

GRADUATE PROGRAM PROPOSALS

ADDENDUM

Directions: In addition to the standard proposal format for new Graduate Programs, please provide the following information which will help the reviewers better understand your proposal. Thank you!

1. Program Duplication – Please identify other IHEs (institutions of higher education) that are within Maryland, the region, and online that offer the same or similar program. Some of the online institutions: Walden, Kaplan, Phoenix, Western Governor’s, Capella
 - A. Within Maryland – Name of Program, Institution, Degree(s) Offered, and website
 - B. Within the Region of UMES - Name of Program, Institution, Degree(s) Offered, and Website
 - C. Online - Name of Program, Institution, Degree(s) Offered, and website
2. Budget - Source(s) of Revenue for Proposed Program
 - A. Grants – be specific as to the name of the source, approximate amount of funding, length of time for funding
 - B. Political Influence – specify any encouragement (written or verbal) indicating desire to promote/support the proposal. Indicate source, date, means of contact. (E.g., Senator Jones asked President Bell to submit a proposal for XYZ Program; a bill to support funding will be introduced in the State Senate on February 28, 2014.)
 - C. Other Sources of Funding – Endowments, State/Federal Incentives, Current Position that will be converted to faculty support.
3. Accreditation – Does this program have an accrediting body? If so, please provide the name. Also indicate if there are additional needs for support as a result.
4. Current Program Status – Please be clear as to the role of the current faculty in the implementation of the proposed program. Indicate their levels of expertise. Make sure to include the current level of productivity within the department in terms of existing teaching loads. Include current undergraduate and graduate programs/degrees offered in program, enrollment data, graduation data, advising loads, general education and support courses taught for other UMES programs, etc.