and the context in which the review occurred.**

SECTION V: DEPARTMENTAL / COLLEGE OR SCHOOL / INSTITUTIONAL ACTION PLAN

- A. Brief summary outlining action plan to address recommendation(s):**
 - 1. Mechanism for follow-up and assessing the progress of the recommendation(s).**
 - 2. Low enrollment and low degree productivity programs: ***
 - a) List the special circumstances that impact low enrollment and/or low degree productivity in this program;**
 - b) Briefly explain why this program with low enrollment and/or low degree productivity should be continued at this time (i.e. its connection to or support of another program); and**
 - c) Outline clearly the plan and progressive timelines to increase enrollment and/or degree productivity in this program such that it remains viable.**

*** For this review period please complete the information as indicated if the program has low enrollment and/or is demonstrating low degree productivity in accordance to the MHEC Definition of Low Degree Productivity.**

MHEC Definition of Low Degree Productivity:

Bachelor's: < 5 in most recent year or a total of 15 in last three years

Master's: < 2 in most recent year or a total of 6 in last three years

Doctorate: < 1 in most recent year or a total of 3 in last three years

SECTION VI: INSTITUTION SUBMISSION INFORMATION

Submitted by:

Date of Submission:

Contact Information:

- a) Name:**
- b) Email:**
- c) Office Phone:**